

**MARSHFIELD UTILITIES, A MUNICIPAL UTILITY
MARSHFIELD UTILITY COMMISSION
August 9, 2010**

COMMISSION MEETING MINUTES

A regular meeting of the Marshfield Utility Commission was called to order by President Harry Nienaber at 4:00 pm on August 9, 2010 in the downstairs meeting room of the utility office. Present were Commissioners Marvin Spletter, Harry Nienaber, Chris Jones, and Wayne Johnson. Also present were Alderperson Gary Cummings, Alderperson Russ Stauber, attorney John Adam Kruse, and the utility staff. Absent was Commissioner Patrick Ott.

- The Utility Manager introduced Faith Schmidt, Administrative Coordinator, to the Commission.
- Alderperson Stauber received a call from a citizen whose residence is near our new water tower and has recently had issues with a flooding basement.

UC/10-69 Motion by Johnson, seconded by Spletter, to dispense with reading the minutes of the previous meetings and accept them as submitted. All ayes, motion carried.

- Alderperson Stauber requested that the Council Observer's Commission Meeting Minutes be mailed to their homes rather than routed through City Hall.

UC/10-70 Motion by Spletter, seconded by Johnson, to approve payroll for July in the amount of \$339,416.16 and general bills for July in the amount of \$4,933,809.41. All ayes, motion carried.

UC/10-71 Motion by Jones, seconded by Spletter, to approve the following job order(s):

- JO #17505 Stoney River Assisted Living 3ph underground primary extension
 \$37,577 (\$37,577 deposit)
- JO #17526 Sawyer Drive failed primary \$12,159
- JO #5603 Replace 375' of 6" with 8" watermain W 7th, Central to Chestnut \$26,422.99
- All ayes, motion carried.

June 2010 Financial Statement Notes

Electric Utility

- Net loss was \$80 thousand for the month, with a net income of \$664 thousand year-to-date.
- Net operating loss was \$30 thousand for the month, compared to budgeted net operating loss of \$141 thousand. Year-to-date net operating income was \$836 thousand, compared to budgeted net operating income of \$515 thousand.
- After adjusting for the PCAC timing, net operating loss for the month was \$205.
- Included in Production operating expenses was \$177 thousand for M-33 maintenance.
- June consumption was up 3.28% from June 2009, with year-to-date consumption down 3.04%. Year-to-date energy losses were 0.92%, compared to prior year losses of 1.26%.

Water Utility

- Net loss was \$39 thousand for June and net income of \$236 thousand year-to-date.
- Net operating loss was \$27 thousand for the month, compared to budgeted net operating income of \$23 thousand. Year-to-date net operating income was \$305 thousand, compared to budgeted net operating income of \$121 thousand.
- Source of Supply operating expenses included \$59 thousand for well #5 reconstruction.
- June consumption was up 2.53% from June 2009. Industrial consumption was up 40% for the month, as a result of large increases in consumption from three customers. Year-to-date consumption is down .82% from the prior year. Year-to-date water losses were 4.50%, compared to prior year losses of 10.13%.

Communication Utility

- Net income was \$14,629 for the month, compared to budgeted net income of \$13,582. Year-to-date net income was \$17,454, compared to budget net income of \$11,563.

- The revenue for June reflects the billing for the second quarter.

UC/10-72 Motion by Jones, seconded by Spletter, to receive and place on file department reports. All ayes, motion carried.

- The Utility Manager and Office Manager discussed and recommended approval of Hawkins, Ash, Baptie & Co to perform the Utility's 2010, 2011, and 2012 audit. This is consistent with the City's audits. The Commission and Observers also discussed the bidding processes used for auditor selection. The Commission requested that in the future they receive copies of the City's bid information for auditors to assist them in the Utility's auditor selection decision.

UC/10-73 Motion by Jones, seconded by Spletter, to authorize Hawkins, Ash, Baptie, and Company to perform the Utility's 2010, 2011, and 2012 audits. All ayes, motion carried

- The Utility Manager and Water Superintendent discussed the Water Treatment Plant High Service Pump Variable Frequency bids received and recommended rejecting all bids.

UC/10-74 Motion by Jones, seconded by Johnson, to reject the Water Treatment Plant High Service Pump Variable Frequency Installation Bids. All ayes, motion carried.

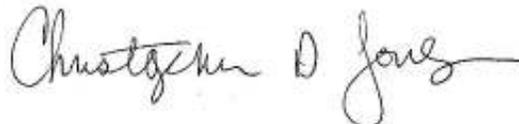
UC/10-75 Motion by Johnson, seconded by Spletter, to approve the low bid from CCI Systems, Inc., E-Con Electric Division for the Balance of Plant Instrumentation & Electrical Installation Services in the amount of \$238,000. All ayes, motion carried.

UC/10-76 Motion by Jones, seconded by Spletter, to go into closed session per Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing labor negotiations.

Roll call vote, all ayes, motion carried. Closed session at 4:46 p.m.

UC/10-77 Motion by Spletter, seconded by Johnson, to go into open session. Roll call vote, all ayes, motion carried. Open session at 5:03 p.m.

UC/10-78 Motion by Jones, seconded by Spletter, to adjourn. All ayes, motion carried. Meeting adjourned at 5:03 p.m.



Christopher Jones, Secretary