(APPROVED)

THE UNIVERSITY COMMISSION: UW-Marshfield/Wood County
Meeting Minutes for September 22, 2011

The meeting was called to Order at 5:00 p.m. by Chair Feddick

Present: Feddick, Rozar, Hendler, Breu, Earll, Moody and Meyer. Absent: Pliml. Also present: Tom Waalkens, Building and Grounds Superintendent, and Don McCollum, Assistant Campus Dean for Administrative Services. Feddick declared a quorum was present.

There were no public comments.

There was a Motion by Hendler and second by Earll to approve the minutes of the May 12, 2011 meeting. The motion carried. (Minutes on file)

Due to the absence of the Commission Bookkeeper, the Statement of Accounts and List of pre-paid operating account bills have not been updated and completed. The information will be reviewed at the next meeting and approved at that time.

Waalkens noted that because he did not receive a copy of the bills, he did not prepare a written report. For a verbal report, he stated that (1) the parking lot has been completed, with LED lighting, using less power than a toaster and the neighbors seem happy, it will also make snow removal and use easier and safer; (2) there was interior painting done and they reconfigured the physics lab; (3) summer maintenance included waxing, polishing and carpet shampooing and all maintenance staff did a wonderful job over the summer; (4) tree removal estimates have not yet been received although he has been regularly checking on them; and (5) crushed granite is going to be applied with a skid loader to the trails next week. There was a motion by Breu and second by Earll to receive and place on file the Building & Grounds Superintendent's report. The motion carried.

McCollum reported that the new Dean would not make the meeting because of other commitments, including a chancellor award recipient honor and the closing on her home in Ohio. The next meeting on the apartment buildings would be a presentation by Noel-Levitz on September 29, 2011, between 9am-2pm. The operation budget was submitted to the County and the City, with a decrease of 1.9%. Both the County and City expressed support for the budget. The University is

working with Kris Keogh to reformat the office space in the student services area, using the footprint to maximize the work space. New Semester Update: enrollment is up by 5 students with a good portion continuing students and retention increasing substantially. The campus is off to a good start with the new Dean.

In other business, due to the inability of the newly hired Commission Bookkeeper to return calls and email and attend to her work, there was a motion by Earll and second by Breu to terminate her services effective immediately. The motion carried. There was a motion to rehire Marcie Koziczkowski effective immediately. The motion by Earll and second by Hendler carried. Finally, there was a motion by Rozar and second by Hendler to rehire Marcie Koziczkowski at her former salary. The motion carried.

Motion by Rozar and second by Moody to adjourn. Without objection, the meeting adjourned at 5:33 p.m.