Marshfield Airport Committee Minutes January 24th, 2013

Meeting called to Order at 6:07 p.m. by Chairman John Berg

Present: Paul Knauf, Ed Wagner and John Berg

Absent: Jack Bremer and Dan Maurer

Also Present: Myles Richmond, Duffy, and Jeffrey Gaier

Citizens Comments: None

AP13-01 Motion by Wagner Second by Knauf to approve the Airport Minutes for December

27th 2012 All Ayes,

Motion Carried

AP13-02 Motion by Knauf, Second by Wagner to approve the Remainder of the Airport Bills for

December 2012, All Ayes

Motion Carried

AP13-03 Motion by Wagner, Second by Knauf to approve the January 2013 Activity Report,

All Ayes

Motion Carried

AP13-04 Motion by Knauf, Second by Wagner to approve the Airport Manager's January 2013

Report, All Ayes

Motion Carried

Project Update: Discussed No Action Taken.

Purchase of the land to the south of the airport is proceeding.

A notice to airman will be put in place when a crane is in use by prevention genetics.

Experimental Aircraft Association 992 will be hosing a Chili Fly-In At the Airport Feb 16th, 2013

No Additional Citizens Comments

Motion by Wagner, second by Warner to adjourn at 6:43 p.m. All Ayes Motion Carried

Respectfully Submitted - Jeffrey Gaier

| | 33 Merkel Co., Inc repair lights-materials-784.36, install obstruction light-materials-3055.00. & labor for preceding - 1287.00 | 5,126.03 | | | |
|------|---|----------|-----------|--|-------------|
| | fuel cabinet. | | | | |
| | change blades and clutch spring on Case, & construct | | | | |
| | Duffy's Aircraft Sales - 20.0 hrs. stake out tree removal area, | 800.00 | | | |
| | | 945.00 | | | |
| | House of Heating, Inc infra-red heater | 2,585.00 | | | |
| | mark out clearing area. | | | | |
| | O Steve Gress Forestry Services, LLC - consult on timber and | 150.00 | | | |
| 11.4 | | 250.00 | | | |
|) Hi | 96 V & H, Inc 10' cutting edge blades, bolts & nuts | 753.96 | 48,900.00 | Repair/Mainte. Service | 52500 |
| 144 | Duffy's Aircraft Sales - Plowing snow | 2,330.00 | 17,200.00 | Rep/Maint. Serv-Streets | 52400 |
| | 92 Frontier | 105.92 | 1,176.00 | Telephone | 52300 |
| | | 12.43 | | | |
| | WE Energies general aviation terminal | 439.24 | 5,338.00 | Heating - Gas | 52260 |
| | 8 Marshfield Utilities | 137.18 | 1,796.00 | Fire Protection Charge | 52240 |
| | 06 Marshfield Utilities | 25.06 | 858.00 | Sewer | 52230 |
| | 70 Marshfield Utilities | 32.70 | 750.00 | Water | 52220 |
| | (will probably be more) | | | | |
| | 80 Electric | 1,135.80 | 19,782.00 | Electric | 52210 |
| | Manager's contract | | 43,206.00 | Professional Services | 52100 |
| | Expenses Paid | Invoices | Approved | | |
| | Firm | December | Amount | Description | Obj. # |
| | | 2012 | 2012 | | |
| | | 71 | | Account # 101-53510-33 | Account # |
| | Page 1 of 2 | | et - 2012 | city of Marsillein - General Airport Budget - 2012 | CITY OF IVI |

