

Marshfield Airport Committee Minutes

January 23rd, 2014

Meeting called to Order at 6:07 p.m. by Chairman John Berg

Present: Ed Wagner, Paul Knauf and John Berg

Absent: Jack Bremer and Dan Maurer

Also Present: Matt Keifer, Myles Richmond, Duffy Gaier, and Jeff Gaier

Citizens Comments: None (Temp that evening was -14 F).

AP14-01 Motion by Wagner Second by Knauf to approve the Airport Minutes for December 19th 2013 All Ayes,

Motion Carried

AP14-02 Motion by Knauf, Second by Wagner to approve the Airport Manager's January 2014 Report, All Ayes

Motion Carried

AP14-03 Motion by Wagner, Second by Knauf to approve the January 2014 Activity Report, All Ayes

Motion Carried

AP14-04 Motion by Knauf, Second by Wagner to approve Airport's Capital Improvement Plan for 2015 to 2019 and submit it to City Hall for inclusion in the CIP process.

Motion Carried

AP14-05 Motion by Wagner, Second by Knauf to approve the the Airport Final Bills for December 2013, All Ayes

Motion Carried

AP14-06 Motion by Knauf, Second by Wagner to approve the the Airport Final Bills for January 2014, All Ayes

Motion Carried

Project Updates - Discussed no action taken.

The State has informed us that we need to come up with \$9500 for purchasing additional property south of the airport.

The Bureau of Aeronautics has not yet set a date when they will invite the airports to come visit them for planning at Madison

The 2014 Wisconsin Aviation Conference will be held in Wausau, WI May 5th to May 7th at the Patriot Center. Jeff will be working the registration desk and will be putting on a presentation on the Wisconsin Flying Hamburger Social with John Chimel, the airport manager from Wausau.

No Additional Citizens Comments.

Motion by Wagner, second by Knauf to adjourn at 7:04 p.m. All Ayes Motion Carried

Respectfully Submitted - Jeffrey Gaier

Marshfield Airport Manager's Report Marshfield Airport Meeting Jan. 23rd, 2014



The extreme temperatures and weather we have had this month have greatly impacted traffic. We have seen very little traffic into or out of the airport this month. The weather has also made it very challenging on equipment.

We had a problem with the Jet A pump this month. The extreme cold made it difficult to pump jet fuel the few times when we needed it. We think that the seals within the system contracted some allowing the pump to lose its prime. Typically the pump when left running for a few minutes, it will re-prime itself, however in the extreme cold, this was not the case. We had to wait until the weather warmed up before we could use the pump again. There is a small heater in the pump which we think is not working. We have contacted METCO to let them know the next time they are in the area, if they could stop by and take a look at the heater. METCO installed the system for us in 2009.

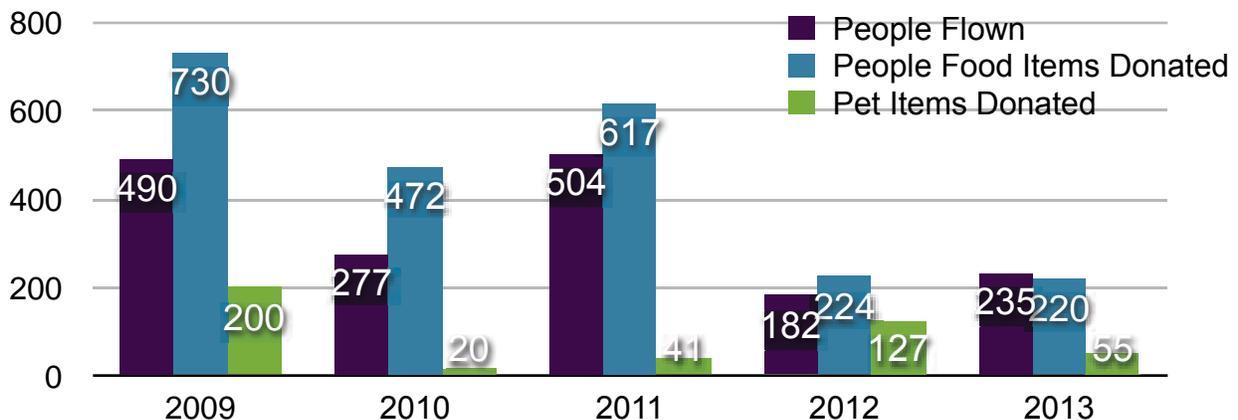
The Bureau of Aeronautics has been crunching some numbers for the purchase of additional property South of the airport. Our share of the additional property would be \$12,500 using entitlement funding to help pay for the property. We do have \$3,000 at the Bureau that they will apply towards the purchase of the property.

