

FINANCE, BUDGET AND PERSONNEL COMMITTEE
MINUTES OF MARCH 18, 2014

Meeting called to order by Chairperson Hendler at 5:30 p.m., in the Common Council Chambers, City Hall Plaza.

PRESENT: Alderpersons Alanna Feddick-Goodwin, Rebecca Spiros, Robert Workinger and Peter Hendler.

ABSENT: None

ALSO PRESENT: Alderpersons Wagner and Earll, City Administrator Barg, Mayor Meyer (arrived at 5:47 p.m.) and City Personnel (Brenda Hanson, Lara Baehr, Lori Belongia, Jason Angell and Lori Panzer).

Citizen Comments

None

City Administrator Barg addressed a question that was raised at the February 18th meeting regarding the approval of the bills. He distributed Section 4-04 from the Municipal Code, Method of approving financial claims and pointed out item #1. It is pretty clear that the intent has always been that the claims will be referred by the Finance Director to the Finance, Budget and Personnel Committee for their review and authorization.

FBP14-015 Motion by Feddick-Goodwin, second by Spiros to approve the items on the consent agenda:

1. Minutes of the February 18, 2014 meeting.
2. Payroll in the amount of \$796,930.17 (February) and the bills in the amount of \$9,194,914.07 (February) and \$652,704.58 (February).
3. Report of Personnel Actions of March 18, 2014.
4. Treasury Reports of January and February 2014.
5. Monthly Position Control Report as of February 28, 2014.

Roll call vote; All Ayes

Motion carried

No items were removed from the consent agenda.

Library Director Lori Belongia presented information about reducing the hours for the current Library Assistant II position and creating a new .4 FTE Library Assistant II position.

FBP14-016 Motion by Spiros, second by Feddick-Goodwin to approve revised Personnel Policy No. 3.560, Group Insurance Programs and revised Policy No. 3.130, Types of Appointment. Roll call vote; All Ayes.

Motion carried

FBP14-017 Motion by Spiros, second by Feddick-Goodwin to recommend approval of Payroll Resolution No. 2014-17 to the Common Council, authorizing performance-based compensation adjustments for non-represented employees. Roll call vote; All Ayes.

Motion carried

FBP14-018 Motion by Feddick-Goodwin, second by Spiros to recommend approval of Payroll Resolution No. 2014-18 to the Common Council, adopting a salary schedule for non-represented policy classification of the City of Marshfield effective July 1, 2014. Roll call vote; All Ayes.
Motion carried

Mayor Meyer arrived at 5:47 p.m.

FBP14-019 Motion by Feddick-Goodwin, second by Workinger to approve revised Personnel Policy No. 3.800, Compensation Plan Administration. Roll call vote; All Ayes.
Motion carried

FBP14-020 Motion by Feddick-Goodwin, second by Spiros to establish the interest rate to be charged to property owners who elect to pay their special assessments on the installment basis for the 2014 assessable construction projects at 3.75%. Roll call vote; All Ayes.
Motion carried

FBP14-021 Motion by Spiros, second by Feddick-Goodwin to recommend approval of Budget Resolution No. 05-2014 to the Common Council, transferring \$28,000 within the Economic Development Fund to allow for continued expenditures for 3 projects. Roll call vote; All Ayes.
Motion carried

FBP14-022 Motion by Workinger, second by Hendler to recommend approval of Budget Resolution No. 06-2014 to the Common Council, transferring \$114,220 in funds from Contingency, and assorted amounts of other budgeted funds located within the affected departments, in connection with hiring the positions of Zoning Administrator and Accountant/Financial Analyst, and relocating the Finance Department onto one floor.

Aldersperson Feddick-Goodwin agreed with parts of Budget Resolution No. 06-2014, but because it is all lumped together she said she couldn't vote for it. The costs of this building are going to entail over the next couple of years and throwing another \$50,000 into relocating the Finance Department is a waste of money. She believes the Finance Department would be more efficient if they were on one floor, but she can't see spending \$50,000 when there is talk about building a different City Hall, moving City Hall, or doing something different within the next couple of years.

Aldersperson Workinger asked for general consent to allow Aldersperson Wagner to comment on Budget Resolution No. 06-2014, since it resulted from the motion he made at the last Common Council meeting.

Aldersperson Wagner said he has been on CIP the past few years and has been among those that questioned how much money we want to stick into City Hall, but the truth of the matter is that there is no 5 year plan for dealing with City Hall. There is a need to do something with the staffing. The staffing study recognized two positions for sure and possibly a third coming up in IT and basically the motion that I made at the Council meeting recognized funding of two of those positions and the space needs recommendation of putting Finance on one floor.

Roll call vote on motion **FBP14-022**: Ayes -3 (Hendler, Spiros, Workinger); Nay – 1 (Feddick-Goodwin).

Motion carried

FUTURE AGENDA ITEMS

None

Motion by Hendler to adjourn at 6:17 p.m.

Motion carried

Lori A. Panzer
Deputy City Clerk