

MARSHFIELD UTILITIES, A MUNICIPAL UTILITY
MARSHFIELD UTILITY COMMISSION
June 11, 2012

COMMISSION MEETING MINUTES

A regular meeting of the Marshfield Utility Commission was called to order by President Harry Nienaber at 4:00 pm on June 11, 2012 in the downstairs meeting room of the utility office. Present were Commissioners Harry Nienaber, Wayne Johnson, Patrick Ott, Mike Eberl, and John Schneider. Also present were Alderperson Russ Stauber, Alderperson Robert Workinger, and the Utility staff. Absent was attorney John Adam Kruse.

- During citizens' comments, George Holck, 1115 W Blodgett, addressed his concerns with having to water an area of his yard that was reseeded after street construction.
- Commissioner Nienaber welcomed Alderperson Robert Workinger to the meeting.
- A 10-year service award was presented to Nick Kumm.

UC/12-37 Motion by Eberl, seconded by Johnson, to dispense with reading the minutes of the previous meetings and accept them as submitted. All ayes, motion carried.

UC/12-38 Motion by Ott, seconded by Schneider, to approve payroll for May in the amount of \$209,540.28 and general bills for May in the amount of \$3,084,819.10. All ayes, motion carried.

UC/12-39 Motion by Ott, seconded by Eberl, to approve the following job order(s):

JO #17633 Parkview Terrace secondary install part 2 \$6,611
JO #17634 UG primary install M229 Turtle Ridge Rd \$7,487
JO #17615 Ives UG primary replacement Ives & Lincoln \$65,624
JO #17637 Parkview Terrace Secondary install, part 3 \$24,284

All ayes, motion carried.

April 2012 Financial Statement Notes

Electric Utility

- Net income was \$276 thousand for the month, with a net income of \$344 thousand year-to-date.
- April's net operating income was \$285 thousand, and was \$206 thousand after adjusting for PCAC timing, compared to budgeted net operating income of \$244 thousand. Year-to-date net operating income was \$976 thousand, and \$846 thousand after adjusting for PCAC timing, compared to budgeted net operating income of \$547 thousand.
- April consumption was down 4.43% from April 2011. Year-to-date consumption was down 2.79% with residential consumption down 8.36%. Year-to-date energy losses were -.79%, compared to prior year losses of -1.24%.

Water Utility

- Net income was \$81 thousand for April, with a year-to-date net income of \$122 thousand.
- Net operating income was \$103 thousand for the month, compared to budgeted net operating income of \$56 thousand. Year-to-date net operating income was \$210 thousand, compared to budgeted net operating income of \$63 thousand.
- Operating expenses included \$10 thousand for hydrant painting.
- April consumption was down 6.54% from April 2011. Year-to-date consumption was down, in all classes, 3.42% from the prior year. Year-to-date water losses were 5.49%, compared to prior year losses of 5.51%.

Communication Utility

- Net income was \$11,793 for the month, compared to budgeted net income of \$9,865. Year-to-date net income was \$44,472, compared to budget net income of \$36,963.

UC/12-40 Motion by Ott, seconded by Johnson, to receive and place on file department reports. All ayes, motion carried.

- The Utility Manager reviewed major projects including: M1 generator running, normal maintenance and job orders, antenna progress.

- The Utility Manager discussed the Generator Emergency Maintenance Fund and recommended approval.

UC/12-41 Motion by Schneider, seconded by Ott, to approve the Generator Emergency Maintenance Fund and also review the policy annually for sufficient allocation of funds. All ayes, motion carried.

- The Utility Manager discussed the Dividend/Dividend Policy and recommended approval. The new policy would allocate 50% of the previous year's ATC dividend received by the Utility to be paid as the dividend to the City of Marshfield.

UC/12-42 Motion by Ott, seconded by Johnson, to approve the 2011 Dividend of \$258,168 to be paid immediately and also approve the new Dividend Policy. All ayes, motion carried.

- The Utility Manager discussed the Power Supply Technician/Operator and Electric Laborer/Power Technician positions and recommended approval of changes to both positions. Commissioner Nienaber recommended tabling approval until next month so the Commission would have time to review the new job descriptions.

UC/12-43 Motion by Ott, seconded by Eberl, to go into closed session per Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing supervisory salary guidelines, union negotiations, and merit review of Electrical Engineering Technician, Civil Engineer, Purchasing Agent, Electric, Communications, and Gas Manager, Payroll Administrator, Electrical Engineering Technician, and Assistant Utility Manager position.

Closed session per Wisconsin State Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of discussing building purchase.

Roll call vote, all ayes, motion carried. Closed session at 4:45 p.m.

UC/12-44 Motion by Ott, seconded by Johnson, to go into open session. Roll call vote, all ayes, motion carried. Open session at 5:34 p.m.

UC/12-45 Motion by Eberl, seconded by Ott, to increase the annual salary of the Electrical Engineering Technician, Derrek Caflisch, from \$56,849 to \$58,441 effective 2/7/12, and the Civil Engineer, Susan Fenhaus, from \$66,910 to \$68,482 effective 3/11/12, the Purchasing Agent, Jerry Tetzlaff, from \$57,080 to \$58,050 effective 4/7/12, the Electric, Communications, and Gas Manager, Bob Trussoni, from \$100,455 to \$103,870 effective 5/17/12, the Payroll Administrator, Amanda Oppman, from \$38,798 to \$41,867 effective 5/26/12, and the Electrical Engineering Technician, Don Rogers, from \$58,340 to \$59,623 effective 6/13/12. All ayes, motion carried.

UC/12-46 Motion by Ott, seconded by Eberl, to adjourn. All ayes, motion carried. Meeting adjourned at 5:35 p.m.


Patrick Ott, Secretary