

**MARSHFIELD UTILITIES, A MUNICIPAL UTILITY  
MARSHFIELD UTILITY COMMISSION  
October 10, 2011**

**COMMISSION MEETING MINUTES**

A regular meeting of the Marshfield Utility Commission was called to order by President Harry Nienaber at 4:00 pm on October 10, 2011 in the downstairs meeting room of the utility office. Present were Commissioners Harry Nienaber, Chris Jones, Wayne Johnson, and Patrick Ott. Also present were Alderperson Gary Cummings and the utility staff. Absent were Alderperson Russ Stauber and attorney John Adam Kruse.

- A 25-year service award was presented to Randy Eiden and a 10-year service award was presented to Ryan Steffen.

**UC/11-79** Motion by Jones, seconded by Johnson, to dispense with reading the minutes of the previous meetings and accept them as submitted. All ayes, motion carried.

**UC/11-80** Motion by Jones, seconded by Johnson, to approve payroll for September in the amount of \$212,603.16 and general bills for September in the amount of \$2,749,354.26. All ayes, motion carried.

**UC/11-81** Motion by Johnson, seconded by Ott, to approve the following job orders:

JO#5624 Install VFD on primary zone pump 1 50 HP at Water Treatment Facility \$19,410.00

JO#5625 Install VFD on primary zone pump 2 75 HP at Water Treatment Facility \$21,875.00

JO#5626 Install VFD on primary zone pump 3 75 HP at Water Treatment Facility \$21,875.00

All ayes, motion carried.

**August 2011 Financial Statement Notes**

**Electric Utility**

- Net income was \$540 thousand for the month, with a net income of \$650 thousand year-to-date.
- Net operating income was \$694 thousand for the month, compared to budgeted net operating income of \$367 thousand. Year-to-date net operating income was \$1.631 million, compared to budgeted net operating income of \$1.645 thousand.
- After adjusting for the PCAC timing, net operating income for the month was \$173 thousand.
- Through August, the Electric Utility has spent more than \$813 thousand to move our distribution system in areas of state highway construction projects. If the poles are located in the road right-of-way and need to be moved, there is no reimbursement from the Department of Transportation - the cost is borne by our rate payers.
- August consumption was up 3.74% from August 2010, with year-to-date consumption that is up 1.31%. Year-to-date energy losses were 1.91%, compared to prior year losses of 1.96%.

**Water Utility**

- Net income was \$18 thousand for August and a net loss of \$5 thousand year-to-date.
- Net operating income was \$41 thousand for the month, compared to budgeted net operating income of \$38 thousand. Year-to-date net operating income was \$176 thousand, compared to budgeted net operating income of \$163 thousand.
- Overall August consumption was down 1.06% from August 2010. Year-to-date overall consumption was down 0.22% from the prior year. Year-to-date water losses were 6.37%, compared to prior year losses of 4.31%.

**Communication Utility**

- Net loss was \$3,723 for the month, compared to budgeted net loss of \$3,843. Year-to-date net income was \$9,462, compared to budget net income of \$1,053.

**UC/11-82** Motion by Ott, seconded by Jones, to receive and place on file department reports. All ayes, motion carried.

- The Utility Manager reviewed major projects including: Arnold St water project, lead and copper survey, Hwy 10, garage re-roof project, School District fiber project

- The Utility Manager reviewed the employee benefits proposals and recommended approval at the November 7<sup>th</sup> Commission Meeting.
- The Utility Manager reviewed the 2012 Capital Budget

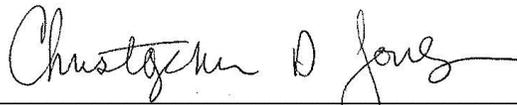
**UC/11-83** Motion by Jones, seconded by Ott, to go into closed session per Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing supervisory salary guidelines and merit review of Utility Manager.

Closed session per Wisconsin State Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of discussing water tower antenna negotiations.

Roll call vote, all ayes, motion carried. Closed session at 5:00 p.m.

**UC/11-84** Motion by Jones, seconded by Johnson, to go into open session. Roll call vote, all ayes, motion carried. Open session at 5:42 p.m.

**UC/11-85** Motion by Jones, seconded by Ott, to adjourn. All ayes, motion carried. Meeting adjourned at 5:45 p.m.



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Christopher Jones, Secretary