We received notice from the Federal Aviation Administration that the military wants to establish a temporary military operation area over central Wisconsin. This MOA has been established in the past. We have written letters against the forming of this MOA as we are concerned that it will eventually become permanent.

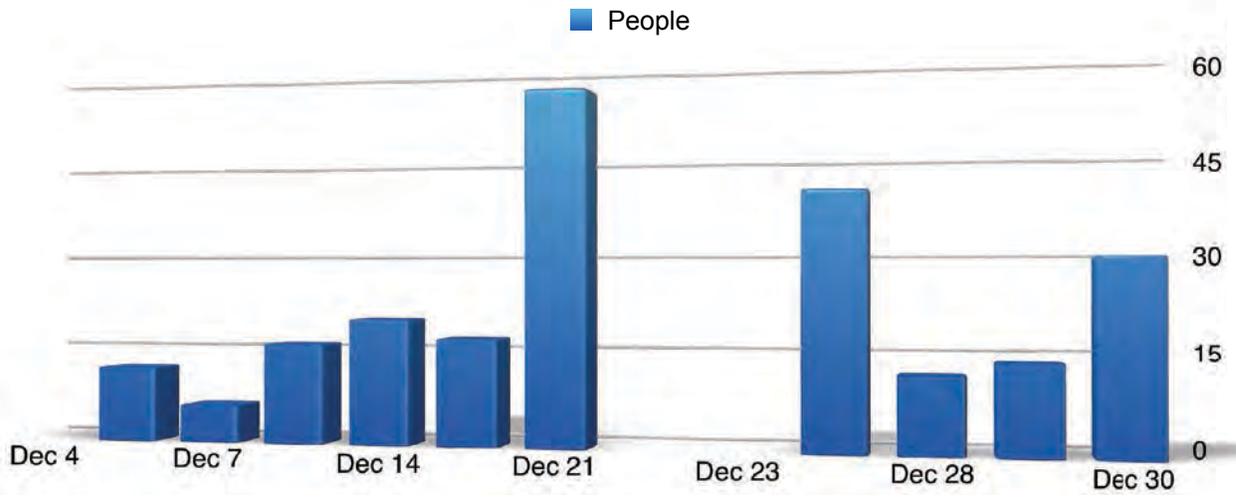
Holiday Light Flights for 2013 were again down compared to previous years. This year we reduced the number of days we flew. In 2013 we had three nights that flights were canceled due to weather. We also had one night that was cut short due to weather. The weather this year that caused cancellation was unusually warm so it created freezing fog conditions. Nights canceled were:

- Dec 4th - V&H Heavy Trucks Christmas Party
- Dec 22nd - Normal Holiday Light Flight Night
- Dec 23rd - Normal Holiday Light Flight Night

Yearly Breakdown of People and Donation Items

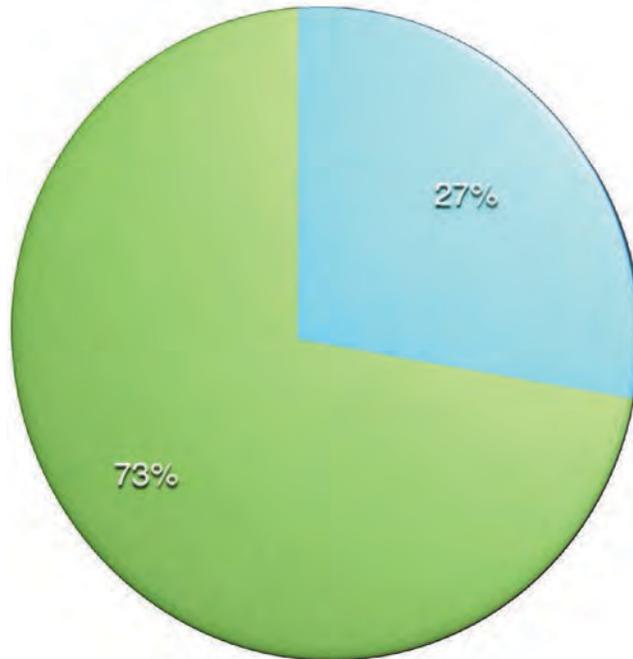


2013 People by Date



● Yes - They have flown before on a HLF

● No - they have not flown on a HLF



The People

One of the things we also look at with the people taking the flight is where they are from and if they have taken a flight before.

