

Marshfield Library & Community Center Steering Committee

Minutes

Monday, May 7, 2012 4:00 p.m. Marshfield Public Library - Beebee Forum Room

In Coy's absence City Administrator Barg called the meeting to order at 4:02 p.m.

Attendance: Becky Spencer, Russ Stauber, Jean Doty, Kris Keogh, Mayor Chris Meyer, Steve Barg, Kelly Cassidy, Jason Angell and Lori Belongia

Absent: Steve Coy

Also present: Joanne Ampe, Floriene Kurtrzweil, Ed Wagner, Jesse Jackson, David Drews, Gary Grey, Kevin Cassidy, and Vicki Neumann Bollow,

Public Comment: Barg asked three times for comments from those attending the meeting. No individual comments were voiced.

Motion by Stauber, second by Keogh to approve the minutes of the L&CCP Steering Committee meeting minutes of April 11,, 2012. All Ayes, motion carried.

Motion by Doty, second by Keogh to accept and place on file the minutes of the , 2012 March 2, 2012 /Capital Campaign Subcommittee, April 4, 2012 L& CCP Design & Architecture Subcommittee, and the April 26, 2012 L&CCP Communications & Marketing Subcommittee.

The general public comments, collected at project display tables in the library, senior center, and Cultural Fair, were presented. Summarized comments and the poll results received at the four public forums (April 19 & 20) at the Library, Senior Center and City Hall were discussed. As the four options were displayed the Library and Children's Festival comments were taken on each option. Those comments were considered, as were the recommendations of the Design & Architecture Subcommittee. The cost of each option was reviewed. There was long discussion. Potential problems and issues with building a Library expansion around the Senior Center were explored. The benefits and cost implications of building in stages were considered. The L&CCP Steering Committee mission and vision statements were consulted. The mission and vision statements read as follows:

Vision Statement:

"Located in the heart of our community, this multi-use facility will meet the needs of today and future generations."

Mission Statement:

*The Library and Senior Community Center Project Steering Committee
will lead with the following values:*

- *Practicality – focus primarily on function and secondarily on aesthetics.*
- *Accessibility – entrances, parking and all other special needs.*
- *Economy – invest public and private resources wisely.*
- *Efficiency – serve multiple functions, minimizing duplication without competition.*
- *Technology – maximize beneficial use/*
- *Sustainability – maximize energy efficiency and seek long-term adaptability/flexibility.*

After noting that alternative A – the expansion and remodeling of just the Library, falls short of the project intent's long term goal and is likely to require revisiting in the short term, Doty moves, Spencer seconds a motion to accept Option C and Option E as preferred options with a recommendation to blend the two options to capitalize on the best features of each.

The Committee noted a number of issues to be addressed in the recommendation presentation to the Common Council on May 22, 2012. These include:

- The Steering Committee heard the Common Council's concerns and respect them
- No decision is being asked for at the May 22, 2012 meeting and a decision could be considered at the June 12, 2012 meeting
- The Steering Committee is asking for the opportunity to the Communications & Marketing and the Funding/Capital Campaign Subcommittees to do their work
- Doing less than attempting to raise private funds to do the ideal project is to sell the process and the community short
- Please let us try to fundraise for the best possible outcome
 - July 14, 2014 would be the target fundraising date for a project starting in 2015
- The Steering Committee takes seriously the mission and visions statement (which the Common Council accepted when passing on the Steering Committee) minutes under which their decision making process is outlined and the recommendation is based on the statements
- Every effort will be made to keep the formal presentation to 30 minutes to allow adequate time for Common Council discussion.

Thank the Common Council for passing the CIP and having the discussion that set 3 million as the amount under consideration as a public contribution for the project

Drawings with a listing the architect's pros and cons, as well as cost information for each option

Brief Statement of Need - Space Needs Assessment - Summary

Room Use information

Design & Architecture Subcommittee's recommendation to the Steering Committee and rationale

Appendices

Committee on Aging Survey

Steering Committee Mission & Vision Statement

Pros and Cons of each option in bullet points

Costs with cost per square foot for each option

The presentation plan is as follows:

- Steering Committee introduction – Steve Coy
- The Committee understands the \$3 million message
- Steering Committee Charge
- Option presentation- Zimmerman
- Pros & Cons and Recommendation – Kris Keogh
- The Design & Architecture subcommittee had done a lot of work, the Communications & Marketing and Funding/Capital Campaign subcommittees have made plans and begun their work. The Steering Committee now asks that you allow these subcommittees the opportunity to test the waters. It would be a disservice to toss up our hands and say that we are done, now.

Spencer moves and Stauber 2nds a motion to adjourn at 5:56 p.m. All ayes, motion carried.

Respectfully submitted,

Lori Belongia