| December Expenses 52200 Other Contractual Ser. 7,000.00 Expenses 52300 Office Supplies & Exp. 100.00 684.82 Duffy's Aircraft Sales - ink cartridges, paper, envelopes, pages, envelopes, envelopes, pages, envelopes, envelop | (2012 budget) | 41557351 | Grand Totals | 55170 | 55150 | 55140 | 55110 | | | | | | | | | | | | | 53500 | 53400 | 53200 | | 53100 | 52900 | | | |
|--|---------------|-------------------------|--------------|--------|-------------------|------------------------|----------------------|--|---|---|----------|--------|--|-------|---|----------------------|-------|--------------------------------|------------------------------------|----------------------|--------------------|---------------------|------------------|--|------------------------|----------|----------|-------------|
| December Expenses 100.00 100.00 100.00 107.44 7.98 202.36 79.12 6.98 951.91 59.44 277.35 101.04 1,305.12 171.00 18,621.88 309.00 18,621.88 | get) | 33-333818-58830 | <u>N</u> | Boiler | Airport Liability | Professional Liability | Buildings & Contents | | | | | | | | | | | | | Rep/Mainte, Supplies | Operating supplies | Publications & dues | | Office Supplies & Exp. | Other Contractual Ser. | | | |
| 2 4 5 4 1 2 8 2 6 6 8 4 8 8 | | 50,000.00 | 163,809.00 | 471.00 | 6,222.00 | 321.00 | 2,189.00 | | | | | | | | | | | | | 6,500.00 | 1,600.00 | 400.00 | | 100.00 | 7,000.00 | | | |
| | | | 18,621.88 | | | | | | | | 1,305.12 | 101.04 | 277.35 | 59.44 | 951.91 | 6.98 | 79.12 | 202.36 | 7.98 | 107.44 | | | | 694.82 | | Expenses | December | |
| | | Hangar roof replacement | | | | | | 4 gals. 15W40 diesel oil, motor oil, & antifreeze. | paint, brushes, fasteners, 2 flags, 5 gal. hydr. Oil, 2 cyle oil, | materials to repair bldg. at Richfield, 2 step ladders, flat tone | e | | Midland Paper - toilet tissue & multifold towels | | Weiler Fuels Transportation LLC - 280.0 gals of diesel fuel | Carquest - bars leak | | Carquest - 2 tractor batteries | Hiller's Hardware - starting fluid | | | | pencils, & pens. | Duffy's Aircraft Sales - ink cartridges, paper, envelopes, | | | | |
| ad Date 4,605.00 694.82 130.00 599.10 6,783.69 1,899.93 326.57 4,486.00 47,935.00 | | 2,065.00 | 6,602.02 | 132.58 | 1,736.00 | (5.57) | 289.07 | | | | | | | | | | | | | | ц | 270.00 | | (594.82) | 2,395.00 | | Balance | Page 2 Of 2 |

| City of M | Obi. # | | 52100 | 53310 | | 52220 | 52230 | 52240 | 52260 | | 52300 | 52400 | 52500 | | | |
|---|-------------|---------------|-----------------------|-----------|-------------|----------------------|----------------------|------------------------|---------------------------------------|-----------------|-----------|---------------------------------|------------------------|---|-------|--|
| City of Marshfield - General Airport Budget - 2013 Account # 101-53510-33 | Description | | Professional Services | E DO | | Water | Sewer | Fire Protection Charge | Heating - Gas | | Telephone | Rep/Maint. Serv-Streets | Repair/Mainte. Service | | | |
| lget - 2013 | 2013 | Approved | 43,206.00 | 15 870 00 | 10,000 | 390.00 | 307.00 | 1,436.00 | 4,744.00 | | 1,152.00 | 17,200.00 | 50,832.00 | | | |
| | 2013 | Invoices | 3,600.50 | | | | | | | | | 545.00 | 200.00 | 377.14 42.22 | 77.74 | |
| Page 1 of 2 | Firm | Expenses Paid | Manager's contract | 000 | ric control | Marshfield Utilities | Marshfield Utilities | Marshfield Utilities | WE Energies general aviation terminal | Rental terminal | Frontier | Duffy's Aircraft - plowing snow | | Gaier Construction Corp garage door service call & repair. Unifirst - mats | | |
| | - Ispa | To Date | 3,600.50 | | | | | | | | | 545.00 | 619.36 | | | |
| | Ralance | | 39,605.50 | 15 070 00 | 10,0,0,0 | 390.00 | 307.00 | 1,436.00 | 4,744.00 | | 1,152.00 | 16,655.00 | 50,212.64 | | | |

