Marshfield Airport Committee Minutes November 17th, 2011

Meeting called to Order at 6:00 p.m. by Chairman John Berg

Present: Dan Maurer, John Berg, Paul Knauf, Jack Bremer, and Gordy Earll

Absent: None

Also Present: Myles Richmond, Duffy Gaier, and Jeffrey Gaier

Citizens Comments: None

AP11-56 Motion by Knauf, Second by Maurer to approve the Airport Minutes for October 20th

2011, All Ayes,

Motion Carried

AP11-57 Motion by Bremer, Second by Knauf to approve the Airport Bills for November 2011, All

Ayes

Motion Carried

AP11-58 Motion by Bremer, Second by Knauf to approve the November 2011 Activity Report

All Ayes

Motion Carried

AP11-59 Motion by Maurer, Second by Knauf to approve the Airport Manager's Report for

November 2011, All Aves

Motion Carried

Project Update - Discussed No Action Taken

Sign - Discussed, Merkels has installed the wire in the ground as well as an electrical pedestal. We have not seen Marshfield Utilities trench electrical to the pedestal as of yet. Graphic House received the downpayment and is beginning work on the blueprints so the sign can be constructed. Bruce from Graphic House will contact us when the blue prints are done to let us know how many lights will be in the sign so we can begin to figure a cost on electrical usage.

Tower Requests - No requests this month

AP11-60 Motion by Knauf, Second by Maurer to approve a lease with Steve Votava for the East half of the Office Terminal Building. Rate shall be \$450 a month. Mr. Votava is to pay for utilities for the east half of the building. Snow Removal and Grass mowing will continue to be completed by the airport. Lease shall be based off the previous lease, a year term with a 30 day clause of cancelation as well as a first option to renew. Mr. Votava wishes to begin his lease Jan. 1st, 2012. Airport Management will make sure the premises are cleaned, minor repairs are made and assist Sinha Aerials LLC with the removal of some of their items that are still in the east half of the building. All Ayes

Motion Carried

Additional Citizen Comments: None

Motion by Bremer, second by Knauf to adjourn at 6:40 p.m. All Ayes Motion Carried

Respectfully Submitted - Jeffrey Gaier