MARSHFIELD PUBLIC LIBRARY 211 East Second Street Marshfield, Wisconsin 54449

(Regular Meeting) April 12, 2011 7:00 a.m.

The meeting was called to order at 7:00 a.m. by President Saucerman. Attendance was taken.

<u>Present</u>: Joanne Ampe, Steve Coy, Gary Cummings, Kris Keogh, Nate

Norberg, Pat Saucerman, Don Schnitzler, Jean Swenson, and Library

Director, Lori Belongia.

Absent: Don Krueger. The recent elections resulted in Russ Wiechelt being

replaced on the Town of McMillan Board. It has not yet been determined who will be taking his place as Town of McMillan

representative.

Also present: Mary Page.

Citizen's comments, correspondence and announcements: We received 11 positive comments about our library and our book club from members of our Dear Reader online book club. ABC Childcare's 4K class celebrated their 100th day of class on March 25. They asked if we would help them celebrate this event by sending a piece of mail which they would read in class, number it, and hang on their wall. They were hoping to get 100 pieces of mail. Director Belongia sent one of our special MPL post cards that we had printed up in 2001, commemorating our own 100 years in the neighborhood. Our new Facebook Page is able to track visitors weekly. For just starting in March, we had 337 visits as of March 8, 2011! We also received a thank you note from the DonorsChoose.org Team for a contribution. When an order of DVD's arrived, there was a gift card enclosed from DonorChoose.org. We selected a school as close to our area as we could find (DC Everest Middle School), and the \$25 gift card will go towards the purchase of materials to help students to read.

<u>Changes to the agenda</u>: None.

LB11-27 <u>Minutes of the Regular Library Board meeting</u>: Motion by Swenson, second by Cummings, to approve the minutes of the Regular Library Board meeting of March 8, 2011 with a correction: Under the updates section, the second time that the acronym for Request for Proposal is used, it should be RFP not FRP. All ayes. Motion carried.

LB11-28 <u>Director's Report</u>: Motion by Norberg, second by Coy, to approve the March 2011 Director's Report. All ayes. Motion carried.

- LB11-29 1st and 2nd April 2011 Vendor Lists for approval: Motion by Ampe, second by Keogh to approve both Vendor Lists. All ayes. Motion carried.
- LB11-30 <u>March 2011 Financial Control Report</u>: Motion by Cummings, second by Norberg, to approve the March 2011 Financial Control Report. All ayes. Motion carried.

Business:

LB11-31 Subscription Fees for 2012 Marathon County Users: Belongia presented the worksheet and formula used to calculate the 2012 subscription cost for Marathon County residents. There was discussion. Motion by Swenson, second by Schnitzler to approve the subscriptions at \$125.96 for a full year standard subscription, \$135.96 if paid in two installments and \$3.50 per item if the person does not have a subscription. Belongia also noted that the Marathon County resident (household) pays 30% of the subscription with the county paying the 70%. All ayes. Motion carried.

Schedule a meeting of the Nominations Committee (Ampe, Norberg and Saucerman) – Terms expiring: Ampe, Cummings, Schnitzler and Weichelt). Belongia stated that the committee members would be "doodled" (an online service that allows you to poll people for meeting dates).

Appoint an MPL Board Member to Serve on the MPL Foundation

Board: Though these appointments are generally assigned by the
Board President, in his eagerness, Schnitzler nominated Norberg,
quickly seconded by Keogh. Norberg graciously accepted the
nomination and election. All ayes. Motion carried.

Updates:

<u>Library/Community Center Project</u>: Belongia reports that this project has been moved to 2014 and will be split between 2014-15. This will allow for the fund raising aspect of the project. The Request for Proposals (RFP) have gone out and we've received many responses. The three established subcommittees: Communication/Marketing, Design/Architecture and Funding/Capital Campaign are off and running. There is a separate webpage for this project on the City's website as well as a link to it from the library website. The communications committee recommends renaming the project to: Library and Community Center Project. This includes everyone in the community and does not exclude the Senior Citizens or their needs. The Board members have asked that the subcommittee minutes

as well as the Library Community Center Project Steering Committee meeting minutes be included in the monthly Board packets.

LB11-33 <u>Minutes of other organizations</u>: Motion by Norberg, second by Cummings to accept and place on file the February 15, 2011 FOMPL minutes, the February 14, and March 14, 2011 SCLS minutes, and the March 7, 2011 Marshfield Library & Community Center Project Steering Committee. All ayes. Motion carried.

Hearing no other business, Saucerman adjourned the meeting at 7:40 a.m.

Respectfully submitted,

Donald Schnitzler

Secretary