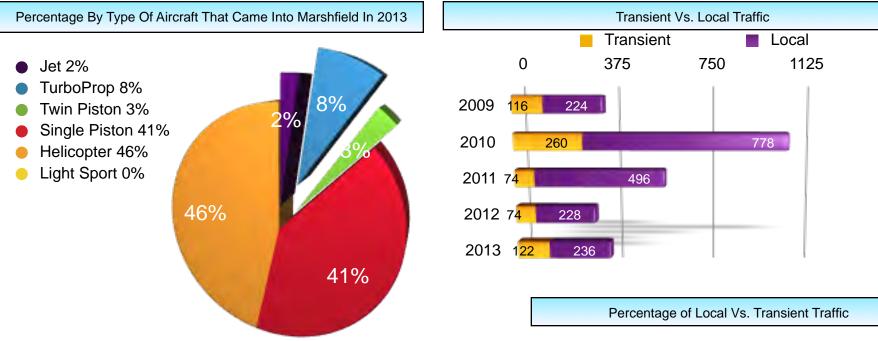
| Grand Totals | 55170 | 55150 / | 55140 F | 55110 E | 53500 F | 53400 | 53200 P | 53100 0 | 52900 C | | JLY OF IVIAISI |
|--------------|--------|-------------------|------------------------|----------------------|---|--------------------|---------------------|------------------------|------------------------|---------|--|
| | Boiler | Airport Liability | Professional Liability | Buildings & Contents | Rep/Mainte. Supplies | Operating supplies | Publications & dues | Office Supplies & Exp. | Other Contractual Ser. | | city of Ivial Stilleta - 2013 Wil bort banger contillaed |
| 158,000.00 | 349.00 | 4,621.00 | 336.00 | 1,957.00 | 6,500.00 | 1,600.00 | 400.00 | 100.00 | 7,000.00 | | COLLUITOR |
| 4,775.76 | | | | | 4.14 6.76 | | | | Lypelises | January | |
| | | | | | Hiller Hardware - misc. screws, nuts, bolts Hiller Hardware - wire rope & wire rope clip zinc | | | | | | |
| 4,775.76 | | | | | 10.90 | | | | I O Date | Used | |
| 153,224.24 | 349.00 | 4,621.00 | 336.00 | 1,957.00 | 6,489.10 | 1,600.00 | 400.00 | 100.00 | 7,000.00 | Balance | Page 2 01 2 |



Airport Activity Report Jan 2013



| Departi | ures and or I | Landings Info | ormation - Fl | ight Operati | ons - 28 Da | ys Between | Reports |
|--------------|------------------------|--------------------------|------------------------|-----------------------|-------------------------|----------------------------|----------|
| Year | YTD 2009 | YTD 2010 | YTD 2011 | YTD 2012 | Jan 2012 | Jan 2013 | YTD 2013 |
| J et | ó | 4 | 18 | 12 | 12 | 8 | 8 |
| TurboProp | 24 | 18 | 24 | 12 | 12 | <i>28</i> | 28 |
| Twin | 12 | 12 | 8 | ó | ó | 10 | 10 |
| Single | 110 | 672 | 284 | 162 | 162 | 146 | 146 |
| Helicopter | 188 | 336 | 180 | 108 | 108 | 166 | 166 |
| Light Sport | 0 | 0 | 0 | 2 | 2 | 0 | 0 |
| Total | 340 | 1038 | <i>512</i> | 302 | 302 | 358 | 358 |
| | | | Passe | ngers | | | |
| Total | 453 | 1384 | 682 | 402 | 402 | 477 | 477 |
| | | L | ocal and Tra | nsient Traffi | С | | |
| Transient | 116 | 260 | 74 | 74 | 74 | 122 | 122 |
| Local | 224 | 778 | 496 | 228 | 228 | 236 | 236 |
| | | | Training | g Flights | | | |
| Total | <i>56</i> | 430 | 94 | 74 | 74 | 94 | 94 |
| | | | Fuel Dis | spensed | | | |
| Áv Gas | 609 | 971 | 1132 | <i>891</i> | <i>891</i> | 1188 | 1188 |
| Jet A | 672 | 1387 | 2405 | 1204 | 1204 | 2345 | 2345 |
| Total | 1281 | 2358 | 3537 | 2095 | 2095 | 3533 | 3533 |
| All Iı | nformation In This Rep | ort Is Estimated Based (| On The Activity At The | Airport For The Montl | h. An Operation is cons | idered a take-off or a lai | nding. |

