MARSHFIELD PUBLIC LIBRARY 211 East Second Street Marshfield, Wisconsin 54449

(Regular Meeting) January 11, 2011 7:00 a.m.

The meeting was called to order at 7:00 a.m. by President Saucerman. Attendance was taken.

<u>Present</u>: Joanne Ampe, Steve Coy, Gary Cummings, Kris Keogh, Pat Saucerman,

Don Schnitzler, Jean Swenson, Russ Weichelt and Library Director, Lori

Belongia.

Absent: Nate Norberg and Don Krueger.

Also present: Mary Page.

Citizen's comments, correspondence and announcements: None.

Changes to the agenda: None.

LB11-01 <u>Minutes of the Regular Library Board meeting</u>: Motion by Schnitzler, second by Swenson, to approve the minutes of the Regular Library Board meeting of December 14, 2010. All ayes. Motion carried.

LB11-02 <u>Director's Report</u>: Director Belongia welcomed Joanne Ampe to the MPL Board. Ampe replaces Horton who resigned in November 2010. Motion by Schnitzler, second by Keogh, to approve the December 2010 Director's Report. All ayes. Motion carried.

LB11-03 <u>3rd and 4th December 2010 Vendor Lists for approval</u>: Motion by Coy, second by Swenson to approve both Vendor Lists. All ayes. Motion carried.

LB11-04 <u>December 2010 Financial Control Report</u>: Motion by Cummings, second by Weichelt to approve the December 2010 Financial Control report. All ayes. Motion carried.

LB11-05 <u>1st and 2nd January 2011 Vendor Lists for approval</u>: At the February meeting, the Board will elect a new Treasurer as Horton held that position. Motion by Coy, second by Swenson to approve both Vendor Lists. All ayes. Motion carried.

Business:

Updates:

LB11-06 Personnel Committee: Motion by Coy to approve the minutes of the December 16, 2010 Personnel Committee meeting. Second by Cummings. All ayes. Motion carried.

- LB11-07 <u>Holiday Closings</u>: Motion by Cummings, second by Keogh to approve the updated Policy #3.410 Holiday Closings, 2011 with a correction. All ayes. Motion carried.
- LB11-08 <u>Group Insurance</u>: Motion by Coy, second by Swenson to approve the updated Policy #4.560 Group Insurance Program with the correction of the revision date. All ayes. Motion carried.
- LB11-09 <u>Capital Improvement Plan</u>: Motion by Keogh, second by Schnitzler to endorse Project PLK 6000 Library and Senior Community Center Project within the Planning and Economic Development portion of the 2011 2015 CIP. All ayes. Motion carried.
- LB11-10 <u>Strategic Plan</u>: Motion by Swenson, second by Coy to approve the 2011 2015 Strategic Plan for Marshfield Public Library. All ayes. Motion carried.

Updates:

<u>AWRP</u>: This is the 4th year of the Adult Winter Reading Program. It started on January 9th and ends on March 7th. Adult Services Library Specialist III, Barb Coblentz, is once again, in charge of this program.

<u>Library & Senior Community Center Project</u>: The city is forming an RFP committee. The RFP's should be sent out by March and the plan is to have someone on board by July, 2011.

Swenson left the meeting at 7:55 a.m.

LB11-11 Minutes of other organizations: Motion by Keogh, second by Schnitzler to accept and place on file the SCLS December 13, 2010 minutes, the FOMPL minutes of November 16, 2010 and the December 13, 2010 minutes of the Library and Senior Community Center Project Steering Committee. All ayes. Motion carried.

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<u>Adjournment</u>: Hearing no other business, Saucerman adjourned the meeting at 8:01 a.m.

Respectfully submitted,

Don Schnitzler Secretary