MARSHFIELD PUBLIC LIBRARY
211 East Second Street
Marshfield, Wisconsin 54449

(Regular Meeting)
February 9, 2010
7:00 a.m.

The meeting was called to order at 7:02 a.m. by President Saucerman. Attendance was taken.

Present: Steve Coy, Don Krueger, Pat Saucerman, Russ Stauber, Jean Swenson, Russ Weichelt and Library Director, Lori Belongia.

Absent: Kim Baltus, Julie Horton, Nate Norberg and Don Schnitzler.

Also present: Kathy Baker, Marilyn Lange and Mary Page.

Citizen's comments, correspondence and announcements: Deb Calli received a thank you note from Steger-South Chicago Heights library for sending them one of our blank library cards for their display. They will send us a picture of their display which goes up in April. Belongia passed around a clock which was given to Marshfield Public Library by Polaris Integrated Library Systems as a memento of our new business agreement with that company.

Changes to the agenda: None.

LB10-12 Minutes of the Regular Library Board meeting: Motion by Krueger, second by Swenson, to approve the minutes of the Regular Library Board meeting of January 12, 2010. All ayes. Motion carried.

LB10-13 Director's Report: Motion by Stauber, second by Weichelt, to approve the January 2010 Director's Report. All ayes. Motion carried.

LB10-14 5th and 6th December 2009 Vendor Lists for approval: Motion by Coy, second by Swenson to approve both Vendor Lists. All ayes. Motion carried.

LB10-15 December 2009 Financial Control Report: Motion by Stauber, second by Swenson to approve the December 2009 Financial Control Report. All ayes. Motion carried.

LB10-16 1st and 2nd February 2010 Vendor Lists for approval: Motion by Coy, second by Krueger to approve both Vendor Lists. All ayes. Motion carried.

LB10-17 January 2010 Financial Control Report: Motion by Coy, second by Weichelt to approve the January 2010 Financial Control Report. All ayes. Motion carried.

Business:

LB10-18 Proposed Capital Improvement Project – Geothermal Unit: Coy moves approval of the Geothermal Unit. There is discussion. Coy withdraws his motion. Stauber moves to approve sending the plan to the CIP committee for replacing the boiler with a geothermal unit at the time of the expansion project, second by Krueger. Five ayes, one nay. Motion carried.

LB10-19 Proposed Capital Improvement Projects – Solar Collectors and Natural Landscaping: Motion by Swenson, second by Coy to approve sending the plans to the CIP committee for solar collectors and natural landscaping. All ayes. Motion carried.

LB10-20 Carry-forward Funds: Motion by Swenson, second by Weichelt to approve the Director's recommendation to carry forward the 2009 funds to be used to offset the Integrated Library System Software replacement in 2010. Five ayes, one nay. Motion carried.

LB10-21 State Annual Report: Motion by Coy, second by Swenson to authorize Belongia to make the modifications and have Board President Saucerman approve the adjustments. All ayes. Motion carried.

Updates:
Library/Senior Center Expansion: Belongia received an e-mail from Susan Weistrop, Administrative Coordinator at the Community Design Solutions Center for Architecture and Urban Planning Research. Susan requested photos of the area and the buildings so they can adequately assess the project. Susan and the student who will lead the team would like to visit MPL in April. After that, a contract or letter of understanding would be prepared before background research is begun. The MPL Foundation is funding the conceptual drawings that will result from this process. Belongia has also been working with Bill Wilson, the consultant for our Strategic Planning project. Plans are being made for a meeting in April with all concerned parties. Early in February, MPL Foundation received a generous donation from a private citizen designated for the expansion project.

ILS: Belongia and key staff members are working with Polaris to prepare for the installation of the new Integrated Library System. The

cut over time is set for the end of April with the expectation that we will go live on April 29th.

Strategic Plan: Belongia presented information to the FOMPL & MPL Foundation Boards. They approved funds to be used towards the strategic planning process. This will allow us to have a web survey conducted and then a visit from the firm of Himmel & Wilson to meet with staff, the library board and members of the community to get a sense of our roles and goals are consistent with what we have now and to help us plan our course for the future.

LB10-22 Minutes of other organizations: Motion by Krueger, second by Weichelt to accept and place on file the SCLS January 11, 2010 minutes and the FOMPL minutes of December 15, 2009 and the corrected minutes of the November 4, 2009 MPL Foundation meeting. All ayes. Motion carried.

LB10-23 Adjournment: Motion by Krueger, second by Weichelt to adjourn the meeting at 8:24 a.m.

Respectfully submitted,

Mary Page
Secretary Pro Tem