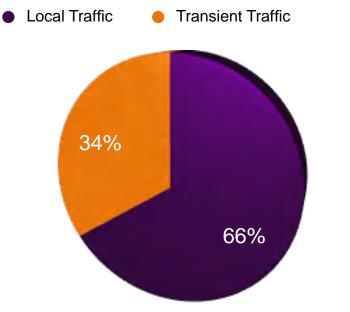


Summary of Activity

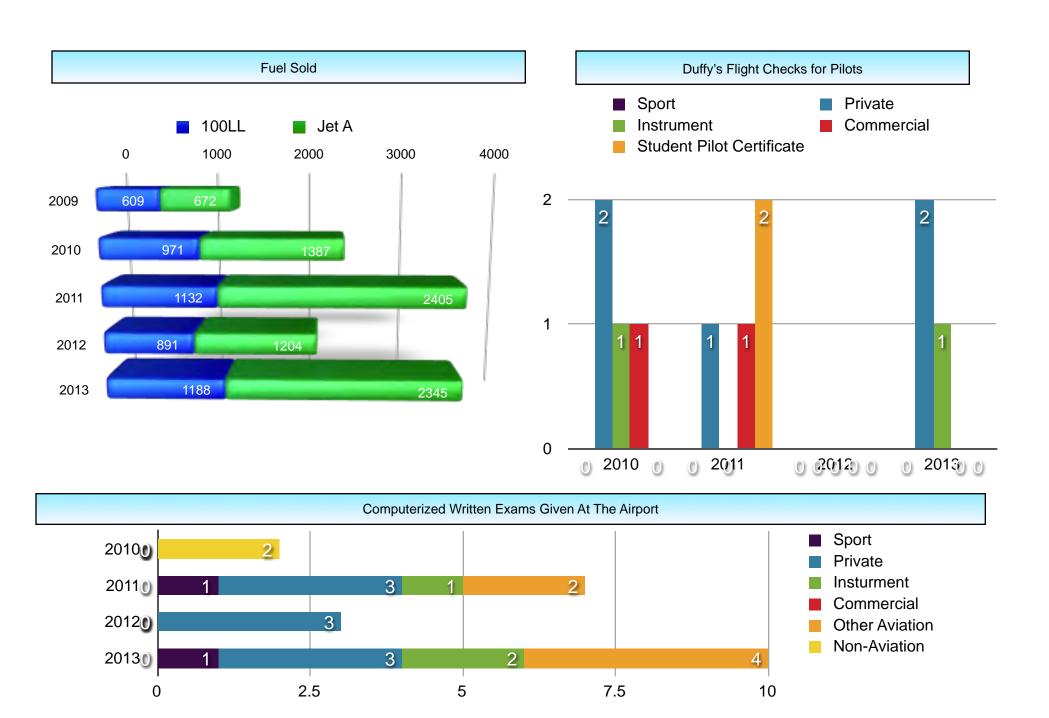
We have seen a few more turbo prop aircraft come into the airport this month. I would say that 90% of those are a medical flight of some kind. Quite a few are originating from upper Michigan.

Jet traffic was average this month with no major demand.

General Business travel seems to be down with little to few companies flying into the airport. There are still those that are coming in, but no where like what we have seen in past years. The sluggish economy has really hurt business aviation market.



1500



Individuals and Businesses that have used the Airport The Month of January 2013

Duffy's Aircraft Sales and Leasing Inc.

