MARSHFIELD PUBLIC LIBRARY
211 East Second Street
Marshfield, Wisconsin 54449

(Regular Meeting)
January 12, 2010
7:00 a.m.

The meeting was called to order at 7:00 a.m. by President Saucerman. Attendance was taken.

Present: Kim Baltus, Steve Coy, Don Krueger, Nate Norberg, Pat Saucerman, Don Schnitzler, Russ Stauber, Jean Swenson, Russ Weichelt and Library Director, Lori Belongia.

Absent: Julie Horton.

Also present: Rob Mader and Mary Page.

Citizen's comments, correspondence and announcements: We received a letter from SCLS Director, Phyllis Davis, informing us of her plans to retire from her position in June. A letter was received from Mari Bohman, executive director of the Hannah Center, thanking MPL for the items which were donated by library staff during the holiday season. Belongia shared an e-mail from Michael Tyree of ALA inviting library trustees to take part in upcoming webinars concerning materials in library collections. Belongia also shared an article by Paul Everett Nelson, author of Retiring Guy's Digest, an online blogspot. The article was about MPL's Great Things event that took place this past November. Belongia's visit with the Marshfield Rotary Club and her presentation on genealogy research were noted in the club's bulletin. Mary Adler and Holly Wolfgram received season's greeting cards from patrons (as far away as England) who wanted to express their gratitude for assistance given to them in their genealogy research. Assistant Director, Kathy Baker, received a letter from the Wisconsin Department of Public Instruction congratulating her on the renewal of a Grade 1 Public Librarian Certificate.

Changes to the agenda: None.

LB10-01 Minutes of the Regular Library Board meeting: Motion by Swenson, second by Baltus, to approve the minutes of the Regular Library Board meeting of December 8, 2009. All ayes. Motion carried.

LB10-02 Director's Report: Motion by Stauber, second by Norberg, to approve the December 2009 Director's Report. All ayes. Motion carried.

LB10-03 3rd and 4th December 2009 Vendor Lists for approval: Motion by Coy, second by Weichelt to approve both Vendor Lists. All ayes. Motion carried.

LB10-04 December 2009 Financial Control Report: Motion by Norberg, second by Coy to approve the December 2009 Financial Control report. All ayes. Motion carried.

LB10-05 1st and 2nd January 2010 Vendor Lists for approval: Motion by Coy, second by Baltus to approve both Vendor Lists. All ayes. Motion carried.

Business:

Updates:

LB10-06 Personnel Committee: Motion by Coy to approve the minutes of the December 8, 2009 Personnel Committee meeting. Second by Stauber. All ayes. Motion carried.

ALTAFF Membership: Belongia presented a letter from the Association of Library Trustees, Advocates, Friends and Foundations inviting Board membership. No motion. No action taken.

LB10-07 Holiday Closings: Motion by Swenson, second by Schnitzler to approve the updated Policy #3.410 Holiday Closings, 2010 with a correction. All ayes. Motion carried.

LB10-08 Group Insurance: Motion by Stauber, second by Krueger to approve the updated Policy #4.560 Group Insurance Program with the addition of the revision date. All ayes. Motion carried.

LB10-09 Capital Improvement Plan: Motion by Norberg, second by Schnitzler to approve the 2010 -2014 CIP. All ayes. Motion carried.

Updates:
AWRP: This is the 3rd year of the Adult Winter Reading Program. It started on January 10 and ends on March 8th. Drafts of the brochure were included in the board packets.

LB10-10 Minutes of other organizations: Motion by Schnitzler, second by Stauber to accept and place on file the SCLS December 8, 2009 minutes and the FOMPL minutes of November 14, 2009. All ayes. Motion carried.

LB10-11 Adjournment: Motion by Krueger, second by Swenson to adjourn the meeting at 7:50 a.m.

Respectfully submitted,

Kimberly A. Baltus

Kim Baltus
Secretary