While there are some people taking flights from Marshfield, the majority of the people are not from Marshfield and are traveling to Marshfield to specifically see the Rotary Winter Wonderland. We are seeing people from all the surrounding towns and Cities coming to Marshfield.

Neillsville
Medford
Dorchester
Colby
Abbotsford
Stetsonville
Granton
Blenker
Sherry
Auburndale

Wisconsin Rapids
Stevens Point
Plover
Spencer
Unity
Tomah
Wausau
Athens
Loyal
Greenwood

Stratford
Mosinee
and many others.

The farthest anyone has come from is Hawaii, but they were visiting relatives in Marshfield.

Proposals

In 2013 we had the pleasure of providing opportunities for two proposals. Both of which



the future bride said yes.



Pictured Above:
We have been
moving a lot of
snow this month.



Pictured Left: A
medical flight
Pilatus that was

into the airport this month.

Pictured Below: A King Aire that was into the airport this month.



Pictured Above: An
experimental from Canada
that stopped in for gas on
one of the coldest days of
the year.

Pictured Left: We said goodbye to our Cessna 172 N63483 this month as Duffy traded it for a Cessna 152 that we will be adding to our rental fleet. We still have many other Cessna 172s that we are using for rental, flight training and leasing.

Happy Flying - Duffy, Alice, Bob and Jeff



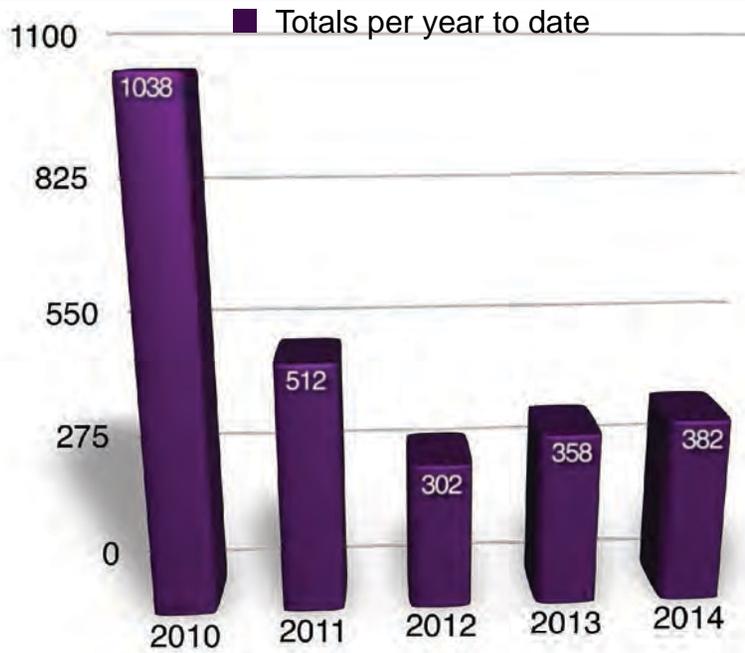


Airport Activity Report Jan 2014

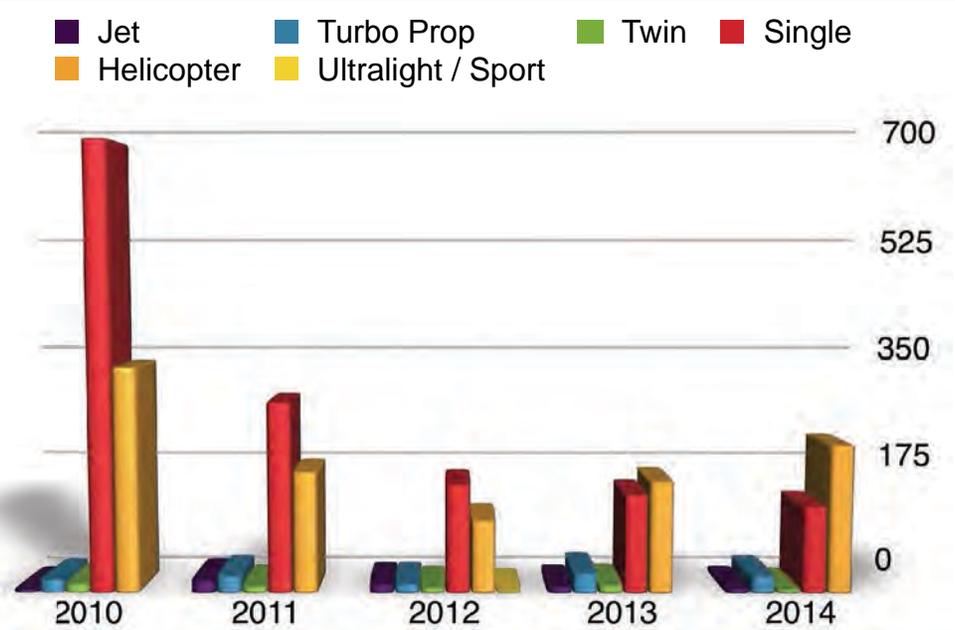


Departures and or Landings Information - Flight Operations - 35 Days Between Reports							
Year	YTD 2010	YTD 2011	YTD 2012	YTD 2013	Jan 2013	Jan 2014	YTD 2014
Jet	4	18	12	8	8	6	6
TurboProp	18	24	12	28	28	24	24
Twin	12	8	6	10	10	4	4
Single	672	284	162	146	146	128	128
Helicopter	336	180	108	166	166	220	220
Light Sport	0	0	2	0	0	0	0
Total	1038	512	302	358	358	382	382
Passengers							
Total	1384	682	402	447	447	764	764
Local and Transient Traffic							
Transient	260	74	74	122	122	176	176
Local	778	496	228	236	236	206	206
Training Flights							
Total	430	94	74	94	94	96	96
Fuel Dispensed							
Av Gas	971	1132	891	1188	1188	567	567
Jet A	1387	2405	1204	2345	2345	2336	2336
Total	2358	3537	2095	3533	3533	2903	2903
All Information In This Report Is Estimated Based On The Activity At The Airport For The Month. An Operation is considered a take-off or a landing.							

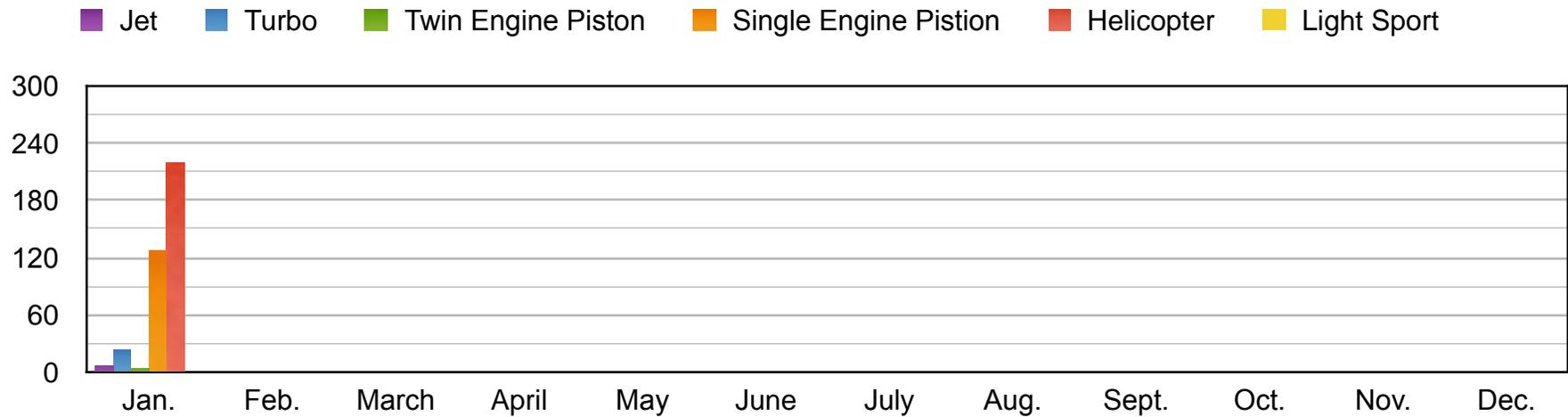
Flights Over the Past Five Years by the Present Month



