MARSHFIELD UTILITIES, A MUNICIPAL UTILITY
MARSHFIELD UTILITY COMMISSION
August 13, 2012

COMMISSION MEETING MINUTES

A regular meeting of the Marshfield Utility Commission was called to order by President Harry Nienaber at 4:00 pm on August 13, 2012 in the downstairs meeting room of the utility office. Present were Commissioners Harry Nienaber, Wayne Johnson, Patrick Ott, Mike Eberl, and John Schneider. Also present were Alderperson Robert Workinger, Mayor Chris Meyer, and the Utility staff. Absent were Alderperson Russ Stauber and attorney John Adam Kruse.

UC/12-58 Motion by Ott, seconded by Johnson, to dispense with reading the minutes of the previous meetings and accept them as submitted. All ayes, motion carried.

UC/12-59 Motion by Ott, seconded by Eberl, to approve payroll for July in the amount of $212,993.71 and general bills for July in the amount of $3,330,142.08. All ayes, motion carried.

UC/12-60 Motion by Eberl, seconded by Ott, to approve the following job order(s):
JO #5644 replace 6" valve East 8th Street and Hemlock Avenue $5,350.36
JO #5645 replace fire hydrant, install hydrant valve 913 N Maple $5,240.37
JO #5646 replace fire hydrant, install hydrant valve Blodgett & Broadway $5,169.26
All ayes, motion carried.

June 2012 Financial Statement Notes

Electric Utility

- Net income was $55 thousand for the month, with a net income of $219 thousand year-to-date.
- Net operating income was $196 thousand for the month, compared to budgeted net operating income of $273 thousand. Year-to-date net operating income was $1.1 million, compared to budgeted net operating income of $985 thousand.
- After adjusting for the PCAC timing, the net operating income for the month was $414 thousand.
- Included as a separate line item under Retained Earnings on the Balance sheet was $258 thousand paid to the City of Marshfield for the 2011 dividend, which is based on 50% of the cash earnings paid by American Transmission Company.
- June consumption was up 2.32% from June 2011, with year-to-date consumption that was down 1.54%. Year-to-date energy losses were 1.17%, compared to prior year losses of .12%.

Water Utility

- Net income was $120 thousand for June and net income of $300 thousand year-to-date.
- Net operating income was $142 thousand for the month, compared to budgeted net operating income of $97 thousand. Year-to-date net operating income was $432 thousand, compared to budgeted net operating income of $218 thousand.
- June consumption was up 3.22% from June 2011. Year-to-date consumption is down 1.70% from the prior year. Year-to-date water losses were 7.10%, compared to prior year losses of 6.40%.

Communication Utility

Net income was $11,767 for the month, compared to budgeted net income of $9,865. Year-to-date net income was $68,032, compared to budget net income of $56,693.

UC/12-61 Motion by Johnson, seconded by Schneider, to receive and place on file department reports. All ayes, motion carried.

- The Utility Manager reviewed major projects including: circuits to Marshfield Door, Water relining project, and well chemistry tests

- The Utility Manager and Water Superintendent reviewed and recommended approval of the Water

System/ATT Antenna Interior Plan. Our attorney recommended a formal letter to ATT from the Commission.

UC/12-62 Motion by Eberl, seconded by Ott, to approve the Water System/ATT Antenna Interior Plan. All ayes, motion carried.

UC/12-63 Motion by Ott, seconded by Schneider, to go into closed session per Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing Systems/Network Administrator and Assistant Utility Manager positions.

Closed session per Wisconsin State Statues 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session for the purpose of discussing purchasing of real estate.

Roll call vote, all ayes, motion carried. Closed session at 4:17 p.m.

UC/12-64 Motion by Ott, seconded by Eberl, to go into open session. Roll call vote, all ayes, motion carried. Open session at 4:51 p.m.

UC/12-65 Motion by Ott, seconded by Schneider, to approve the hiring of Shawn Marsh as the Systems/Network Administrator at a starting salary of $58,155. All ayes, motion carried.

UC/12-66 Motion by Johnson, seconded by Ott, to adjourn. All ayes, motion carried. Meeting adjourned at 4:52 p.m.

Patrick Ott

Patrick Ott, Secretary