

(APPROVED)

THE UNIVERSITY COMMISSION: UW-Marshfield/Wood County
Special Meeting April 7, 2011
MINUTES

The meeting was called to order at 5:00 p.m. by Chair Rozar.

Present: Buttke, Feirer, Meyer, Earll, Breu, and Rozar

Moody joined the meeting at 5:08 p.m.

Excused: Tharp

Absent: Pliml

Also present: Marcie Koziczowski, Commission Bookkeeper; Tom Waalkens, Building and Grounds Superintendent; and Dan McCollum, Assistant Campus Dean for Administrative Services

Members of the public present: Mary James-Mork, Marshfield Area Community Development; John Richmond, MSA Design Engineer; Steve Barg, City of Marshfield Administrator; and Harold Wolfgram, Assistant City of Marshfield Attorney

Rozar declared a quorum was present.

There were no public comments.

John Richmond of MSA distributed a matrix compiled from the 1:00 p.m. bid opening for the 2011 7th Street Parking Lot Reconstruction project. A total of eight bids were received, with the low bid of \$228,407.33 received from Mid-Wisconsin Con-Ex, Inc. of Marshfield, Wisconsin. Richmond noted that L.E.D. lights could replace the metal halide lamps which would bring the project to a total of \$235,777.33. He also noted that the excavation cost of \$1,250.00 was only an estimate and could not be definite until the project was started.

Discussion included possible incentives and/or energy credits, disposal costs, and quality/benefit of L.E.D. lighting. Motion (Buttke/Breu) to approve the low bid of \$228,407.33 from Mid-Wisconsin Con-Ex, Inc., including the option of L.E.D. lighting for a total of \$235,777.33. Commission's savings accrued from previously sold equipment will cover expenditures over CIP budgeted amount. The commission understands that if excavation costs exceed \$1250, there will be a need to return to the city and county for additional dollars. All ayes. Motion carried. Richmond noted a June 1 start date, and a completion date of August 30, 2011. Mayor Meyer will check into possible energy credits.

Rozar brought the Commission up-to-date regarding a recent meeting with the City and County corporate counsels. The 2 attorneys, John Hutchinson and Peter Kastenholz) reviewed the original lease agreement between the Commission and Huetter as well as the City and County resolutions that stated” the land and all improvements” return to the ownership of the City of Marshfield and County of Wood on June 21, 2011. A copy of the letter sent by both counsels to Danny Fink and Pam Mattson was distributed to Commission members. Rozar read an e-mail from Peter Kastenholz stating he had been in contact with Ms. Mattson who had agreed to a walk-through by Commission members and an engineer to assess the structure, possibly on April 21. The goal is to have the walk-through completed and the engineer’s report presented at the May 12, 2011 meeting. McCollum reported that the campus is conducting a quantifiable needs assessment for a possible dormitory on that site. The Commission will discuss options at its May meeting and present recommendations to the City and County at their respective meetings later that month.

Motion by Feirer to adjourn. The meeting adjourned at 5:40 p.m.

Minutes taken for Donna Rozar by Marcie Koziczowski, University Commission Bookkeeper.