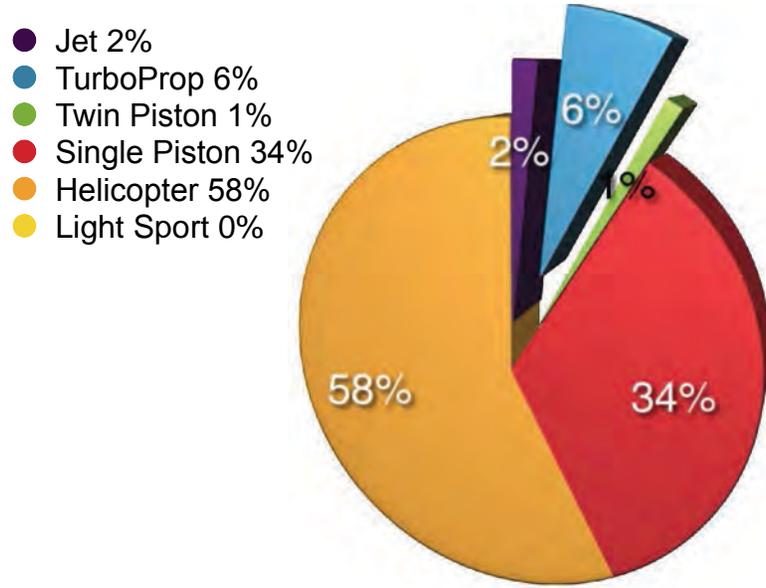
Types Of Aircraft That Have Visited Marshfield Per Year by the Present Month



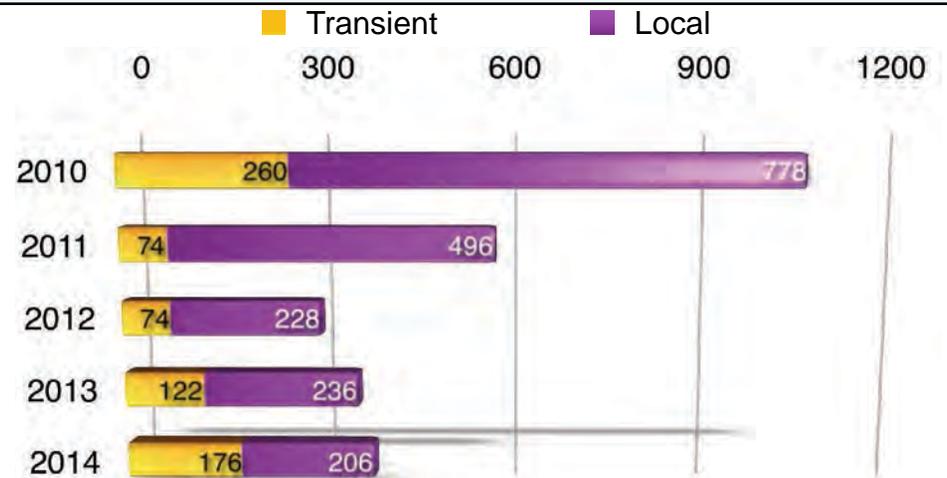
Operations by Aircraft for the Year of 2014



Percentage By Type Of Aircraft That Came Into Marshfield In 2014

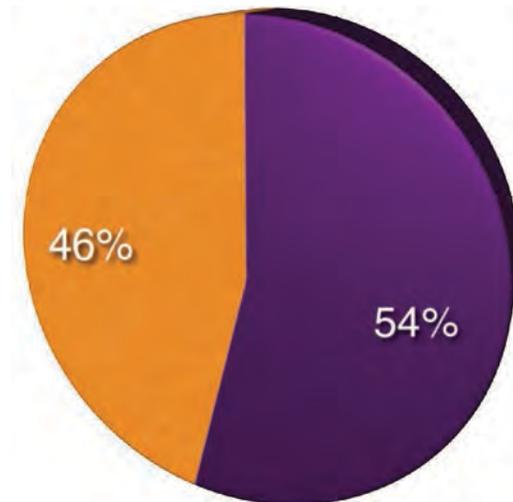


Transient Vs. Local Traffic



Percentage of Local Vs. Transient Traffic

● Local Traffic ● Transient Traffic



Summary of Activity

Compared to last year at this time last year:

