Parks, Recreation, and Forestry Committee Minutes of February 19th, 2009

Meeting called to order by Jim Wein, Chairperson, at 6:02 p.m. in 1st floor meeting room 108 of City Hall Plaza, 630 S. Central Avenue.

Present: Jim Wein, Alderman Tom Buttke, Chris Viegut, Tom Oettiker (arrived at 6:10), Julie Smith, and Jane Sautner-Yaeger
Excused: Brenda Baur
Absent:

Also Present: Ed Englehart, Parks and Recreation Director; Kelly Cassidy, and Parks and Recreation Supervisor; Ben Steinbach, Parks and Recreation Maintenance Supervisor; Iris Guensburg, Marshfield Historical Committee; and Mike Steinwagner.

There were no comments regarding the January 8th meeting minutes. Public comments - there were no public comments.

The March meeting will be scheduled for March 12th at 6:00 p.m. in City Hall. Jim Wein will not be able to attend the meeting.

Englehart reviewed his recommendation to allow the Fire Station the option of incorporating the old Fire Station Bell that is on display at Wildwood Park into the new Fire Station building design. Englehart indicated that he had reviewed the idea with both Chief Schmidt and Shirley Mook. Both felt it was a good idea and Jim would like to see it included in the design if can work out. Shirley felt that would be the appropriate location for the bell that was first installed in 1901 at an earlier Marshfield Fire Station.

PR09-07 Motion by Viegut, seconded by Yaeger, to approve the option for the Marshfield Fire Department to incorporate the fire bell from Wildwood Park into the design of the new Fire Station.
Motion Carried All ayes 6-0

Mike Steinwagner, Gary Varsho Baseball, explained that they will be moving some of their league games to Braem Park this year due to scheduling conflicts on Reeth's Field. They would like to be allowed to install some of their sponsor signs at Braem Park during their season. They would still be installing their ad signs on the three fields at Steve J. Miller Recreation Area but would like to install some of their old 4' diameter signs at Braem Park on the outfield fence.

PR09-08 Motion by Buttke, seconded by Smith, to approve the placement of up to ten (10) 4' diameter coroplas baseball sponsor ad signs on Braem Park outfield fence between April 1 and May 31st by the Gary Varsho Baseball League on a one year trial basis. The signs will be duplicates of existing sponsor signs. No additional revenue shall be received for the placement of the signs at Braem Park.
Motion Carried All ayes 6-0

Kelly Cassidy presented the specifications for the placement of vending machines at City facilities. Previously up to 12 vending machine locations had been included in the bid package. Last year the Sustainable Marshfield Committee requested that the department re-evaluate the number of vending machines placed in park areas and buildings and that any machines be equipped with Energy Mizer devices to reduce the electricity that is used by the machines. The department has reduced the number to 5 machines plus has included a statement indicating that machines with Energy Mizer devices are preferred. The bid package will be sent to firms who have expressed an interest in supplying vending machines at Parks and Recreation Department sites. Last year the Parks and Recreation Department received approximately $3,200 in revenue from the machines plus over 35 cases of product for activities and events. The specifications call for a 3-year agreement.

PR09-09 Motion by Yaeger, seconded by Buttke, to approve the specifications as presented and direct staff to seek proposals.
Motion Carried All ayes 6-0

Oettiker left the meeting to attend the Zoological Society Board meeting.

Englehart presented a revised Fairground Building and Grounds use policy. The policy was last updated in 1997 by the Fair Commission. The proposed changes are minor and are intended to clarify some issues regarding the use of the buildings that have arisen over the past years. Englehart is not asking for approval at this meeting, but will bring the policy back at the March meeting for approval. Englehart will review the proposed changes with Carol Kerper, CWSF Association Manager, prior to the March meeting.

Information items were reviewed by the Committee. Englehart informed the Committee that the department has stopped making reservations for private rentals at the Senior Center due to continued problems with the building use by these groups. Meetings are still being scheduled. Buttke updated the committee regarding the upcoming Mayor's Youth Committee activities. Buttke left the meeting to attend the Zoological Society meeting.

PR09-10 Motion by Smith, seconded by Yaeger, to adjourn. Meeting adjourned at 7:28 p.m.
Motion Carried All ayes 4-0

Ed Englehart, Parks and Recreation Director