Aviation On Demand

Spirit Transport

Dan Hiller

Sinha Aerials LLC

Wheelers Chevy Olds Pontiac Cadil-

lac Inc.,

Dan Wheeler and Family

Myles Richmond

Duffy Gaier

Bob Gaier

Jeffrey Gaier

Al Hatz

Jeff Veers

Dave Wells

Craig Cook

John Noble

Howard Rand

Steve Humphrey

Steve and Christine Mickel

Mayo One (Medflight Eau Claire)

Custom Fabrication and Repair

Brian Barnett

Kirk Haslow

Haslow Farms

Jim Hills

Grassland Dairy

Justin Smith

Medevac (Medflight Wausau)

Tom Witt

Country Flyers Education

Jake Jasinski

Tyler Stargardt

Jake Lenz

Grant Tarpinain

Troy Rens

Life Link III (Medflight New Richmond)

Bob Lee

Wayne Short

Enbridge

Matt Thomas

Burrnett Co. Flying Service

Citation Air

Air Methods

Roehl Transport

Everett Roehl & Family

Heartland Aviation

MFP Inc.

Ed Plotka

Bruce Wineman

Sanford Smith

Festival Foods

Jeff Lemmenes

Theda Star (Medflight Necedah)

Mike Hartz

Jet Logistics

Couchsacharaga Aviation LLC

A & M Flight Services LLC

Magic Leasing LLC

Northwoods Airlifeline LTD

VIAPlanes LTD

HCA Squared LLC

Thomas Sullivan

Nicholas Jeter

DB Guthrie

Gary Urban

Lowe Stephani

Mike Smernoff

JL Loewen

John Yoder

Brittany Lueth

Dan Reiland

Jason Keffeler Brian Forsyth

Alan Miller

Seth Pinter

Mark Melellen

Daniel Fandler

Danny Dittburner

Michael De Lain

Gary Hansen

John Rolbiecki

Businesses or Groups That Have Utilized The Conference Room This Month.

Experimental Aircraft Association Chapter 992 (Marshfield & Medford Group)

Toastmasters of Marshfield

VNA Home Health

Marshfield Youth Hockey Association

Central Wisconsin Apple User Group

The Trickle Effect - These are businesses that we know of that have been utilized by the patrons of the airport this month. They spend money in Marshfield and the surrounding communities. This is just from conversations we have with pilots and passengers. There are more business that do benefit from the airport each month. These are just the ones we know about from the people that have discussed their time at Marshfield.

Holiday Inn

Blue Heron / West 14th

Marshfield Clinic

St. Joseph's Hospital

Arts Body Shop / Avis

Enterprise

Kitchen Table

Family Restaurant

Walmart

Target

Festival Foods

Pick N Save

El Mexical

Chips

Domino's Pizza

China Chef

V & H Heavy Trucks

Monroe Trucks

Applebees

Hardees

Airport Manager's Report January 2013

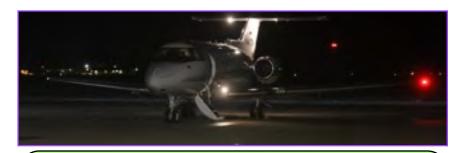
2012 was a good year for the airport. The lack of snow fall really helped with our budget this past year. We were able to turn back about \$6,000 in funds to the general fund. We are hopeful that 2013 provides us with increased traffic as well as a wonderful, healthy, safe and exciting year.



We have been talking with the Wisconsin Bureau of

Aeronautics about the future of the runway expansion. The outlook from the State and Federal side is not good. Both State and Federal funds are being reduced and funding is getting tighter and tighter. Also since the Marshfield Airport does not meet the minimum of 500 operations a

year that require additional runway length it is difficult to justify the FAA allocating funds for such a project. Mike Gabor from the Bureau of Aeronautics has said that there is always the possibility that perhaps a State project could be arranged, however funds from the transportation budget are tight as well. It would also be a difficult sell with the powers that be at the State asking for their assistance.



This aircraft came in December during our Holiday Light Flights.

The willingness to help would be there, but being that their are 98 airports competing for money, a 500' extension would be a lower priority. Mike asked if the City has considered just applying a 500' layer of Asphalt at the end of the runway. We hope to get a better idea of what the future of funding will be come this March / April when the Bureau of Aeronautics hosts their annual meet and greet at the Madison.

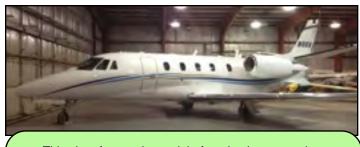


Extreme cold didn't stop the planes from flying this month.

