

SUSTAINABLE MARSHFIELD COMMITTEE MEETING MINUTES, MAY 8, 2012

In the absence of a chairperson, City Administrator Steve Barg called the meeting to order at 5:31 p.m. in the Executive Conference Room, City Hall Plaza.

Members present: Gary Cummings, Tim Janssen, Randy Lueth, Sue Meyer, Julie Schafer, Betsy Tannenbaum

Others present: City Administrator Steve Barg, Planning & Zoning Administrator Josh Miller

The new members (Julie Schafer and Betsy Tannenbaum) were welcomed to the committee.

Lueth nominated Anderson for chairperson. With no further nominations, Cummings moved and Lueth seconded the motion to close nominations. Anderson was elected unanimously.

Lueth nominated Janssen for vice-chairperson. With no further nominations, Cummings moved and Meyer seconded the motion to close nominations. Janssen was elected unanimously.

Motion by Cummings, second by Lueth to approve the April 10, 2012 meeting minutes. Motion carried unanimously.

Citizen comments:

- Meyer and Lueth gave an update on the community gardens. The project is going very well, with just a few plots remaining. People were asked to contact Kaylene Moll if they have questions, or if they know of someone who wants to get a plot.

Janssen updated the committee on the rooftop solar grant project. He noted that 15 families were represented at the April 26th meeting at the Library, and 8 sounding interested. He reminded everyone that another meeting is set for May 16th at Wildwood Station. Barg said he will take part in the next conference call on May 17th, and that the project has fallen a bit behind schedule, due to extra time needed to put the initial administrative details in place.

Members asked that the Strategic Planning item be placed on the next agenda (June 12th), with the goal to review the status of the plan developed earlier this year, and to get a status report on the top priorities. Tannenbaum will check on brochure options and ideas.

Barg and Miller discussed the Committee's desire to have input into the development review process. The main options would be: 1) ask the Plan Commission and the Council to codify any requirements they feel are critical; and, 2) prepare a flyer or brochure, making energy saving and environmental suggestions that staff can distribute to prospective developers.

Barg presented an update on the 25 x 25 grant project, with information compiled by Amy Krogman, highlighting utility use at City facilities during 2010-2011. Members were pleased with this report, and asked that it be updated annually for presentation to the Committee.

It was agreed that the June 12th agenda should include the following items:

- Summary of the 2012 Expo
- Solar grant project update
- Development review ideas
- Strategic planning update

It was requested that agendas include who is scheduled to write articles for the newspaper, looking ahead to the next 3 months. For June, discussion will take place on what has been covered during the last few months, in order to minimize duplication.

Motion by Cummings, second by Lueth to adjourn. Motion carried unanimously. Janssen declared the meeting adjourned at 6:19 p.m.

Respectfully submitted,
Steve Barg, City Administrator