MARSHFIELD UTILITIES, A MUNICIPAL UTILITY
MARSHFIELD UTILITY COMMISSION
February 14, 2011

COMMISSION MEETING MINUTES

A regular meeting of the Marshfield Utility Commission was called to order by Vice-President Wayne Johnson at 4:00 pm on February 14, 2011 in the downstairs meeting room of the utility office. Present were Commissioners Marvin Spletter, Chris Jones, Wayne Johnson, and Patrick Ott. Also present were Alderperson Gary Cummings, Alderperson Russ Stauber, and the utility staff. Absent were Commission President Harry Nienaber and attorney John Adam Kruse.

- The Utility Manager introduced Jamie Frederick, the Utility's new Electrical Engineer.
- The Commission discussed a call that they each received from Norbert Konrardy regarding concerns he had with Utility hiring, vehicle policies, and line rebuilding.
- A 10-year service award was presented to Erick Boon.

UC/11-09 Motion by Spletter, seconded by Ott, to dispense with reading the minutes of the previous meetings and accept them as submitted. All ayes, motion carried.

UC/11-10 Motion by Jones, seconded by Spletter, to approve payroll for January in the amount of $203,851.11 and general bills for January in the amount of $3,564,792.58. All ayes, motion carried.

UC/11-11 Motion by Jones, seconded by Spletter, to approve the following job order(s):
JO #17559 Hwy 10 Make Ready, Hwy 13 – Hwy 10 West to ½ mile south of Hwy 10 East $328,677
JO #17561 Hwy 10 Make Ready, Hwy BB & Hwy 13 Round A Bouts $131,091
All ayes, motion carried.

UC/11-12 Motion by Ott, seconded by Jones, to receive and place on file department reports. All ayes, motion carried.

- The Utility Manager reviewed major projects including: M1 testing and Hwy 10 construction.

- Staff discussed the claim by Krista Rucker. The Utility Manager recommended denial of the claim as was recommended by our insurance carrier.

UC/11-13 Motion by Spletter, seconded by Ott, to deny the claim by Krista Ruckert. All ayes, motion carried.

UC/11-14 Motion by Jones, seconded by Spletter, to go into closed session per Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing supervisory salary guidelines, Energy and Water Conservation Coordinator, Human Resources Generalist, and Electric and Communications Manager.

Roll call vote, all ayes, motion carried. Closed session at 4:28 p.m.

UC/11-15 Motion by Jones, seconded by Spletter, to go into open session. Roll call vote, all ayes, motion carried. Open session at 5:08 p.m.

UC/11-16 Motion by Ott, seconded by Spletter, to increase the annual salary of the Energy and Water Conservation Coordinator, Jim Benson, from $47,441 to $48,862 effective 1/29/2011. All ayes, motion carried.

UC/11-17 Motion by Ott, seconded by Jones to promote Bob Trussoni to Electric, Communications, and Gas Manager at a salary of $97,246 effective 2/14/2011. All ayes, motion carried.

UC/11-18 Motion by Jones, seconded by Ott to promote Cathy Lotzer to Human Resources Manager at a salary of $52,527 effective 2/14/2011. All ayes, motion carried.

UC/11-19 Motion by Spletter, seconded by Jones, to adjourn. All ayes, motion carried. Meeting adjourned at 5:10 p.m.

Christopher Jones, Secretary