

**MARSHFIELD UTILITIES, A MUNICIPAL UTILITY
MARSHFIELD UTILITY COMMISSION
June 14, 2010**

COMMISSION MEETING MINUTES

A regular meeting of the Marshfield Utility Commission was called to order by President Harry Nienaber at 4:00 pm on June 14, 2010 in the downstairs meeting room of the utility office. Present were Commissioners Marvin Spletter, Harry Nienaber, Chris Jones, and Wayne Johnson. Also present were Alderperson Gary Cummings, attorney John Adam Kruse, and the utility staff. Absent was Alderperson Russ Stauber.

- During citizens' comments Commissioner Spletter spoke of his respect and admiration for former Commissioner Russ Wenzel.
- A 30-year service award was presented to Bruce Ackerman and a 20-year service award was presented to Joe Dierickx.

UC/10-48 Motion by Jones, seconded by Spletter, to dispense with reading the minutes of the previous meetings and accept them as submitted. All ayes, motion carried.

UC/10-49 Motion by Spletter, seconded by Johnson, to approve payroll for May in the amount of \$198,740.63 and general bills for May in the amount of \$4,747,541.85. All ayes, motion carried.

- Alderperson Russ Stauber arrived at 4:04 pm.

UC/10-50 Motion by Johnson, seconded by Jones, to approve the following job order(s):

JO #5599 Replace 6" valve at 4th & Vine \$5,573.48

JO #5598 Replace 6" valve 5th & Vine \$5,573.48

All ayes, motion carried.

April 2010 Financial Statement Notes

Electric Utility

- Net income was \$264 thousand for the month, with a net income of \$951 thousand year-to-date.
- Net operating income was \$185 thousand for the month, compared to budgeted net operating income of \$72 thousand. Year-to-date net operating income was \$1.024 million, compared to budgeted net operating income of \$644 thousand.
- After adjusting for the PCAC timing, net operating income for the month was \$188 thousand.
- Operating expenses included \$1,400 of retroactive pay for the non-craft union.
- April consumption was up .01% from April 2009, with year-to-date consumption down 4.93%. Year-to-date energy losses were -2.35%, compared to prior year losses of -1.04%.

Water Utility

- Net income was \$75 thousand for April and \$214 thousand year-to-date.
- Net operating income was \$84 thousand for the month, compared to budgeted net operating loss of \$2 thousand. Year-to-date net operating income was \$259 thousand, compared to budgeted net operating income of \$88 thousand.
- Operating expenses included \$2,300 of retroactive pay for the non-craft union.
- April consumption was up 8.47% from April 2009, with all major customer classes showing increases over the prior year, and Industrial consumption increasing the most at 29%. Year-to-date consumption is now down just 1.88% from the prior year, reflecting April's higher consumption. Year-to-date water losses were 3.58%, compared to prior year losses of 10.48%.

Communication Utility

- Net loss was \$2,202 for the month, compared to budgeted net loss of \$3,312. Year-to-date net income was \$5,052, compared to budget net income of \$1,293.
- Since revenue is only recorded quarterly, many months of the year, including April, show a net loss, since only expenses are recorded in the non-billing months.

UC/10-51 Motion by Johnson, seconded by Spletter, to receive and place on file department reports. All ayes, motion carried.

- The Utility Manager and staff reviewed major projects including: water tower painting, Washington distribution line, generator building construction, and GLU hydro plant due diligence.
- The Utility Manager, Water Superintendent, and Attorney John Adam Kruse reviewed the 2010 Annual Waterworks Inspection and related well agreements.
- The Utility Manager reviewed and made recommendations on the Fire Alarm/Sprinkler bid award.

UC/10-52 Motion by Jones, seconded by Spletter, to award the Fire Alarm/Sprinkler low bid to Merkel Electric in the amount of \$25,050. All ayes, motion carried.

UC/10-53 Motion by Jones, seconded by Spletter, to go into closed session per Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing labor negotiations, supervisory salary guidelines, the Program Coordinator position, and merit review of Assistant Office Manager, Electrical Engineering Technician, Program Coordinator, Civil Engineer, Purchasing Agent, Electric and Communications Manager, and Electric Engineering Technician.

Closed session per Wisconsin State Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of discussing old fire station bid.

Roll call vote, all ayes, motion carried. Closed session at 4:27 p.m.

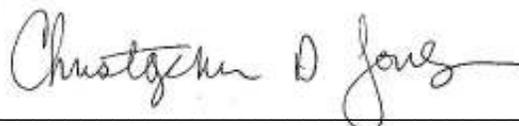
- Alderpersons Russ Stauber and Gary Cummings left the meeting during discussion of the Fire Station.
- Alderperson Cummings left at 5:10 pm.

UC/10-54 Motion by Jones, seconded by Spletter, to go into open session. Roll call vote, all ayes, motion carried. Open session at 5:24 p.m.

UC/10-55 Motion by Jones, seconded by Spletter, to approve the hiring of Amanda Oppman as the Program Coordinator at a salary of \$34,000 effective 6/14/2010. All ayes, motion carried.

UC/10-56 Motion by Jones, seconded by Spletter, to increase the annual salary of the Assistant Office Manager, Kent Mueller, from \$56,923 to \$59,086 effective 1/20/10, the Electrical Engineering Technician, Derek Caflisch, from \$53,173 to \$55,247 effective 2/7/10, the Civil Engineer, Susan Fenhaus, from \$63,748 to \$65,342 effective 3/11/10, the Program Coordinator, Samantha Stangl, from \$32,540 to \$33,438 effective 3/15/10, Purchasing Agent, Jerry Tetzlaff, from \$54,864 to \$56,071 effective 4/7/10, the Electric and Communications Manager, Bob Trussoni, from \$91,639 to \$95,671 effective 5/17/10, and the Electrical Engineering Technician, Don Rogers, from \$55,583 to \$56,917 effective 6/13/10. All ayes, motion carried.

UC/10-57 Motion by Jones, seconded by Spletter, to adjourn. All ayes, motion carried. Meeting adjourned at 5:26 p.m.



Christopher Jones, Secretary