MARSHFIELD UTILITIES, A MUNICIPAL UTILITY
MARSHFIELD UTILITY COMMISSION
April 19, 2010

COMMISSION MEETING MINUTES

A regular meeting of the Marshfield Utility Commission was called to order by President Harry Nienaber at 4:00 pm on April 19, 2010 in the upstairs meeting room of the utility office. Present were Commissioners Marvin Spletter, Harry Nienaber, and Wayne Johnson. Also present were Alderperson Gordon Earll and the utility staff. Absent were Commissioner Chris Jones, Commissioner Russ Wenzel, Alderperson Donald Krueger, and attorney John Adam Kruse.

UC/10-27 Motion by Johnson, seconded by Spletter, to dispense with reading the minutes of the previous meetings and accept them as submitted. All ayes, motion carried.

UC/10-28 Motion by Spletter, seconded by Johnson, to approve payroll for March in the amount of $190,308.07 and general bills for March in the amount of $3,419,384.15. All ayes, motion carried.

UC/10-29 Motion by Johnson, seconded by Spletter, to approve the following job order(s):

JO #5593 Replace 150' of 6" watermain, replace 2 - 6" valves, 1 hydrant, install 2 - 6" valves on 8th Street and Adams Avenue. $24,951.54
JO #5594 Security cameras at Water Treatment Facility $8,048.00
JO #7431 Construct concrete handicap ramp and steps at 2000 S Central $25,450.00
JO #17506 Marshfield Clinic N St Joseph Ave, three phase underground primary for new building. $25,938(fully funded by Clinic)

All ayes, motion carried.

February 2010 Financial Statement Notes

Electric Utility

- Net income was $151 thousand for the month, with a net income of $760 thousand year-to-date.
- Net operating income was $202 thousand for the month. Year-to-date net operating income was $862 thousand, compared to budgeted net operating income of $433 thousand.
- After removing the effects of the PCAC timing, the net operating income was $206 thousand for the month and $597 thousand year-to-date.
- February consumption was down 5.37% from February 2009, with year-to-date consumption down 4.24%. Year-to-date energy losses were -2.60%, compared to prior year losses of -0.92%.

Water Utility

- Net income was $40 thousand for February and $107 thousand net income year-to-date.
- Net operating income was $52 thousand for the month, compared to budgeted net operating income of $30 thousand. Year-to-date net operating income was $131 thousand, compared to budgeted net operating income of $68 thousand.
- February consumption was down 7.62% from February 2009, with year-to-date consumption down 2.64%. Year-to-date water losses were 1.8%, compared to prior year losses of 11.93%.

Communication Utility

- Net loss was $2,227 for the month, compared to budgeted net loss of $3,312. Year-to-date net loss was $7,496, compared to budgeted net loss of $8,977.

UC/10-30 Motion by Johnson, seconded by Spletter, to receive and place on file department reports. All ayes, motion carried.

- The Utility Manager gave a presentation on the Hydroelectric project agreement with GLU and recommended the Commission approve the resolution and the City Council also approve.

UC/10-31 Motion by Johnson, seconded by Spletter, to approve the Resolution to enter into Hydroelectric project number one power sales agreement with Great Lakes Utilities and recommend the City Council also approve. All ayes, motion carried.

- The Utility Manager recommended the Commission adopt the MEUW Safety Manual for use by Marshfield Utilities employees.

UC/10-32 Motion by Spletter, seconded by Johnson, to approve the resolution to adopt the MEUW Safety Manual. All ayes, motion carried.

- The Utility Manager reviewed bids and made recommendations for approval.

UC/10-33 Motion by Johnson, seconded by Spletter, to award the balance of Plant Installation low bid to JF Ahern in the amount of $251,226.00. All ayes, motion carried.

UC/10-34 Motion by Spletter, seconded by Johnson, to award the control Equipment low bid to Durables Controls in the amount of $62,422.39. All ayes, motion carried.

UC/10-35 Motion by Spletter, seconded by Johnson, to Approve of 2010-2011 Non-Craft Contract with International Brotherhood of Teamsters. All ayes, motion carried.

UC/10-36 Motion by Johnson, seconded by Spletter, to go into closed session per Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing the Office Manager position.

Roll call vote, all ayes, motion carried. Closed session at 4:50 p.m.

UC/10-37 Motion by Johnson, seconded by Spletter, to go into open session. Roll call vote, all ayes, motion carried. Open session at 4:59 p.m.

UC/10-38 Motion by Spletter, seconded by Johnson, to approve the hiring of Adam Waldera as the Office Manager at a starting salary of $67,000. All ayes, motion carried.

UC/10-39 Motion by Spletter, seconded by Johnson, to adjourn. All ayes, motion carried. Meeting adjourned at 5:00 p.m.

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Joseph C Pacovsky, Acting-Secretary