MARSHFIELD UTILITIES, A MUNICIPAL UTILITY
MARSHFIELD UTILITY COMMISSION
October 11, 2010

COMMISSION MEETING MINUTES

A regular meeting of the Marshfield Utility Commission was called to order by President Harry Nienaber at 4:00 pm on October 11, 2010 in the downstairs meeting room of the utility office. Present were Commissioners Marvin Spletter, Harry Nienaber, Chris Jones, Wayne Johnson, and Patrick Ott. Also present were attorney John Adam Kruse and the utility staff. Absent were Alderperson Gary Cummings and Alderperson Russ Stauber.

- A 10-year service award was presented to Susan Fenhaus.

UC/10-88 Motion by Jones, seconded by Spletter, to elect Harry Nienaber as Commission President and close nominations and cast unanimous ballots. All ayes, motion carried.

- Commissioner Spletter nominated Commissioner Ott for Commission Vice-President. Commissioner Jones nominated Commissioner Johnson for Commission Vice-President.

UC/10-89 Motion by Jones, seconded by Spletter, to close nominations and hold a roll call vote for Commission Vice-President. Commissioner Ott received votes from Commissioner Spletter and Commissioner Johnson. Commissioner Johnson received votes from Commissioner Jones, Commissioner Ott, and Commissioner Nienaber. Motion carried for Commissioner Wayne Johnson for Commission Vice-President.

UC/10-90 Motion by Spletter, seconded by Johnson, to elect Christopher Jones as Commission Secretary and close nominations and cast unanimous ballots. All ayes, motion carried.

UC/10-91 Motion by Jones, seconded by Spletter, to elect Ott as Commission Treasurer and close nominations and cast unanimous ballots. All ayes, motion carried.

UC/10-92 Motion by Jones, seconded by Spletter, to elect Joseph Pacovsky as the Acting Secretary and close nominations and cast unanimous ballots. All ayes, motion carried.

- It was noted that the Commission President normally appoints Negotiating Committee Members. Commissioner Nienaber appointed Commissioner Jones and Commissioner Ott as Negotiating Committee Members with Commissioner Johnson as an alternate.

UC/10-93 Motion by Jones, seconded by Spletter, to dispense with reading the minutes of the previous meetings and accept them as submitted. All ayes, motion carried.

UC/10-94 Motion by Spletter, seconded by Ott, to approve payroll for September in the amount of $203,676.76 and general bills for September in the amount of $3,902,075.39. All ayes, motion carried.

UC/10-95 Motion by Spletter, seconded by Ott, to approve the following job order(s):
JO #17535 Custom Fab 3 phase extension E 26th $20,512 ($14,823 deposit)
JO #17542 Prevention Genetics 3 phase extension Downwind Drive $7,499
All ayes, motion carried.

August 2010 Financial Statement Notes

Electric Utility

- Net income was $142 thousand for the month, with a net income of $1.222 million year-to-date.
- Net operating income was $191 thousand for the month, compared to budgeted net operating income of $85 thousand. Year-to-date net operating income was $1.368 million, compared to budgeted net operating income of $779 thousand.
- After adjusting for the PCAC timing, net operating income for the month was $262 thousand.
- August consumption was up 8.23% from August 2009, with year-to-date consumption that is now down just 0.74%. Year-to-date energy losses were 1.96%, compared to prior year losses of 1.24%.

Water Utility

- Net loss was $1 thousand for August and net income was $266 thousand year-to-date.
- Net operating income was $21 thousand for the month, compared to budgeted net operating income of $63 thousand. Year-to-date net operating income was $380 thousand, compared to budgeted net operating income of $234 thousand.
- Operating expenses included $10 thousand for repainting 100 fire hydrants, and $18 thousand for street repairs.
- Overall August consumption was down 7.22% from August 2009. Year-to-date overall consumption was down 2.56% from the prior year, with Industrial consumption showing the only positive growth of all the customer classes. Year-to-date water losses were 4.31%, compared to prior year losses of 8.08%.

Communication Utility

- Net loss was $5,803 for the month, compared to budgeted net loss of $3,312. Year-to-date net income was $5,029, compared to budget net income of $2,585.

UC/10-96 Motion by Ott, seconded by Spletter, to receive and place on file department reports. All ayes, motion carried.

- Department Managers reviewed major projects including: water main and tower projects, tree trimming and easements, generator commissioning, and electric rate case.

- The Office Manager and Electric, Communications, and Gas Manager discussed the claim by Lucas Stoflet and recommended denial.

UC/10-97 Motion by Jones, seconded by Ott, to deny the claim by Lucas Stoflet. All ayes, motion carried.

- The Office Manager discussed the claim by Farmers Insurance and recommended denial.

UC/10-98 Motion by Jones, seconded by Spletter, to deny the claim by Farmers Insurance. All ayes, motion carried.

- The Office Manager and Electric, Communications, and Gas Manager discussed the claim by Keith and Donna Anderson and recommended denial.
- Mr. Anderson addressed the Commission and described that he was unable to recognize a failing wire. He also described the damage done to equipment in his home.
- Attorney John Adam Kruse explained the reason for the recommended denial based on no negligence by the Utility.

UC/10-99 Motion by Jones , seconded by Johnson, to deny the claim by Keith and Donna Anderson. Roll call vote, Commissioner Jones, Commissioner Spletter, Commissioner Johnson, Commissioner Ott voted aye, Commissioner Nienaber voted nay, motion carried.

- The Energy and Water Conservation Coordinator discussed the bids for the re-roof projects at Marshfield Utilities and the Water Treatment Facility.
- Alderperson Gary Cummings arrived at 4:52 pm.

UC/10-100 Motion by Jones, seconded by Spletter, to approve the low bid for the base work plus three alternatives from Kulp's for the re-roofing of Marshfield Utilities in the amount of $74,000.00 All ayes, motion carried.

UC/10-101 Motion by Jones, seconded by Ott, to approve the bid from Quality Roofing for the re-roofing of the Water Treatment Facility in the amount of $48,215.00. All ayes, motion carried.

- The Office Manager reviewed the 2011 Capital Budget.

UC/10-102 Motion by Spletter, seconded by Jones, to adjourn. All ayes, motion carried. Meeting adjourned at 5:08 p.m.

Christopher D Jones

Christopher Jones, Secretary