

**MARSHFIELD UTILITIES, A MUNICIPAL UTILITY
MARSHFIELD UTILITY COMMISSION**

May 6, 2013

COMMISSION MEETING MINUTES

A special meeting of the Marshfield Utility Commission was called to order by President Wayne Johnson at 5:00 pm on May 6, 2013 in the downstairs meeting room of the utility office. Present were Commissioners Harry Nienaber, Wayne Johnson, Patrick Ott, and Mike Eberl. Also present was Utility staff. Absent were Commissioner Aaron Pitzenberger, Alderperson Russ Stauber, and attorney John Adam Kruse. Alderperson Robert Workinger arrived at 5:03 pm.

- During Citizens' comments Commissioner Nienaber spoke of a customer concern due to a hose left running under the snow and the costs for sewer associated with that water use. Staff will communicate the concern with the Wastewater Utility.
- The Commission discussed the process of beginning with an RFP (Request for Proposal) to be used to select a recruiting firm to assist with the Utility Manager search process.

UC/13-45 Motion by Ott, seconded by Nienaber, to go into closed session per Wisconsin State Statutes 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility for the purpose of discussing merit review of Utility Manager and also review of person to hire for each of Civil Engineer and Technical Services Manager positions.

Roll call vote, all ayes, motion carried. Closed session at 5:23p.m.

UC/13-46 Motion by Nienaber, seconded by Ott, to go into open session. Roll call vote, all ayes, motion carried. Open session at 6:28 p.m.

UC/13-47 Motion by Nienaber, seconded by Ott, to approve the hiring of John Richmond as the Civil Engineer at a starting salary of \$62,217. All ayes, motion carried.

UC/13-48 Motion by Nienaber, seconded by Ott, to approve the promotion of Cathy Lotzer to the Technical Service Manager at a starting salary of \$67,945. Nienaber, Johnson, and Ott voted aye, Eberl voted nay, motion carried.

UC/13-49 Motion by Ott, seconded by Eberl, to adjourn. All ayes, motion carried. Meeting adjourned at 6:30 p.m.



Patrick Ott, Secretary