

**MARSHFIELD UTILITIES, A MUNICIPAL UTILITY
MARSHFIELD UTILITY COMMISSION
November 7, 2011**

COMMISSION MEETING MINUTES

A regular meeting of the Marshfield Utility Commission was called to order by President Harry Nienaber at 4:00 pm on November 7, 2011 in the downstairs meeting room of the utility office. Present were Commissioners Harry Nienaber, Chris Jones, Wayne Johnson, Patrick Ott, and Mike Eberl. Also present were Alderperson Gary Cummings and the utility staff. Absent were Alderperson Russ Stauber and attorney John Adam Kruse.

- During Citizens' Comments, Commissioner Jones shared that he would be resigning from the Commission after the December meeting. He added that it was because he was leaving Marshfield.
- A service award was presented to former Commissioner Marvin Spletter. Marvin thanked everyone present for the opportunity to serve on the Commission.
- A 20-year service award was presented to Jerry Tetzlaff.

UC/11-86 Motion by Jones, seconded by Ott, to elect Harry Nienaber as Commission President and close nominations and cast unanimous ballots. All ayes, motion carried.

UC/11-87 Motion by Ott, seconded by Jones, to elect Wayne Johnson as Commission Vice-President and close nominations and cast unanimous ballots. All ayes, motion carried.

UC/11-88 Motion by Jones, seconded by Johnson, to elect Pat Ott as Commission Secretary and close nominations and cast unanimous ballots. All ayes, motion carried.

UC/11-89 Motion by Jones, seconded by Johnson, to elect Mike Eberl as Commission Treasurer and close nominations and cast unanimous ballots. All ayes, motion carried.

- The Utility Manager noted that he normally serves as the Acting Secretary.
- Commission President, Harry Nienaber, appointed Commissioner Johnson and Commissioner Ott as Negotiating Committee Members.

UC/11-90 Motion by Ott, seconded by Jones, to dispense with reading the minutes of the previous meetings and accept them as submitted. All ayes, motion carried.

UC/11-91 Motion by Johnson, seconded by Ott, to approve payroll for October in the amount of \$218,750.34 and general bills for October in the amount of \$3,058,735.30. All ayes, motion carried.

September 2011 Financial Statement Notes

Electric Utility

- Net loss was \$45 thousand for the month, with a net income of \$606 thousand year-to-date.
- Net operating income was \$110 thousand for the month, compared to budgeted net operating income of \$234 thousand. Year-to-date net operating income was \$1.741 million, compared to budgeted net operating income of \$1.878 million.
- After adjusting for the PCAC timing, net operating income for the month was \$145 thousand.
- September consumption was up 4.69% from September 2010, with year-to-date consumption that is up 1.68%. All classes of customers are showing an increase in consumption, with the exception of Industrial and Area Light customers. Year-to-date energy losses were 0.76%, compared to prior year losses of 0.71%.

Water Utility

- Net income was \$23 thousand for September and \$18 thousand year-to-date.

- Net operating income was \$46 thousand for the month, compared to budgeted net operating income of \$22 thousand. Year-to-date net operating income was \$222 thousand, compared to budgeted net operating income of \$185 thousand.
- Overall September consumption was up 4.10% from September 2010, with an increase in consumption for every customer class except Public Authority. Year-to-date overall consumption was up 0.28% from the prior year, with Commercial customers showing the largest increase in consumption. Year-to-date water losses were 4.87%, compared to prior year losses of 3.29%.

Communication Utility

- Net income was \$16,684 for the month, compared to budgeted net income of \$14,553. Year-to-date net income was \$26,146, compared to budget net income of \$15,606.
- The revenue for September reflects the billing for the third quarter.

UC/11-92 Motion by Jones, seconded by Ott, to receive and place on file department reports. All ayes, motion carried.

- The Utility Manager reviewed major projects including: paving status on Arnold St, GLU wind project, electric and water rate cases
- The Utility Manager reviewed the employee benefits proposals and recommended approval.

UC/11-93 Motion by Jones, seconded by Johnson, to approve the recommended employee benefits effective 11/7/2011. All ayes, motion carried.

- The Utility Manager reviewed the 2012 Operations & Maintenance Budget and the 2012 Capital Budget.

UC/11-94 Motion by Jones, seconded by Ott, to go into closed session per Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing Systems/Network Administrator position.

Closed session per Wisconsin State Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of discussing water tower antenna negotiations.

Roll call vote, all ayes, motion carried. Closed session at 4:47 p.m.

UC/11-95 Motion by Jones, seconded by Ott, to go into open session. Roll call vote, all ayes, motion carried. Open session at 5:20 p.m.

UC/11-96 Motion by Ott, seconded by Jones, to approve the hiring of Ellery Perry as the Systems/Network Administrator at a starting salary of \$46,545. All ayes, motion carried.

UC/11-97 Motion by Jones, seconded by Johnson, to adjourn. All ayes, motion carried. Meeting adjourned at 5:21 p.m.


Patrick Ott, Secretary