

**MARSHFIELD UTILITIES, A MUNICIPAL UTILITY**  
**MARSHFIELD UTILITY COMMISSION**  
**January 17, 2011**

**COMMISSION MEETING MINUTES**

A regular meeting of the Marshfield Utility Commission was called to order by President Harry Nienaber at 4:00 pm on January 17, 2011 in the downstairs meeting room of the utility office. Present were Commissioners Marvin Spletter, Harry Nienaber, Chris Jones, Wayne Johnson, and Patrick Ott. Also present were Alderperson Gary Cummings, attorney John Adam Kruse, and the utility staff. Absent was Alderperson Russ Stauber.

- During Citizens' comments, Commission Chris Jones described a Japanese tradition of bringing back a gift and sharing with your friends and associates. Chris shared with everyone in attendance a gift of chocolates from his recent trip to Japan.
- A 5-year service award was presented to Betty Ramker.

**UC/11-01** Motion by Ott, seconded by Johnson, to dispense with reading the minutes of the previous meetings and accept them as submitted. All ayes, motion carried.

**UC/11-02** Motion by Spletter, seconded by Johnson, to approve payroll for December in the amount of \$357,798.48 and general bills for December in the amount of \$3,344,602.49. All ayes, motion carried.

**UC/11-03** Motion by Ott, seconded by Spletter, to approve the following job order(s):  
JO # 17554 Substation lighting, McMillan, Hume and Wildwood \$13,215  
All ayes, motion carried.

**November 2010 Financial Statement Notes**

**Electric Utility**

- Net loss was \$65 thousand for the month, with a net income of \$1.605 million year-to-date.
- Net operating loss was \$43 thousand for the month. Year-to-date net operating income was \$1.768 million, compared to budgeted net operating income of \$831 thousand.
- After adjusting for the PCAC timing, net operating loss for the month was \$32 thousand.
- Operating expenses included \$80 thousand for a new roof on the office portion of the main building.
- November consumption was up .37% from November 2009, with year-to-date consumption that is down .89%. Year-to-date energy losses were 1.93%, compared to prior year losses of 1.75%.
- The liabilities section of the balance sheet reflects the payoff of the 2008 bond anticipation notes (\$35.165 million) that have been replaced with revenue bonds (\$28.09 million) and short-term bond anticipation notes (\$10 million).

**Water Utility**

- Net loss was \$97 thousand for November, with a net income of \$183 thousand year-to-date.
- Net operating loss was \$74 thousand for the month, compared to budgeted net operating income of \$27 thousand. Year-to-date net operating income was \$365 thousand, compared to budgeted net operating income of \$308 thousand.
- Operating expenses included \$48 thousand for street repairs and purchase of cold patch material.
- Operating expenses included \$52 thousand for a new roof at the water treatment facility.
- Overall November consumption was down 4.18% from November 2009, with all classes of customers showing decreases. Year-to-date overall consumption was down 2.70% from the prior year. Year-to-date water losses were 3.63%, compared to prior year losses of 6.91%.

**Communication Utility**

- Net loss was \$2,014 for the month, compared to budgeted net loss of \$3,312. Year-to-date net income was \$16,899, compared to budget net income of \$9,484.

**UC/11-04** Motion by Johnson, seconded by Spletter, to receive and place on file department reports. All ayes, motion carried.

- The Utility Manager reviewed major projects including: water leaks, generator start up of January 31<sup>st</sup>, and the GLU hydro project.

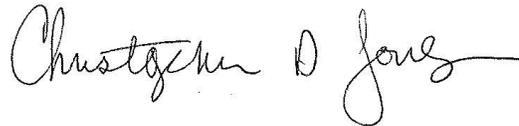
**UC/11-05** Motion by Jones, seconded by Ott, to go into closed session per Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing supervisory salary guidelines, and Payroll Administrator, Human Resources Generalist, Administrative Coordinator, Energy and Water Conservation Coordinator, and Electrical Engineer.

Roll call vote, all ayes, motion carried. Closed session at 4:15 p.m.

**UC/11-06** Motion by Jones, seconded by Ott, to go into open session. Roll call vote, all ayes, motion carried. Open session at 4:59 p.m.

**UC/11-07** Motion by Jones, seconded by Spletter, to approve the hiring of Jamie Frederick as the Electrical Engineer at the annual salary of \$54,550 effective January 31, 2011. All ayes, motion carried.

**UC/11-08** Motion by Jones, seconded by Spletter, to adjourn. All ayes, motion carried. Meeting adjourned at 5:02 p.m.



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Christopher Jones, Secretary