

(APPROVED)

THE UNIVERSITY COMMISSION: UW-Marshfield/Wood County  
Meeting Minutes for May 12, 2011

The meeting was called to order at 5:00 p.m. by Chair Rozar.

Present: Rozar, Feddick, Hendler, Breu, Earll, Meyer and Tharp. Moody joined the meeting at 5:18 p.m. Absent: Pliml. Also present: Marcie Koziczkowski, Commission Bookkeeper, Tom Waalkens, Building and Grounds Superintendent, Dan McCollum, Assistant Campus Dean for Administrative Services, Steve Harns, Engineer from Tri-North Builders, Inc. and Steve Marg, City Administrator. Rozar declared a quorum was present.

There were no public comments.

There was a motion by Breu and second by Earll to approve the minutes of the January 13, 2011 meeting and the April 17, 2011 special meeting. The motion carried. (Minutes on file.)

Hendler nominated Feddick for Chair. There being no other nominations there was a motion by Hendler to close the nominations and cast a unanimous vote for Feddick. Earll nominated Hendler for Vice-Chair. There being no other nominations, there was a motion by Earll to close the nominations and cast a unanimous vote for Hendler. Earll nominated Rozar for Secretary/Treasurer. There being no other nominations, there was a motion by Earll to close the nominations and cast a unanimous vote for Rozar.

The 2010 Financial Statements and Audit Findings were presented by Amy Nienast of Hawkins, Ash, Baptie & Company, LLP. Nienast noted an especially clean audit, noting no findings of difficulties or disagreements with management. Motion by Rozar and second by Earll to receive and place on file the reports. The motion carried. (Reports on file.)

There was a motion by Hendler and second by Earll to receive and place on file the Statement of Accounts. The motion carried unanimously. (Statement of Accounts on file.)

There was a motion by Hendler and second by Earll to receive and place on file the list of pre-paid operating account bills. The motion carried unanimously. (List of bills on file.)

Waalkens noted that the air conditioning was up and running well and the past winter produced no major areas of concern. There was a motion Hendler and second by Earll to receive and place on file the Building & Grounds Superintendent's report. After review of the bids for lawn mowing, there was a motion by Breu and second by Hendler to award the summer mowing contract to the low bidder, Turf Tamers. The motion carried unanimously. The motion carried unanimously. (Building & Grounds Superintendent's Report and lawn mowing bids on file.)

McCollum reported that the letter of intent for the parking lot project has been signed with a planned start date of June 1. Follow-up to a question at the last meeting regarding LED lighting found a \$350.00 Focus on Energy rebate was available. Waalkens will work with City of Marshfield personnel to see if additional funds are available.

Steve Harns, Engineer from Tri-North Builders, Inc., noted that an inspection of the apartment building resulted in the opinion that the building is in very serviceable condition, and could have 40 years of life with some needed repairs. When asked about today's value of the building, the City Administrator, Steve Marg, reported it to be at \$238,700. Top-dollar estimate to upgrade and repair the building would be \$203,210 and the need for a parking area. Annual gross income would be approximately just under \$100,000. It was noted that the campus desired a third-party developer to handle the upgrade and apartment management. After discussion, there was a motion by Rozar and second by Moody to request from the City of Marshfield and Wood County permission to extend the current lease on a month-by-month basis while the University Commission collects information for a final recommendation. The motion carried unanimously. Harns will draw up a proposal. McCollum will assist with the completion of the needs assessment (funding provided by the UW Colleges) and work with the campus Housing Committee. Feddick will contact Peter Kastenholz, County Attorney, to contact the current manager, Dan Fink.

Tharp reported on the "All Is Lost" Exhibit that is on campus through May, the resignation of 10 faculty and/or staff members, the announcement to come on Friday of the new campus Dean, Commencement, Wisconsin Idea Partnership and the development of a Community Garden on campus. Following discussion, there was a motion by Rozar and second by Moody to approve the development of a campus Community Garden. The motion carried.

Motion by Breu to adjourn. The meeting adjourned at 6:25 p.m.