Minutes

Marshfield Library & Community Center Steering Committee

Monday, August 20, 2012 4:00 p.m.

Marshfield Public Library, General Meeting Room

Belongia called the meeting to order at 4:04 p.m.

Attendance: Russ Stauber, Kelly Cassidy, Jean Doty, Kris Keogh, Steve Barg, Jason Angell and Lori Belongia

Absent: Becky Spencer, Mayor Chris Meyer

Also present: Floreine Kurtzweil, Jesse Jackson, Joanne Ampe, Jean Swenson, Gail Thomalla and Dori Knoff.

Stauber moves, Keogh seconds a motion to accept the resignation of Steve Coy. All ayes, motion carried.

Stauber moves, Doty seconds a motion to holdover the election of a committee chair until the committee has a full complement of members. All ayes, motion carried.

Barg will chair this meeting and Keogh will act as the contact for the committee until a chair is elected.

Public Comment: Kurtzweil finds is disgusting that more citizens are not attending any of the city meetings. She thinks it's important that they be here. Knoff notes that preferred communication modes differ by age. Thomalla noted that changes to online access to the News Herald might make it a less reliable means of communicating with the general public. A suggestion was made to share updates through some local newsletters such as MACCI's. Cassidy noted that the Committee on Aging survey results are online.

Motion by Keogh, second by Doty to approve the minutes of the L&CCP Steering Committee meeting minutes of July 9, 2012. All Ayes, motion carried.

Motion by Doty, second by Keogh to accept and place on file the minutes of the June 27, 2012 Funding/Capital Campaign subcommittee meeting. The committee is supportive of the Saturday, September 29th, 2012 "Roast & Toast"- pulled pork, wine and beer fundraising event to be held at the Library. All ayes, motion carried.

- To date the following commitments to support the fundraiser have been received: FOMPL (Friends of Marshfield Public Library) will sponsor and front up to $500 for the event. Drendel worked with Heritage Bank, which will purchase a pig

from the Central WI State Fair Market Sale and donate it. Hewitt Meats will butcher and prepare the pork charging only for the cost of roasting and preparing the meat. Karen & Bill Hocking will purchase and donate the wine. Jean & Ken Swenson will provide the decorations, Belongia is donating plates. th Blue Heron Brew Pub is providing cups and a discount the beer, which the Drendel's will pay for. FOMPL members will provide dessert. Mercier is covering the cost of coleslaw. Taste of Heaven Catering will be providing a pasta salad. Karunga Yoga Studio is paying for a Marshfield News Herald ad. Neumann Bollow is covering the cost of buns. Donation requests are being submitted to Pick 'n Save and Festival Foods to defray the cost of buns and coleslaw, Wal-Mart for paper products and cups. Knoff will gather volunteers to assist with the promotion set up, serving and clean up

The Steering Committee's presentation and July 24th recommendation, along with the August 14, 2012 Common Council resolution were discussed. Keogh voiced concern that even after adequate funding has been raised, there may be a continuing need for the newly named Library/Community Center Committee – especially if a large donor came forth early in the process. Ampe asks about current staffing at the Senior Center. Cassidy replies that they would look to continue working with the Senior Citizens Employment & Training program. Cassidy also noted that there is a part-time cleaning person and that the seniors do some of the setups and maintenance in the current facility.

After reviewing the committee and subcommittee structure, it was decided that the logic in setting up the three committees was still valid. However, as we move into the fundraising phase, stronger collaboration between the subcommittees will be needed. To that end, a joint meeting of the Committee and Fundraising/Capital Campaign subcommittee will be held. A need to bring more people onto the Fundraising/Capital Campaign subcommittee is seen.

Stauber moves and Keogh seconds a motion to draft a letter of thanks to the Common Council. All ayes, motion carried. The letter will specifically mention:

- appreciation for the resolution which keeps us moving forward and gives more structure to the council's expectations
- the Committee's desire to work with them to fill the committee membership vacancy
- commitment to intense focus on fundraising and refining the design
- Intent to develop a professional fundraising RFP, shortly
- Looking forward to reporting on our progress

- Encourage them to attend the Committee's meetings
- Concern about a continuing need for the Committee, even after the fundraising goals have been met.

The drafted fundraising policies were distributed.

Stauber moves, Doty seconds a motion to hold discussions and decisions on the drafted fundraising policies until the joint meeting with the Funding/Capital Campaign subcommittee. All ayes, motion carried.

It was decided that a gathering of all volunteers and interested people would be held in mid-October to celebrate progress, and update them on next steps in the process.

The next meeting will be Monday, Sept. 17, 2012 at 4:00 p.m.

Doty moves, Keogh seconds a motion to adjourn at 5:18 .m.

Respectfully submitted,

Lori Belongia