Jet Engine traffic is down

Turbo Prop Engine Traffic is down

Twin Engine Piston Traffic is down

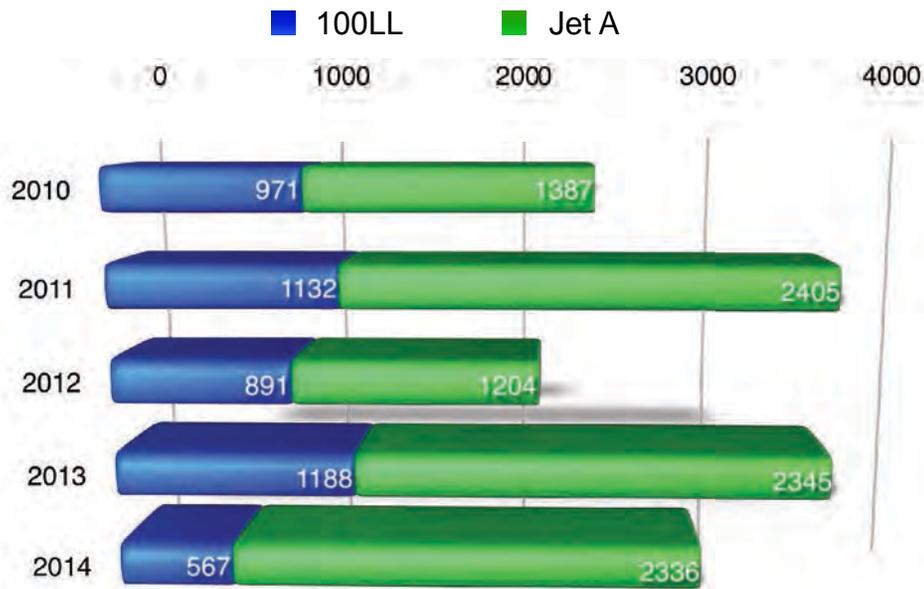
Single Engine Piston Traffic is Down

Helicopter Traffic is Up

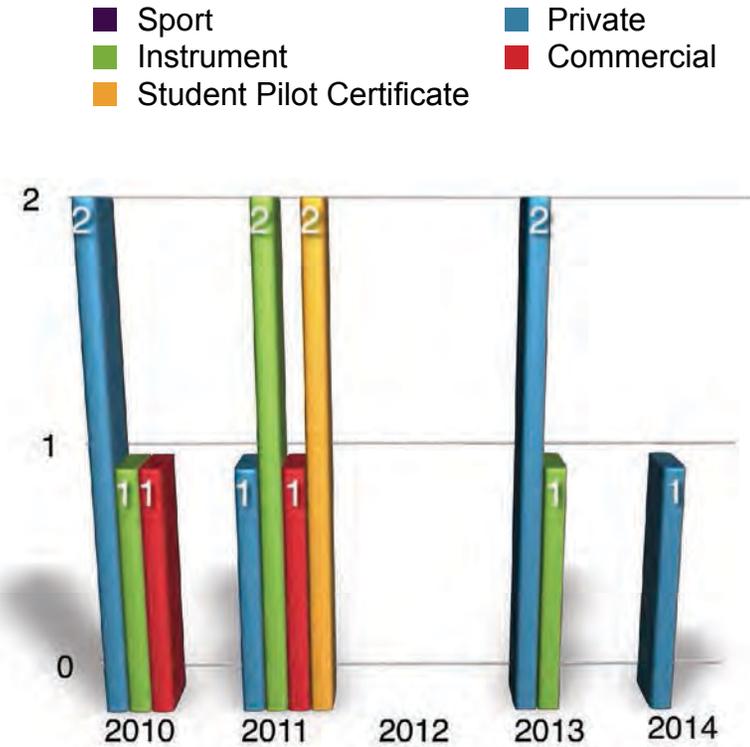
Light Sport is the same with no flights.



