

## Parks, Recreation, and Forestry Committee Minutes of November 12, 2009

Meeting called to order by Jim Wein, Chairperson, at 6:02 p.m. in Room 108 at City Hall Plaza, 630 S. Central Avenue.

**Present:** Jim Wein, Alderman Tom Buttke, Chris Viegut, Tom Oettiker, Julie Smith, and Jane Yaeger

**Excused:** Brenda Baur **Absent:** None

**Also Present:** Alderman Gordy Earll, Alderman Russ Stauber; Elizabeth Anderson, S.C.E.T.; Roger Schamberger, Ron Fluegel, Burbach Aquatics; Ed Englehart, Parks and Recreation Director; Ben Steinbach, Parks and Recreation Maintenance Supervisor; and Kelly Cassidy, Parks and Recreation Supervisor.

There were no changes or comments regarding the October 15<sup>th</sup> meeting minutes.

**Public Comments:** There were no public comments.

The Committee agreed to hold the December meeting on Wednesday, December 9<sup>th</sup> at 6:00 p.m. to allow for attendance by those members who have conflicts on Thursday.

Elizabeth Anderson, Director of Senior Citizens Employment & Training, Inc., gave a brief overview of the services provided through their agency and explained that they are interested in opening a satellite service location in Marshfield. They have recently hired a staff person who will be assigned to the Marshfield area and are interested in utilizing the office space at the Senior Center. SCET is a non-profit 501(c)(3) organization that provides services to job seekers who are 55 years and older. Individuals are placed in a subsidized employment setting with a local non-profit agency with the goal to have the client receive training and be retained in a permanent unsubsidized job. The majority of their funding is provided by a grant from Senior Service America, a national contractor and is administered under the Older Americans Act. She is asking for use of the office space at no cost. A letter of support from Gary La Vake, Director of the Aging & Disability Resource Center of Central Wisconsin, was provided to the Committee. SCET has also received federal funding to implement a computer initiative to teach older citizens on how to use the internet. There is the possibility that they may also wish to use the Senior Center as a training site.

**PR09-38** Motion by Buttke, seconded by Yaeger to approve request and forward it to the Board of Public Works for approval of a formal use agreement and to allow use of the office space at the Senior Center at no cost until an agreement has been signed and the use does not interfere with any current programs or activities. No physical changes to the office space may be made during this time period without prior approval of the Parks and Recreation department staff.

**Motion Carried 6-0**

Roger Schamberger and Ron Fluegel, from Burbach Aquatics, gave a presentation regarding the services that their firm provides for communities in need of new swimming pool facilities. They have been in business since 1978 and their office is located in Platteville, Wisconsin. Roger commented that he has been following Marshfield's interest in a new family aquatic center since 1998 and wanted to share with the committee examples of some of the facilities they have constructed in recent years and the communities that they have assisted. Services include code compliance review of the existing facility, implementing a community needs assessment to identify the size and amenities a new facility should include, conducting a capital campaign, design of construction plans and specifications, and construction supervision. Roger reviewed photos and information regarding pools they had constructed in Iowa and Wisconsin. He also discussed some of the many ways the pools had been funded. Schamberger commented that a starting point would be for them to complete a preliminary review and the costs would be between \$1,500 and \$2,000 plus reimbursable costs. No action was taken. This item was for information only.

Information items were reviewed.

Committee member questions, comments, ideas and suggestions - Buttke inquired as to when staff planned to turn off the lights at the skate park for the winter season. Englehart and Steinbach commented that they will be turning them off soon but had left them on with the recent warm weather. The facility is closed for the season when we get snow and ice on the ramps.

Future agenda items. Buttke stated that he would like to see continued action on the need for a new swimming pool and the need to update the plan that was created in 2000.

Communications - Englehart commented that he had received a call regarding a new curb stop installed in the pedestrian/bicycle trail at Mill Creek Business Park and the need for it to be raised to avoid a bicycle hazard and another call was received with questions regarding the new bicycle lanes installed on Lincoln Avenue between 5<sup>th</sup> Street and 14<sup>th</sup> Street.

**PR09-39 Motion** by Oettiker, seconded by Viegut, to adjourn. Meeting adjourned at 7:58 p.m.

Ed Englehart, Parks and Recreation Director