MARSHFIELD PUBLIC LIBRARY
211 East Second Street
Marshfield, Wisconsin 54449

(Regular Meeting)
June 14, 2011
7:00 a.m.

The meeting was called to order at 7:00 a.m. by President Swenson. Attendance was taken.

Present: Joanne Ampe, Steve Coy, Gary Cummings, Nate Norberg, Pat Saucerman, Don Schnitzler, Jean Swenson, Ruth Voss and Library Director, Lori Belongia.

Absent: Kris Keogh.

Also present: Mary Page.

Citizen's comments, correspondence and announcements: Marilyn Lange turned in a resignation letter effective May 27, 2011. Belongia shared positive comments from four members of our Dear Reader Online Book Club. Eric Nelson, from the Marshfield Middle School, sent a note of appreciation for MPL's support of the Marshfield Past, Present and Future art exhibit. We also received a note from Diane Raschke thanking MPL staff for exceptional patron care shown to her mother, Frances Kokaly who has now moved out of the area. She writes that her mother will miss the Marshfield Library and the staff.

Changes to the agenda: President Swenson welcomed Ruth Voss to the MPL Board. Voss replaces Russ Weichelt as the Town of McMillan representative.

LB11-42 Minutes of the Regular Library Board meeting: Motion by Norberg, second by Schnitzler, to approve the minutes of the Annual Library Board meeting of May 10, 2011. All ayes. Motion carried.

LB11-43 Director's Report: Motion by Cummings, second by Saucerman, to approve the May 2011 Director's Report. All ayes. Motion carried.

LB11-44 1st and 2nd June 2011 Vendor Lists for approval: Motion by Ampe, second by Coy to approve both Vendor Lists. All ayes. Motion carried.

LB11-45 May 2011 Financial Control Report: Motion by Norberg, second by Cummings, to approve the May 2011 Financial Control Report. All ayes. Motion carried.

Business:

LB11-46 2012 Budget Development Calendar: Belongia presented the 2012 budget development calendar. There was discussion. The Finance Committee will meet on July 19, 2011 at 7 a.m. and the full MPL Board is scheduled to meet on July 26, 2011 to approve the MPL 2012 budget request. Motion by Schnitzler to approve the calendar. Second by Saucerman. All ayes. Motion carried.

Committee Appointments: President Swenson appointed the following board members to the following committees:

Building	**Finance**	**Personnel**
Krueger replacement	JoAnne Ampe	Steve Coy
Pat Saucerman	Gary Cummings	Kris Keogh
		Krueger replacement
		Nate Norberg
Ruth Voss	Pat Saucerman	
	Don Schnitzler	
*Jean Swenson	*Jean Swenson	*Jean Swenson

Nominations	**Library Promotions**	**Policy Review**
JoAnne Ampe	Gary Cummings	Steve Coy
Nate Norberg	Don Schnitzler	Kris Keogh
	Ruth Voss	Pat Saucerman
*Jean Swenson	*Jean Swenson	*Jean Swenson
* ex-officio		

Foundation Bd.	**Library & Comm. Ctr Steering**
Steve Coy	Steve Coy
Nate Norberg	
Jean Swenson	

Discussion of Business Office LA III vacancy: Belongia will share job descriptions for both the LA III and the Administrative Assistant positions for the Business Office. The Personnel Committee will meet with Belongia in August to review and/or assess the positions.

LB11-47 Fund Raising Strategy: Swenson presented a fund raising idea for the Library & Community Center Project. The concept is "Change for Change" – have a container of some kind on display to encourage the public to contribute coins to the project and also use this container with signage as a way to keep the interest in the project in the public eye. Schnitzler made a motion to approve fundraising in the library and to pass the concept on to the marketing committee for further

development. Second by Saucerman. All ayes. Motion carried. Schnitzler left the meeting at approximately 7:30 a.m.

Updates:

Library/Community Center Project: Coy talked about the various actions taking place in the sub-committees. The Board viewed a video of interviews with library users prepared by Brianna Speth of the Communications and Marketing Committee. Requests for proposals are arriving. Interviews with the top firms will begin at the end of June. Selection of a firm is expected by August, 2011.

Library Booth at Farm Tech Days: MPL will be working with another area library in a booth at Farm Technology Days – July 12 - 14, 2011. The idea is to promote library use by informing the visitors of the many electronic and traditional resources available at libraries.

LB11-48 Minutes of other organizations: Motion by Coy, second by Norberg to accept and place on file the following:

- April 19, 2011 FOMPL annual and regular meetings
- May 9, 2011 SCLS Board of Trustees meeting
- April 11, 2011 Library and Senior Community Center Project Steering Committee
- April 25, 2011 Request for Proposal Committee.
- April 28, 2011 and May 19, 2011 Funding/Capital Campaign Subcommittee
- May 11, 2011 Design & Architecture Subcommittee
- May 27, 2011 Marketing & Communications Subcommittee

All ayes. Motion carried.

Hearing no other business, the meeting adjourned at 8:06 a.m.

Respectfully submitted,

Donald Schnitzler
Secretary