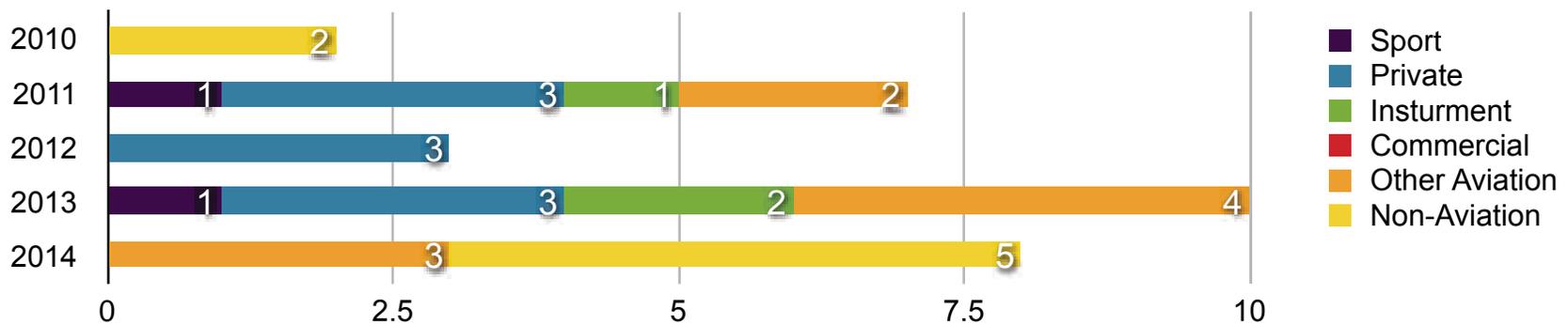
Fuel Sold - 5 Year Comparison



Duffy's Flight Checks for Pilots - 5 Year Comparison



Computerized Written Exams Given At The Airport



Individuals and Businesses that have used the Airport The Month of Jan 2014

Duffy's Aircraft Sales and Leasing Inc.
Aviation On Demand
Spirit Transport
Dan Hiller
CrossWind Aviation LLC
Wheelers Chevy Olds Pontiac Cadillac Inc.,
Dan Wheeler and Family
Myles Richmond
Duffy Gaier
Bob Gaier
Jeffrey & Elizabeth Gaier
Al Hatz
Dave Wells
Craig Cook
Don Halloran
Howard Rand
Steve Humphrey
Steve Mickel
Mayo One (Medflight Eau Claire)
Custom Fabrication and Repair
Brian Barnett
Kirk Haslow

Haslow Farms
Jim Hills
Grassland Dairy
Justin Smith
Medevac (Medflight Wausau)
Tom Witt
Country Flyers Education
Jake Jasinski
Grant Tarpinain
Troy Rens
Life Link III (Medflight New Richmond)
Bob Lee
Wayne Short
Enbridge
MQA Aviation LLC
Matt Thomas
Burrnett Co. Flying Service
Michael Tyler
Air Methods
Citation Air
Roehl Transport
Everett Roehl & Family

Heartland Aviation
Festival Foods
MDSFest LLC
Reven Untiedt
Matt Keifer
Loretta Trenshaw
Brittany Lueth & Rico
Ray Burek
Bob Thill
Joseph Was
Integrated First Response - Great-Lakes (Med flight)
Nicholas Jeter
Steve Martens
Randy Musack
Quinn Shumway
Tyler Reabe
Art Scottberg
Dan Bull
Wisconsin Governor Scott Walker
State of Wisconsin

Businesses or Groups That Have Utilized The Conference Room or Airport This Month From The Community.

Experimental Aircraft Association Chapter 992 (Marshfield & Medford Group)

Toastmasters of Marshfield

Central Wisconsin Apple User Group

VNA Aspirus Home Health

Marshfield Youth Hockey

V & H Heavy Truck - Hosted a Christmas Party at the airport

The Trickle Effect - These are businesses that we know of that have been utilized by the patrons of the airport this month. They spend money in Marshfield and the surrounding communities. This is just from conversations we have with pilots and passengers. There are more businesses that do benefit from the airport each month. These are just the ones we know about from the people that have discussed their time at Marshfield

