(APPROVED)

THE UNIVERSITY COMMISSION: UW-Marshfield/Wood County Meeting Minutes for January 19, 2012

The meeting was called to order at 5:00 p.m. by Chair Feddick.

Present: Earll, Feddick, Breu, Rozar, Hendler, Pliml, and Stuhr

Absent: Meyer Excused: Moody

Also present: Marcie Koziczkowski, Commission Bookkeeper, and Tom

Waalkens, Building and Grounds Superintendent

Feddick declared a quorum was present.

There were no public comments.

Motion (Rozar/Breu) to approve the minutes of the November 10, 2011 meeting. The motion carried unanimously. (Minutes on file)

Statement of accounts for the years ending 2011 and 2012 (to-date) were included in the agenda packet. Koziczkowski noted the over-budget expenditures in the Facility Enhancement budget due to misunderstanding of the revenue budgeted for the project and to problems encountered during the excavation process with drainage culverts. Commissioners asked if Assistant Dean McCollum could find the reason for the budget revenue discrepancy. Motion (Hendler/Earll) to receive and place on file the statements of accounts. The motion carried unanimously. (Reports on file)

Motion (Rozar/Hendler) to receive and place on file the list of bills. The motion carried unanimously. (List of bills on file)

Waalkens reported snowplowing was done by campus personnel during the semester break and that handrails are being installed in the theatre. Motion (Rozar/Hendler) to receive and place on file the Building Superintendent's report. The motion carried unanimously. (Report on file)

Assistant Dean McCollum was not present but submitted his report on campus electricity usage and the five-year capital improvement plan. There was a 5% reduction in electricity usage in 2011 over 2010, some of which may have been due to the installation of LED lighting with the summer facility enhancement project.

Following discussion, motion (Rozar/Hendler) to approve the proposed 5-Year Capital Improvement Plan. The motion carried unanimously. (Five-year plan on file)

The needs assessment report was not presented. Dean Stuhr reported that the first part of the survey had been completed and demonstrated a clear need for campus housing. A second student survey is ongoing. Since six months of the extended apartment lease has already passed, the Dean was asked to seek a presentation by Assistant Dean Meece and Assistant Dean McCollum so the Commission can be knowledgeable when making its request to the City and County. A special meeting was scheduled for March 1st at 5 p.m. with this issue as the only agenda item. The Mayor of the City of Marshfield and the Chair of the Wood County Board of Supervisors will be encouraged to attend.

The Dean distributed a four-page summary of the campus Strategic Plan which was requested by the UW Colleges Chancellor to outline a five-year calendar of goals and objectives.

Motion (Hendler/Brue) to adjourn at 5:55 p.m. Motion carried unanimously.

Minutes taken for Donna Rozar by Marcie Koziczkowski, Commission Bookkeeper.