

(APPROVED)

THE UNIVERSITY COMMISSION: UW-Marshfield/Wood County  
Meeting Minutes for January 13, 2011

The meeting was called to order at 5:00 p.m. by Chair Rozar.

Present: Buttke, Feirer, Breu, Earll, Meyer, Rozar and Tharp. Excused: Moody. Absent: Pliml. Also present: Marcie Koziczowski, Commission Bookkeeper, Brittany Lueth, Student Services Recruiter, Tom Waalkens, Building and Grounds Superintendent and Dan McCollum, Assistant Campus Dean for Administrative Services. Rozar declared a quorum was present.

There were no public comments.

There was a motion (Buttke/Earll) to approve the minutes of the November 11 2010 meeting. Rozar requested one revision, as follows: “the Commission *decided by consensus* to leave the funds in the Commission’s Central City Credit Union savings account”. The motion carried unanimously with the revision. (Minutes on file.)

There was a motion (Feirer/Breu) to receive and place on file the Statement of Accounts. The motion carried unanimously. (Statement of Accounts on file.)

There was a motion (Buttke/Earll) to receive and place on file the list of pre-paid operating account bills. The motion carried unanimously. (List of bills on file.)

There was a motion (Buttke/Feirer) to receive and place on file the Building & Grounds Superintendent’s report with special acknowledgement of the efforts of Larry Schuh in completing the upgrade of the Leopold Building restrooms. The motion carried unanimously. (Building & Grounds Superintendent’s Report on file.)

McCollum answered questions related to the Capital Improvement Plan to be presented to the City of Marshfield and Wood County. Motion (Feirer/Earll) to approve the plan as drafted. The motion carried unanimously. (Capital Improvement Plan on file.)

Tharp reported on enrollment for winterim and spring, which are both very good. She also noted that retention from fall to spring is very high. Tharp

met recently with UW-Stevens Point administrators; she stated that she feels the B.A.A.S. looks to promising, with a few small changes. Rozar asked Tharp and McCollum about the timeline from the Strategic Plan as regards the apartment building and asked if Commission members could have a tour of the building. McCollum would like the Commission to send a letter to the current apartment manager to notify them that this group will take ownership in June of 2011 and ask for a date to tour of the building.

A special meeting to discussing housing and possibly parking lot bid-opening was tentatively set for March 10, 2011.

Members moved to room 125 for a presentation from the campus Housing Taskforce by Lueth. Rozar asked if a needs assessment had been completed and Tharp replied that it had not. An architectural engineer will be commissioned to complete the assessment. Kozickowski will include any reports with the agenda packet.

Motion (Earll/Feirer) to adjourn. The meeting adjourned at 6:05 p.m.

*Minutes taken for Donna Rozar by Marcie Kozickowski, University Commission Bookkeeper.*