Holiday Inn

Blue Heron / West 14th

Marshfield Clinic

St. Joseph's Hospital

Festival Foods

V & H Heavy Trucks

Roehl Transport

Subway

Chips

McDonalds

Melody Skating Gardens

Target

Hardees

The Store

Baltus

Wildwood Zoo

Marshfield Hotel

Marshfield Rotary Winter Wonderland

Obj. #	Description	2013		Firm	Used To Date	Balance
		Amount Approved	December Invoices			
52100	Professional Services	43,206.00		Manager's contract	43,206.00	-
52210	Electric	15,870.00	1,240.00	Electric (estimate)	14,486.03	1,393.97
52220	Water	390.00	40.00	Marshfield Utilities (estimate)	584.22	(194.22)
52230	Sewer	307.00	75.00	Marshfield Utilities (estimate)	674.33	(367.33)
52240	Fire Protection Charge	1,436.00	145.00	Marshfield Utilities (estimate)	1,625.80	(189.80)
52260	Heating - Gas	4,814.00	554.86	WE Energies general aviation terminal 190.09 WE Energies - East unit 233.76 WE Energies - West unit 104.89 Frontier	2,981.54	1,832.46
52300	Telephone	1,152.00			1,454.41	(302.41)
52400	Rep/Maint. Serv.Streets	17,200.00	3,125.00	Duffy's Aircraft Sales - Plowing snow	19,090.00	(1,890.00)
52500	Repair/Mainte. Service	50,967.00	1,575.54	Duffy's Aircraft Sales - Semi annuals for LOM, NDB, repairs to LOM & SDF. Getting a defective phase shifter operating correctly again - De Nardis. 4,000.00 Crack Filling Serv. Corp. - sealant and application. 405.00 Stratford Siga Co. - design & setup of two different signs. 632.45 Northwest Petroleum - Annual inspection. Corrected wiring of submersible sump sensors and also programmed the correctly. 200.00 Maid to Order - cleaning services 49.50 Merkel Co., Inc. - Checked fuel pump 2,690.00 Security Fence & Sup. Co., Inc. - Furnish and install three high double swing gates at remote airport property. 118.27 Merkel Co., Inc. - Replaced photo eye on beacon light.	51,176.93	(209.93)

		December Expenses	Used To Date	Balance
52900	Other Contractual Ser.	7,000.00	7,675.00	(675.00)
				Duffy's Aircraft Sales - Maintenance & verification of DUS, SDF, and outer marker for October, November, & December.
53100	Office Supplies & Exp.	100.00	811.18	(711.18)
53200	Publications & dues	400.00	240.00	160.00
53400	Operating supplies	1,600.00	1,951.89	(351.89)
53500	Rep/Mainte. Supplies	6,500.00	3,536.09	2,963.91
				20.04 Hiller's Hardware -misc. scrws, nuts, bolts, washers
55110	Buildings & Contents	1,957.00	2,368.77	(411.77)
55140	Professional Liability	336.00	314.64	21.36
55150	Airport Liability	4,486.00	4,486.00	-
55170	Boiler	349.00	352.41	(3.41)
Grand Totals		158,070.00	157,015.24	1,054.76

Account # 101-53510-33

Obj. #	Description	2014 Amount Approved	2014 January Invoices	Firm Expenses Paid	Used To Date	Balance
52100	Professional Services	44,286.00	3,690.50	Manager's contract	3,690.50	40,595.50
52210	Electric	16,926.00		Electric		16,926.00
52220	Water	497.00		Marshfield Utilities		497.00
52230	Sewer	426.00		Marshfield Utilities		426.00
52240	Fire Protection Charge	1,641.00		Marshfield Utilities		1,641.00
52260	Heating - Gas	3,272.00		WE Energies general aviation terminal WE Energies - East unit WE Energies - West unit		3,272.00
52300	Telephone	1,244.00		Frontier		1,244.00
52400	Rep/Maint. Serv-Streets	17,200.00				17,200.00
52500	Repair/Mainte. Service	50,967.00	35.00	Unifirst - mat service	35.00	50,932.00

		January	Used	Balance
		Expenses	To Date	
52900	Other Contractual Ser.	7,000.00		7,000.00
53100	Office Supplies & Exp.	100.00		100.00
53200	Publications & dues	400.00		400.00
53400	Operating supplies	1,600.00		1,600.00
53500	Rep/Mainte. Supplies	6,500.00		6,500.00
55110	Buildings & Contents	2,487.00		2,487.00
55140	Professional Liability	321.00		321.00
55150	Airport Liability	4,486.00		4,486.00
55170	Boiler	359.00		359.00
58830	Airport Buildings	6,000.00		
Grand Totals		165,712.00	3,725.50	161,986.50