### Parks, Recreation, and Forestry Committee Minutes of April 12, 2012

Meeting called to order by Jim Wein, chairperson, at 6:01 p.m. in Room 108 of City Hall Plaza, 630 S. Central Avenue.

Present: Jim Wein, Chris Viegut, Brenda Baur, Jane Yaeger, Tom Oettiker, Julie Smith, and Alderman Tom Buttke.

**Excused:** None **Absent**: None

**Also Present:** Ed Englehart, Parks & Recreation Director; Ben Steinbach, Parks and Recreation Maintenance Supervisor; Paul McNeeley, Pete Wallace, and Kathy Stone, representing Leadership Marshfield Committee.

**PR12-11** Motion by Baur, seconded by Yaeger to approve the minutes of the March 8<sup>th</sup> meeting.

**Motion Carried 5-0** 

**Public Comments:** None

The committee set Thursday, May 10<sup>th</sup> at 6:00 p.m. as the date and time of their next meeting.

Jim Wein, committee members, and staff thanked Jane and Tom for their past three years of service on the Parks, Recreation and Forestry Committee.

Paul McNeely, representing a Leadership Marshfield Project Committee, shared with the committee their request to install a memorial in Veteran's Park recognizing Staff Sargent Joe Altmann and Combat Medics. Paul has met with department staff and a preliminary location was identified. They are also working with Marshfield Monument to get a draft drawing of the proposed memorial. Englehart commented that he had shared the idea with Alderman Feirer and he did not express any concerns with adding the memorial to the park.

<u>PR12-12</u> Motion by Buttke, seconded by Yeager to approve the request, pending presentation to the Parks, Recreation, and Forestry Committee of a draft of the memorial and confirmation of the location in the park.

### **Motion Carried** 7-0

Englehart presented a request from the Fellowship of Christian Athletes to again host an event at the Marshfield Skate Park.

<u>PR12-13</u> Motion by Smith, seconded by Oettiker to approve the request from Jeff Tarras, Fellowship of Christian Athletes, to close the Marshfield Skate Park from 10:00 am to 4:00 pm on August 13<sup>th</sup> and from 10:00 am to 7:00 pm on August 14<sup>th</sup> to hold a skate board camp, demonstration and concert.

#### **Motion Carried 7-0**

Steinbach presented information regarding contracting with Innovative Services, Inc. to provide park and restroom cleaning services from April 30<sup>th</sup> to September 29<sup>th</sup> at an estimated cost of \$10,000.

<u>PR12-14</u> Motion by Viegut, seconded by Oettiker to approve the contract and recommend approval to the Board of Public Works.

#### **Motion Carried 7-0**

Englehart presented information regarding the need to renew the Rotary Winter Wonderland use agreement, and their interest in constructing a storage/workshop building on City property immediately south of the Wildwood Park woods and east of the south pasture.

<u>PR12-15</u> Motion by Yaeger, seconded by Baur to approve renewal of the use agreement for a 5-year period, and direct staff to meet with Rotary Winter Wonderland representatives to identify any modifications to the current agreement prior to presentation to the Board of Public Works for their approval. It was also stated that this should be a standalone agreement and not include the leasing of city property for a new storage/workshop building.

## **Motion Carried** 7-0

<u>PR12-16</u> Motion by Viegut, seconded by Yaeger to request the Rotary Winter Wonderland organization to consider an alternate site for their proposed storage/workshop building other than the proposed site east of the south pasture.

### **Motion Carried** 7-0

Englehart presented a request from Chief Jepson to waive the fee for use of the softball diamond at Marshfield Fairgrounds Park for an upcoming fundraiser for the purchase of a new police dog.

<u>PR12-17</u> Motion by Oettiker, seconded by Yaeger to waive any fee amounts that exceed direct staff and material costs to prep the field for the use.

# **Motion Carried** 7-0

**Information Items:** Staff updated the Committee on their respective areas of responsibility.

Committee Member Questions, Comments, and Suggestions: Future Agenda Items: Viegut commented that we need to consider a different surfacing behind the face signs at the zoo so it is not muddy. Buttke asked about any progress on improving the ponds for fishing and that we should consider draining them down this fall. Viegut commented on the amazing work that Dan Umhoefer has done at Weber Park. Buttke commented that we should consider adding signs to inform dog walkers about not allowing dogs up to the pasture fences when the animals are in the area.

**Communications:** Englehart reviewed comments and concerns the department had received since the last committee meeting.

PR12-18 Motion by Baur, seconded by Yeager to adjourn.

**Motion Carried** 7-0 Meeting adjourned at 7:15 p.m.

Ed Englehart, Parks and Recreation Director