

**MARSHFIELD UTILITIES, A MUNICIPAL UTILITY
MARSHFIELD UTILITY COMMISSION**

August 8, 2011

COMMISSION MEETING MINUTES

A regular meeting of the Marshfield Utility Commission was called to order by President Harry Nienaber at 4:00 pm on August 8, 2011 in the downstairs meeting room of the utility office. Present were Commissioners Marvin Spletter, Harry Nienaber, Chris Jones, and Wayne Johnson. Also present were Alderperson Gary Cummings and the utility staff. Absent were Commissioner Pat Ott, Alderperson Russ Stauber, and attorney John Adam Kruse.

- Commission Spletter reported standing water on Arnold Avenue by Maple.

UC/11-58 Motion by Jones, seconded by Johnson, to dispense with reading the minutes of the previous meetings and accept them as submitted. All ayes, motion carried.

UC/11-59 Motion by Jones, seconded by Spletter, to approve payroll for July in the amount of \$333,408.19 and general bills for July in the amount of \$3,438,681.33. All ayes, motion carried.

UC/11-60 Motion by Johnson, seconded by Jones, to approve the following job order(s):

JO #17583 Tom Weigel storm damage, M208 Turtle Road \$8,102.00

JO #17580 Completion Industrial Minerals Mallard Ave 3ph UG ext for new sand plant \$104,384 (24,695 deposit)

JO #17287 Westview Subdivision OH to UG \$117,819

All ayes, motion carried.

June 2011 Financial Statement Notes

Electric Utility

- Net loss was \$269 thousand for the month, with a net income of \$175 thousand year-to-date.
- Net operating loss was \$115 thousand for the month, compared to budgeted net operating income of \$70 thousand. Year-to-date net operating income was \$973 thousand, compared to budgeted net operating income of \$857 thousand.
- After adjusting for the PCAC timing, the net operating income for the month was \$99 thousand.
- Included in Administrative and General operating expenses was \$7 thousand for replacement of a water tank on the heat pump system at the main building.
- Starting with this month, the kilowatt hours produced by the M-1 combustion turbine and kilowatt hours sold (which is the same as produced) will be reported on the consumption recap, including year-to-date amounts.
- June consumption was up 4.57% from June 2010, with year-to-date consumption that was up 4.91%. Year-to-date energy losses were 0.12%, compared to prior year losses of 0.92%.

Water Utility

- Net loss was \$1 thousand for June and net loss of \$37 thousand year-to-date.
- Net operating income was \$22 thousand for the month, compared to budgeted net operating income of \$39 thousand. Year-to-date net operating income was \$99 thousand, compared to budgeted net operating income of \$74 thousand.
- Pumping operating expenses included \$8 thousand for replacement of pump impellers at the Southside Booster Station.
- Transmission and Distribution operating expenses included \$46 thousand for street repairs as a result of main breaks.
- June consumption was up 5.00% from June 2010. Year-to-date consumption is down .07% from the prior year. Year-to-date water losses were 6.40%, compared to prior year losses of 4.50%.

Communication Utility

- Net income was \$16,878 for the month, compared to budgeted net income of \$14,553. Year-to-date net income was \$19,173, compared to budget net income of \$11,237.
- The revenue for June reflects the billing for the second quarter.

UC/11-61 Motion by Spletter, seconded by Jones, to receive and place on file department reports. All ayes, motion carried.

- The Utility Manager reviewed major projects including: Arnold Street construction, Hwy 10 project, M1 scheduled running, and the hydro project.
- The Utility Manager discussed the recommended Resolution for pretax WRS contributions.

UC/11-62 Motion by Jones, seconded by Spletter, to approve Resolution to designate Employee contributions to State of Wisconsin Department of Employee Trust Funds Wisconsin Retirement System as pretax. All ayes, motion carried.

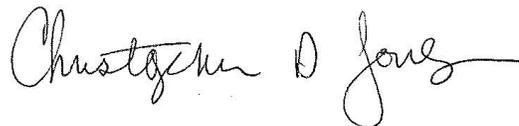
- The Utility Manager discussed the recommended Grievance Policy. A policy is required to be in place by October 1st for non-represented staff.

UC/11-63 Motion by Jones, seconded by Spletter, to table the Grievance Policy until the September meeting. All ayes, motion carried.

- The Utility Manager continued tabled discussion from last month regarding non-represented employees WRS contributions. No action was taken.
- The bids received for the garage re-roof project were discussed.

UC/11-64 Motion by Jones, seconded by Spletter, to approve the low bid from Quality Roofing in the amount of \$69,984 for the Marshfield Utilities Garage re-roof project. All ayes, motion carried.

UC/11-65 Motion by Spletter, seconded by Jones, to adjourn. All ayes, motion carried. Meeting adjourned at 4:45 p.m.



Christopher Jones, Secretary