Mike Gabor has also been talking to us about our approach lighting on runway 34. The original system is 40 years old and needs some help. Since the runway project isn't looking to good we will be focusing on trying to get an upgrade to the lighting system. Mike's latest estimates are putting a new system around \$500,000. Mike says that it would be several years before the lighting system would be available for state funds as they are that backed up on projects right now. He is looking into the possibility if we can use our entitlement funding to at least help repair or replace components on the system.

Diann from the Wisconsin Bureau of Aeronautics has informed us that the paperwork for

removing the Zoo Property from the Federal Aviation Obligations is now complete and finalized. This means the zoo is no longer considered airport property by the Federal Aviation Administration. It has been a several year process to get it completed, but it has certainly helped us as we no longer have to worry about the FAA pulling funding because the zoo was on our books.



This aircraft stayed overnight for a business meeting.

The purchase of property south of the airport is still progressing. The State was in the process of getting an attorney to work on the problems with the last two properties. We are hopeful that they will be completed and the process finalized this year.

Walt Embke had completed construction on a beautiful new fuel cabinet that will be used to help protect the outdoor credit card machine from the elements. The cabinet encases the machine but allows for easy access to the credit card machine. In the past a nylon cover was all that was used on the upper part of the machine.



Pictured Above: The outdoor fuel credit card machine in it's new enclosure.

We have removed trees off the end of runway 05 for a future GPS approach on runway 05. We have also ordered a light for the end of 23 that will be solar powered to light an obstruction off the end of the runway. We will be installing a pole and light on airport property along Central Avenue later this year.

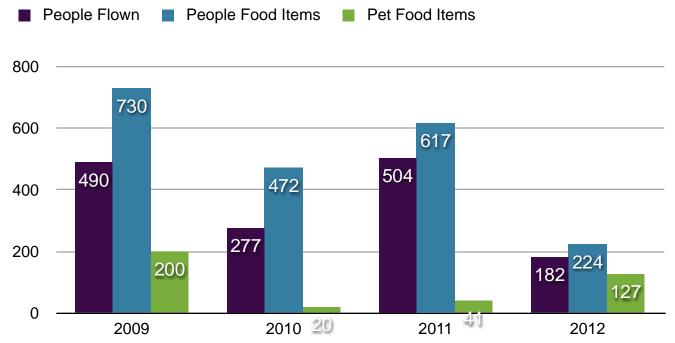
Holiday Light Flights this past year were not as successful as previous years. It seemed that the enjoyment of the flight has worn off as people who have taken it are not returning. 90% of the traffic came from the surrounding communities, not Marshfield. This year we had some wonderful coverage from Channel 9 news which helped spread the word of the flights.

Unfortunately, people, and donations were down. We will be reevaluating if we will continue offering this service in the future. We
may but at reduced dates and times. In 2012 we changed the fee of
the flights and that may have confused some people who took the
flights in previous years. This year we charged a flat fee for the flight
and offered a discount based on how many people they had and if
they brought donation items. In the past we have charged per
person and offered a discount if they brought donation items. The
2012 price was the same as the previous years if there were three

people on a plane. In years past we had a difficult time breaking even. This year we wanted to make sure our costs were covered. We had two wedding proposals this year during the flights. Congratulations to the couples

Pictured Right, Liz and Jeff Gaier with the donated Pet Food from 2012











EAA Chapter 992 Ski Plane Fly-In and Chili Feed

When: Saturday, February 16, 2013,

10:00a - 1:00p (or longer!)

Where: Marshfield Municipal Airport

(KMFI), Marshfield, WI

Cost: Donation of your choice

Join us on Saturday for a variety of home-made chili, ski planes, and fun! Planes on wheels are also welcome, of course!

Preferred ski landing area is the center of the field, east of runway 34, between runway 23 and the north taxiway from runway 34. Areas north of the taxiway off of runway 34 and south of runway 23 are rough-plowed cornfield, and not recommended. Approximate field lengths:

East side of Runway 34: ~1400ft North side of Runway 23: ~2000 ft View Overhead Map of the Airport at http://g.co/maps/p5kg2.



Need a flier for your airport bulletin board? Here you go!