MARSHFIELD UTILITIES, A MUNICIPAL UTILITY
MARSHFIELD UTILITY COMMISSION
December 12, 2011

COMMISSION MEETING MINUTES

A regular meeting of the Marshfield Utility Commission was called to order by President Harry Nienaber at 4:00 pm on December 12, 2011 in the downstairs meeting room of the utility office. Present were Commissioners Harry Nienaber, Chris Jones, Wayne Johnson, Patrick Ott, and Mike Eberl. Also present were Alderperson Gary Cummings and the utility staff. Absent were Alderperson Russ Stauber and attorney John Adam Kruse.

- A service award was presented to Commissioner Chris Jones.

UC/11-98 Motion by Ott, seconded by Johnson, to dispense with reading the minutes of the previous meetings and accept them as submitted. All ayes, motion carried.

UC/11-99 Motion by Eberl, seconded by Jones, to approve payroll for November in the amount of $208,501.45 and general bills for November in the amount of $14,108,396.49. All ayes, motion carried.

UC/11-100 Motion by Ott, seconded by Jones, to approve the following job order:
JO #17602 Rebuild CKTS 331 & 332 phase one, Wildwood Sub $90,433
All ayes, motion carried.

October 2011 Financial Statement Notes

Electric Utility

- Net income was $107 thousand for the month, with a net income of $713 thousand year-to-date.
- Net operating income was $130 thousand for the month, compared to budgeted net operating income of $145 thousand. Year-to-date net operating income was $1.870 million, compared to budgeted net operating income of $2.023 million.
- After adjusting for the PCAC timing, net operating income for the month was $100 thousand.
- October consumption was up 5.01% from October 2010, with year-to-date consumption that is up 1.96%. With the exception of Area Lighting, all classes of customers have increased consumption for both the month and year-to-date. Year-to-date energy losses were 1.34%, compared to prior year losses of 1.39%.

Water Utility

- Net income was $15 thousand for October and $33 thousand year-to-date.
- Net operating income was $37 thousand for the month, compared to budgeted net operating income of $21 thousand. Year-to-date net operating income was $259 thousand, compared to budgeted net operating income of $206 thousand.
- Operating expenses included almost $18 thousand for street repairs and related damages from a main break on February 24th, 2011. A claim has been filed with our insurance company and we will be reimbursed the full cost less the $5 thousand deductible for this sewer and water backup policy. This reimbursement will be shown as a credit to our operating expenses in the month in which it is received.
- Overall October consumption was up 2.58% from October 2010. Year-to-date overall consumption was up 0.50% from the prior year, with Residential customers showing a 2.00% decrease. Year-to-date water losses were 4.87%, compared to prior year losses of 3.20%.

Communication Utility

Net loss was $3,752 for the month, compared to budgeted net loss of $3,901. Year-to-date net income was $22,394, compared to budget net income of $11,705.

UC/11-101 Motion by Jones , seconded by Ott, to receive and place on file department reports. All ayes, motion carried.

- The Utility Manager reviewed major projects including: no new information on wind or hydro projects.

- The 2012 Capital Budget was reviewed and the Utility Manager recommended reductions.

UC/11-102 Motion by Johnson, seconded by Eberl, to approve the 2012 Capital Budget as amended with recommended reductions. All ayes, motion carried.

- The 2012 Operations and Maintenance Budget was reviewed.

UC/11-103 Motion by Eberl, seconded by Ott, to approve the 2012 Operations and Maintenance Budget. All ayes, motion carried.

- The bids for the Tin Shed Resheeting project were reviewed and the low bid from Decker Lumber & Supply Inc. in the amount of $42,500 was recommended for approval.

UC/11-104 Motion by Ott, seconded by Johnson, to approve the Tin Shed Resheeting low bid from Decker Lumber & Supply in the amount of $42,500. All ayes, motion carried.

- The Electric Service Rules revision were reviewed and recommended for approval.

UC/11-105 Motion by Jones, seconded by Eberl, to approve the 2012 Electric Service Rules revisions. All ayes, motion carried.

UC/11-106 Motion by Jones, seconded by Ott, to go into closed session per Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing labor negotiations, supervisory salary guidelines, and merit review of Water Superintendent, Office Manager, Payroll Administrator, Power Systems Engineer, Regulatory Compliance Coordinator, Electric Operating Supervisor, Human Resources Manager, and Administrative Coordinator.

Closed session per Wisconsin State Statues 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of discussing water tower antenna negotiations.

Roll call vote, all ayes, motion carried. Closed session at 4:43 p.m.

UC/11-107 Motion by Jones, seconded by Johnson, to go into open session. Roll call vote, all ayes, motion carried. Open session at 5:30 p.m.

UC/11-108 Motion by Ott, seconded by Johnson, to increase the annual salary of the Water Superintendent, Dave Wasserburger, from $85,864 to $87,495 effective 10/14/11, the Office Manager, Adam Waldera, from $68,688 to $70,337 effective 11/5/11, the Payroll Administrator, Amanda Oppman, from $37,378 to $38,798 effective 11/26/11, the Power Systems Engineer, Nick Kumm, from $72,264 to $75,155 effective 11/28/11, the Regulatory Compliance Coordinator, Lauren Price, from $57,788 to $60,446 effective 12/2/11, the Electric Operating Supervisor, Greg Geiger, from $75,465 to $77,578 effective 12/17/11, the Human Resources Manager, Cathy Lotzer, from $52,527 to $56,080 effective 12/20/11, and the Administrative Coordinator, Faith Schmidt, from $42,245 to $43,005 effective 12/21/11. All ayes, motion carried.

UC/11-109 Motion by Ott, seconded by Eberl, to adjourn. All ayes, motion carried. Meeting adjourned at 5:32 p.m.

Patrick Ott

Patrick Ott, Secretary