(APPROVED)

MINUTES OF THE UNIVERSITY COMMISSION MEETING OF January 17, 2013

Rozar called the meeting to order at 5:00 p.m.

Present: Machon, Earll, Rozar, Breu, Meyer, Pliml

Excused: Feirer, Feddick, Stuhr

Also present: Koziczkowski, Commission Bookkeeper; Waalkens, Building & Grounds Superintendent; Michelle Boernke, Assistant Dean for Administrative and Financial Services. Rozar declared a quorum was present.

There were no public comments.

Motion (Breu/Machon) to receive and place on file the minutes of the November 15, 2012 meeting. Motion carried. (Minutes on file.)

Motion (Earll/Machon) to receive and place on file the statement of accounts. Motion carried. (Statement of accounts on file.)

Motion (Breu/Earll) to receive and place on file the list of bills. Motion carried. (List of bills on file.)

Motion (Machon/Earll) to receive and place on file the Building & Grounds Superintendent. Motion carried. (Report on file.) Waalkens reported on two events that occurred since his report was submitted: 1. Suda Plumbing completed the Physical Education shower project and 2. K.O.N.E. was on campus today to install the elevator safety eye and conduct the load test.

Motion (Earll/Breu) to award the contract for the fire alarm system upgrade to Simplex and to pay for both the installation and monthly service fee to maintain the system. Motion carried. (Quotes on file.)

Motion (Breu/Machon) to approve the Five-Year Capital Improvement Plan. Motion carried. (Plan on file.)

Dean Stuhr is excused because of illness. Boernke reported on the student housing status on her behalf. Since the next meeting is May 16, 2013 at 5:00 p.m., a special meeting(s) may be required for action on this issue.

Motion (Earll/Machon) to adjourn at 6:19 p.m. Motion carried.

Minutes taken for Mike Feirer, Secretary, by Marcie Koziczkowski, Commission Bookkeeper.