MARSHFIELD PUBLIC LIBRARY
211 East Second Street
Marshfield, Wisconsin 54449

(Regular Meeting)
November 8, 2011
7:00 a.m.

The meeting was called to order at 7:00 a.m. by President Swenson. Attendance was taken.

Present: Steve Coy, Gary Cummings, Julie Horton, Kris Keogh, , Nate Norberg, Pat Saucerman, Mary Hartl, Jean Swenson, Ruth Voss and Library Director, Lori Belongia.

Absent: Don Schnitzler

Also present: Mary Page.

Citizen's comments, correspondence and announcements: None

Changes or additions to the agenda: None.

LB11-76 Minutes of the Regular Library Board meeting: Motion by Ampe, second by Cummings, to approve the minutes of the Regular Library Board meeting of October 11, 2011. All ayes. Motion carried.

LB11-77 Director's Report: Motion by Norberg, second by Cummings, to approve the October 2011 Director's Report. All ayes. Motion carried.

LB11-78 1st and 2nd November 2011 Vendor Lists for approval: Motion by Ampe, second by Coy to approve both Vendor Lists. All ayes. Motion carried.

LB11-79 October 2011 Financial Control Report: Motion by Keogh, second by Voss, to approve the October 2011 Financial Control Report. All ayes. Motion carried.

Business:

Set date for Personnel Committee: Tuesday, November 22, 2011 at 7:00 a.m. was selected for the meeting to discuss wage and salary adjustments and the Director's evaluation. Comparable Libraries will be contacted with a survey about their intentions for wage and salary adjustments for 2012.

LB11-80 Agreement with the South Central Library System and Marshfield Public Library: Norberg moves and Cummings seconds a motion approving the agreement with the South Central Library System. All ayes. Motion carried.

LB11-81 Naming Marshfield Library & Community Center Facilities Policy: Motion by Coy, second by Keogh to advance the policy to the Common Council for approval. All ayes. Motion carried.

LB11-82 Approval of Fundraising Initiatives by Others: Motion by Coy, second by Hartl to advance the policy to the Common Council for approval after correction of a typing error. All ayes. Motion carried.

LB11-83 Donor Privacy Policy: Motion by Norberg, second by Voss to advance the policy after correction to the Common Council for approval. All ayes. Motion carried.

LB11-84 Marshfield Area Community Foundation's Gift Acceptance Policy: Motion by Coy, second by Saucerman to advance the policy to the Common Council for approval after adding language to assure that the Library Board and Library & Community Center Project Steering Committee are advised/consulted in the case of a denied donation. Belongia & Jason Angell will create the needed language. All ayes. Motion carried.

Updates:
2012 Budget: The 2012 Budget has been reviewed by the Council. It will be published with a change to the Library's portion to reflect reduced insurance costs due to the reduction of the Library Assistant III position to 0.5 FTE.

Library & Community Center Project : The project continues to make slow progress. Zimmerman Architectural Studios will be here on Nov. 9, 2011. Jesse Jackson, chair of the Communications & Marketing Subcommittee will give a project update to the Common Council at tonight's meeting.

Great Things: This event took place on Sunday, November 13th, 2010 from 1 – 4 p.m. The Library & Community Center Power Point was on display. Nearly thirty groups were on hand to promote their organizations to 524 visitors.

LB11-85 Minutes of other organizations: Motion by Norberg, second by Saucerman to accept and place on file the minutes of the October 10, 2011 Library & Community Center Project Steering Committee, the August 10, 2011 & October 12, 2011 Design and Architecture Subcommittee, the October 27, 2011 Communications & Marketing Subcommittee, the SCLS October 10, 2011 Board meeting and the September 14, 201 FOMPL meeting. All ayes. Motion carried.

Adjournment: Hearing no other business for discussion, Swenson adjourned the meeting at 7:57 a.m.

Respectfully submitted,

Lori Belongia

Lori Belongia
Secretary Pro Tem