

BOARD OF PUBLIC WORKS MINUTES
OF JANUARY 20, 2014

Meeting called to order by Chairman Feirer at 5:30 PM in the Council Chambers of City Hall Plaza.

PRESENT: Mike Feirer, Tom Buttke, Gary Cummings, Gordon Earll and Ed Wagner

EXCUSED: None

ALSO PRESENT: City Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi; Assistant City Engineer Cassidy; Wastewater Superintendent Warp; Bob Trussoni and Nick Kumm – Marshfield Utilities; the media; and others.

PW14-01 Motion by Cummings, second by Earll to recommend approval of the minutes of the December 16, 2013 Board of Public Works meeting.

All ‘Ayes’ Motion Carried

Citizen Comments – None

City Engineer Turchi reviewed the draft ordinance for Special Assessment Hardship consideration. Alderman Earll feels this is a good idea and questioned if we have people that fall into this category in the past. Wagner is glad to see a draft policy. He was hoping to see something on the question of do we still assess 100% when there are TIF funds to do the project. He would also like to see some consideration given in cases where the special assessment exceeds a certain percentage of the value of the property. Wagner would like to work on some additional language. Buttke would not want to defer payments on rental property.

PW14-02 Motion by Wagner, second by Cummings to recommend postponing action on the Special Assessment Hardship ordinance for one month to allow time for further review and possible amendments to the draft ordinance.

All ‘Ayes’ Motion Carried

Nick Kumm, Marshfield Utilities, reviewed a draft ordinance change related to underground utilities. Alderman Wagner questioned who gets fined for noncompliance. He also asked if Verizon and Charter have been notified of these changes.

PW14-03 Motion by Buttke, second by Earll to recommend approval of creating Section 14-7 and amending Section 19-63 of the City of Marshfield Municipal Code pertaining to requirements for installation of underground utilities and request an ordinance be drafted for Common Council consideration.

All ‘Ayes’ Motion Carried

PW14-04 Motion by Wagner, second by Buttke to recommend approval of the proposal submitted by Town & Country Engineering, Inc. of Madison, WI for engineering services for a fine screen and a facilities study for the northeast lift station at a cost of \$27,300 and authorize execution of an agreement.

All ‘Ayes’ Motion Carried

City Administrator Barg reviewed Resolution No. 2013-56, regarding East McMillan Street and Hume Avenue improvements. There was consensus from the Board to consider a speed limit change on McMillan Street in the area of Hume Avenue as well as install the crosswalk as originally proposed. The Board was also in favor of moving forward with the Hume Avenue street opening and acquisition of the needed right-of-way. This was a discussion item only. Staff will bring related items back to the Board for action at future meetings.

PW14-05 Motion by Cummings, second by Buttke to recommend approval of No Parking on the north side of Western Street from Oak Avenue to a point 475 feet west and that upon approval the Administrative Code of Traffic and Parking Regulations be amended accordingly.

All ‘Ayes’ Motion Carried

PW14-06 Motion by Earll, second by Cummings to recommend approval of No Parking on both sides of Pheasant Run Drive from the north right-of-way line of McMillan Street to a distance of 50 feet north and that upon approval the Administrative Code of Traffic and Parking Regulations be amended accordingly.

All ‘Ayes’ Motion Carried

Director of Public Works Knoeck presented an update on the STP Urban Funding Application for East 29th Street. The City will receive STP Urban funding for the segment of East 29th Street from Hume Avenue to Veterans Parkway. This was an information item only.

PW14-07 Motion by Cummings, second by Buttke to adjourn to closed session at 6:32 PM pursuant to Wisconsin Statute Chapter 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

- City Hall Plaza Leases

Roll call vote, all ‘Ayes’ Motion Carried

Present in Closed Session: Aldermen Feirer, Buttke, Cummings, Earll & Wagner; City Administrator Barg; Director of Public Works Knoeck; City Engineer Turchi.

PW14-08 Motion by Wagner, second by Cummings to reconvene in open session at 6:34 PM.

Roll call vote, all ‘Ayes’ Motion Carried

PW14-09 Motion by Wagner, second by Earll to recommend approval of a 3 year lease extension with Mary Luepke, Greater Insurance Services.

All ‘Ayes’ Motion Carried

Recommended items for future agendas - None

Motion by Earll, second by Cummings that the meeting be adjourned at 6:35 PM.

All ‘Ayes’ Motion Carried