

COMMUNITY DEVELOPMENT AUTHORITY

February 19th, 2014

The Financial meeting of the Community Development Authority was called to order by Finance Committee Chairperson Dave LaFontaine at 11:00 a.m. in the Cedar Rail Court Executive Conference Room, located at 601 S. Cedar Avenue, Marshfield, WI.

Affirmation of Proper Posting of Meeting: Meeting posted February 18th, 2014 at 9:20 a.m.

ROLL CALL:

PRESENT: Dave LaFontaine, Andrew Keogh

OTHERS PRESENT: Mary James-Mork - Executive Director, Julie Mess - Finance Director, Tim Geldernick – Environmental Services Manager, Carol Kerper - Executive Assistant

EXCUSED: Dave Marsh

Declaration of a Quorum.

Identify any Potential Conflicts of Interest: None

Public Comment: None

Review of Financial Reports/Documentation

CDA 14-F02-1 Motion by LaFontaine, second by Keogh to accept and recommend to the Board the financial report. 1 Aye

MOTION CARRIED

Resolution #492 – Bonding of Wildwood Regency Project: Documents received by the CDA for the remarketing of bonds for the Wildwood Regency project were forwarded to Von Briesen for review. An appropriate Resolution has been received and will be presented for Board approval at the February 20th Board Meeting.

CDA 14-F02-2 Motion by LaFontaine, second by Keogh to accept and recommend to the Board for approval of the Resolution. 1 Aye

MOTION CARRIED

RAD Project Update: Project approvals will be made by HUD within the next few months. CDA has received a listing of those organizations who have submitted applications prior to the December 31, 2013 deadline.

RMM Solutions Update: RMM solutions has been notified of our interest in using their services. The service contract has been submitted to Von Briesen for review. Upon review by Von Briesen, contracts will be signed and a date will be finalized for implementation of services.

CDA 14-F02-3 Motion by LaFontaine, second by Keogh to accept and recommend to the Board that the authority be granted to CDA Executive Director to enter into a contract with RMM Solutions upon approval from Von Briesen, provided the contract meets the designated parameters. 1 Aye

MOTION CARRIED

Update on Capital Funds Projects and Budget: CDA staff is working to meet capital fund project submission deadlines set by HUD. A bid packet is being completed for installation of a roof at Cedar Rail Court.

Next meeting date will be Wednesday, March 19th, 2014 at 9:00 am in the Cedar Rail Executive Conference room.

Agenda items: Update on RAD
Update on Status of RMM Solutions
Update on Capital Funds Projects and Budget

Meeting adjourned at 12:26 p.m.

Respectfully submitted,

Mary James-Mork
Executive Director

Dave LaFontaine
Chairperson