

(APPROVED)

MINUTES OF THE UNIVERSITY COMMISSION MEETING OF
May 16, 2013

Rozar called the meeting to order at 5:00 p.m.

Present: Machon, Rozar, Breu, Stuhr, Feirer

Excused: Earll, Meyer

Absent: Pliml, Feddick

Also present: Koziczkowski, Commission Bookkeeper; Waalkens, Building & Grounds Superintendent; Michelle Boernke, Assistant Dean for Administrative and Financial Services. Also present: Nate Block (Reigel Plumbing & Heating), Mike Bandt and Tom Schaefer (Complete Control) and Peter Kastenholz, Wood County Attorney.

Rozar declared a quorum was present.

There were no public comments.

Motion (Feirer/Breu) to nominate Rozar for Chair, to close nominations, and cast a unanimous ballot. Motion carried. Motion (Feirer/Breu) to nominate Machon for Vice-Chair, to close nominations, and cast a unanimous ballot. Motion carried. Motion (Machon/Breu) to nominate Feirer for Secretary, to close nominations, and cast a unanimous ballot. Motion carried.

Since both bids received at the May 7 special meeting for the 2013 Capital Improvement Projects were over budget, bids were sought for the project to be completed in two phases. Following advice from Peter Kastenholz, no bids were opened. Commission was advised to work with low bidder from previous meeting to discuss possible cost reductions, including phasing in the project. Bids were returned to senders unopened.

Motion (Feirer/Breu) to hire the professional services of Complete Control, Inc. for the 2013 Capital Improvement Projects. Motion carried.

Motion (Machon/Feirer) to approve the minutes of the January 17, 2013 regular meeting and the May 7, 2013 special meeting. Motion carried. (Minutes on file.)

Motion (Breu/Machon) to receive and place on file the statement of accounts. Motion carried. (Statement of accounts on file.)

Motion (Feirer/Machon) to receive and place on file the list of bills. Motion carried. (List of bills on file.)

Motion (Breu/Feirer) to receive and place on file the Building & Grounds Superintendent. Motion carried. (Report on file.) Motion (Feirer/Machon) to award the summer mowing contract to the low bidder, Turf Tamers. Motion carried.

Boernke noted that the new fire alarm monitoring system installation was completed and working well. Boernke explained the necessary revisions in the 2014-2018 Capital Project document.

Dean Stuhr announced the upcoming graduation ceremonies and invited Commissioners to her home for a party following the ceremonies on May 19. Stuhr also announced that Brittany Lueth is serving as interim Assistant Campus Dean for Student Services. The UW-Colleges Chancellor is allowing our campus to hire two new recruiter due to the B.A.A.S. degree and upcoming student housing project.

The transition of the responsibility of student housing to the University Foundation is progressing; the Foundation has been working with Bluffstone, Inc., a developer out of Iowa. On behalf of the City and County, Mr. Kastenholz will draft a letter of notification to Mr. Fink and the tenants regarding vacating the current building. Boernke will contact the City building inspector to discuss asbestos testing.

The Dean is also working on the campus' 50-year anniversary capital campaign that will provide donations for a new S.T.E.M. (Science, Technology, Engineering and Mathematics) building. Room-naming recommendations will come to the Commission periodically during the process.

Motion (Feirer/Machon) to adjourn at 6:51 p.m. Motion carried.

Minutes taken for Mike Feirer, Secretary, by Marcie Koziczkowski, Commission Bookkeeper.