CITY PLAN COMMISSION
MARSHFIELD, WISCONSIN
MINUTES OF SEPTEMBER 18, 2007

PUBLIC HEARINGS

1. Conditional Use Request for "Accessory Structures over 1,200 square feet" at 501 South Sycamore Avenue, in an "R-2" Large Lot Single Family Residential District.

   FOR: Robert Halle, 501 South Sycamore, wants to put up a 24' x 36' garage on the Sycamore side of the lot for storage purposes. He is available to answer questions.

   AGAINST: None

MEETING

Meeting called to order by Chairman Meyers at 7:02 PM in the Council Chambers of City Hall Plaza.

PRESENT: Mayor Meyers, Dan Knoeck, Trish Siegler, Sharon Witt, Diane Wolf & Dave LaFontaine

ABSENT: Dave Korth

ALSO PRESENT: Aldermen Hansen, Buttke, Feirer & Kraus**;** Planning & Economic Development Director Miller; Planner/Zoning Administrator Curtiss; Sara Wiersma – Planning Intern; and others.

PC07-54 Motion by LaFontaine, second by Wolf to recommend approval of the conditional use request for "Accessory Structures over 1,200 Square Feet" at 501 South Sycamore Avenue, in an "R-2" Large Lot Single Family Residential District contingent upon the following:

- The garage shall be constructed in the same or similar style and color as the residence.

All 'Ayes' Motion Carried

The City Plan Commission reviewed suggested revisions to the Sign Code, Chapter 24 of the Municipal Code. These suggestions originated from Main Street Marshfield and Marshfield Area Chamber of Commerce and Industry businesses. Comments were heard from the following:

- Alderman Kraus highlighted areas that should be reconsidered. He would like to see a working group put together to take recommendations and put them in the form of code changes.
- Mayor Meyers agreed that a smaller group could work toward putting recommendations into proposed ordinance changes.
- Commissioner Witt asked how many businesses were represented. Alderman Kraus responded there 10 to 15 businesses represented.
- Economic Development and Planning Director Miller agrees the committee is a great idea. She feels temporary signs may be a bigger issue – City wide vs. business only. She suggests residents be involved in the work group in some way.
- Alderman Kraus stated that these recommendations have come from businesses and don't want to lose the businessman's viewpoint. He then gave an overview of the general topics that they would like reviewed, which include:
  - Temporary Signs
  - Reader Boards
  - Monument Signs
  - Pole signs
  - Flags

No action was taken at this time. Mayor Meyers indicated that he would organize the working group as discussed.

The City Plan Commission reviewed the appeal of denial of sign permit application for alterations to the non-conforming sign at 1000 North Central Avenue. Comments were heard from City Plan Commission members, Common Council members, City staff, and the following:

- John Baltus, President, The Baltus Company
- Scott Timm, Colortech of Wisconsin, Inc.

PC07-55 Motion by Wolf, second by Siegler to recommend granting approval of the appeal of denial of sign permit application for alterations to the non-conforming sign at 1000 North Central Avenue.
All 'Ayes' Motion Carried

PC07-56 Motion by LaFontaine, second by Wolf to recommend approval of the proposed text amendments to Chapter 18: General Zoning Ordinance, relating to temporary structures as presented and request an ordinance be drafted for a public hearing to be held before the City Plan Commission.
All 'Ayes' Motion Carried

PC07-57 Motion by Siegler, second by Witt to recommend approval of the proposed text amendments to Chapter 19: Subdivision & Platting Code, relating to lot line adjustment requirements and processes as presented and request an ordinance be drafted for a public hearing to be held before the City Plan Commission.
All 'Ayes' Motion Carried

PC07-58 Motion by LaFontaine, second by Siegler to recommend approval of the Request for Proposals for Planning Services as presented to update the General Zoning Ordinance, Chapter 18 of the Municipal Code.
'All Ayes' Motion Carried

Motion by LaFontaine, second by Wolf that the meeting be adjourned at 8:18 PM.
All 'Ayes' Motion Carried

Daniel G. Knoeck, Secretary
CITY PLAN COMMISSION