Minutes

Marshfield Library & Community Center Steering Committee Monday, March 12, 2012 4:00 p.m.

Marshfield Public Library, Beebee Forum Room

Chair Coy called the meeting to order at 4:00 p.m.

Attendance: Becky Spencer, Russ Stauber, Steve Coy, Mayor Chris Meyer, Steve Barg, Kelly Cassidy, Jason Angell and Lori Belongia

Absent: Ruth Elderbrook,

Also present: Gary Gray, Jack Ruder, Patty Ruder, Jean Doty, Mike Feirer, Al May, Tom Barg, Dick Solberg, Laura Drendel, Carl Mueller, Camille Mueller, Floreine Kurtzweil, Kris Keogh, Dick Pokorny, Jean Swenson, Kathy Deick, Doug Barnes, David Drews, Dan Kummer, Dan Fritsch,, Dave Drabek, and Ed Wagner.

Public Comment: Coy asked for comments from those attending the meeting. Carl Mueller commented on the Space Needs Assessment and suggested that the committee separate evaluation of the need for computer and meeting space from the rest of the Library portion of the project.

Belongia noted that Ruth Elderbrook tendered a letter of resignation from the Steering Committee to the Mayor due conflicting responsibilities. She also mentioned that Mayor Meyer is recommending appointment of Kris Keogh and Jean Doty to the Common Council at their March 13, 2012 meeting.

Motion by Stauber, second by Spencer to approve the minutes of the L&CCP Steering Committee meeting minutes of February 13, 2012. All Ayes, motion carried.

The Library Room Use Summary Report was reviewed and accepted after a date correction for 2010 total room use data.

Motion by Stauber, second by Spencer to accept and place on file the minutes of the February 16, 2012 L&CCP Communications & Marketing Subcommittee.

Coy asks Mike Feirer, chair of the Committee on Aging to present information on ta proposed needs assessment survey for the Senior Center. Feirer spoke to the need for information. Feirer asked the Steering Committee if they wished to participate in the survey and to broaden it to include a community center. The Committee on Aging noted that they would need any changes or additional questions by March 26 to assure

that the survey goes out in a timely manner. The survey (using primarily Survey Monkey to collect data) will be promoted via the City, CVB, and Library websites; as well as, the MACCI, school, church, ADRC, Forum 55+, VFW, and American Legion newsletters/bulletins. The group intends to have some paper copies available and to attend large gatherings at the Senior Center to assure that input is collected from those who do not use the Internet. Belongia will work with UW-Extension Community Development Consultant to assure that the questions are well written and find help with the analysis of the data collected.

Motion by Spencer, second by Stauber to approve the use of the word "community" the survey questions and to add other questions from the Steering Committee to the survey. All Ayes, motion carried.

Zimmerman architect, Dave Drews showed three more developed options for the Library & Community Center concept and a fourth option for just a Library expansion and remodel. There was much discussion. Zimmerman architect, Doug Barnes answered questions related to the cost impact of certain design decisions. The idea of having a variety of features with cost impacts for the Common Council presentation was endorsed.

The Steering Committee is asking the Design & Architecture Subcommittee to review the various plans, outline the pros and cons of each and to make a recommendation to the Steering Committee at their April 9th meeting, where the community will also be invited to see the options. The Steering Committee will then gather public comment in a variety of public forum venues. Those comments will be summarized along with a recommendation to the Common Council for their April 24th meeting, if this timing meets with the Common Council schedule.

The meeting time will be discussed at the next meeting when the new appointees join the committee.

There was nothing new to report on the standing items.

Seeing no other business to come before the committee, Coy adjourned the meeting at 5:59 p.m.

Respectfully submitted,

Lori Belongia